

CIN PEP: Personal Education Plan for (Children in Need).

Service Overview:

We are market leaders supporting local authorities with educational & attendance monitoring for vulnerable children. The company has a dedicated team of developers and support specialists who are passionate and highly experienced with supporting the largest to the smallest authorities in the country.

The Children in Need (Advisory) Personal Education Plan (CIN PEP) has been developed as an extension to the role of the Virtual School for children associated to a social worker. The Plan will be jointly written and owned by the young person, parent/carer and safeguard lead representative, supported by the local authority (Virtual School).

In addition to this existing looked after children's guidance, eGov Solution Ltd has developed a new CIN PEP to record and monitor progress for **Children in Need**.

The secure cloud platform will be used to raise attainment, monitor attendance, track episodes, and help raise self-esteem and confidence within the new Children in Need cohort.

CIN PEP stands for (**Children in Need Personal Education Plan**) which is an extension of a system that is already a successfully developed online platform for social workers and teachers for the past sixteen years. The electronic advisory PEP will fit around the needs of both young people and professionals.

The online system provides the perfect solution for the requirements expected by all parties involved to ensure a child achieves their educational targets and successful future outcomes, which are shared with the young person. Recent developments allow increased monitoring across CIN cohorts and individuals.

One of its unique advantages is as an **early warning system** which prevents drift or delay when a vulnerable child begins to stop making academic progress and it can pinpoint the potential reasons at a very early stage.

The online system provides an immersive environment for young people to participate in entering information about themselves, which contributes as a vital part towards a CIN PEP meeting/review process.

Using such a system allows teachers and social workers to communicate and track effectively and accurately the child's progress and successful completion of the PEP process.

CIN PEP's sister platform ePEP online has proven to be an efficient and cost-effective system for authorities that have struggled in the past with the paper-based system and it has dramatically increased their overall performance. E.g. PEP completion rates.

Background to the requirement

The system will enable the academic progress of the vulnerable child to be monitored by the teacher, parent or supporting local authority in a similar way to the ePEP.

Information regarding the use of funding for **Vulnerable Children** to raise attainment needs to be monitored carefully to establish which interventions are having the greatest impact.

PEP meetings are organised by an administrator using an electronic process e.g. sending an automatic email to professionals attached to the young person to invite them to the meeting.

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The ePEP process is a continuous cycle involving various stakeholders including the child, parents, teachers, and professionals. It covers areas like attendance, attainment, and pupil premium.

The online approach has proven to be extremely successful with local authorities who have embraced the technology and customised ePEP to fit to their own individual requirements. Over the past 14 years we have listened closely and worked with many virtual schools to ensure ePEP is user-friendly and intuitive for all parties involved in the PEP process. See feature list below.

ePEP Features <i>plus many more</i>	What is included	Free trial <i>limited period</i>
NUMBER OF PROFESSIONALS	UNLIMITED	Testing amount
NUMBER OF STUDENTS	UNLIMITED	Testing amount
CUSTOMISABILITY	FULLY SUPPORTED	Core Package
GROUP TRAINING	AVAILABLE	One to One
ATTENDANCE TRACKING	✓	✓
PUPIL PREMIUM MONITORING	✓	✓
DASHBOARD REPORTS	✓	✓
YOUNG PERSON SECTION	✓	✓
VIRTUAL DASHBOARD	✓	✓
SEN SECTION	✓	✓

The most trusted Virtual School Dashboard

To read user reviews and testimonials from many of the satisfied councils and schools we are already working with please visit: www.epep.tv

"The progression our authority has experienced with ePEP has been excellent. Progressing to an electronic based PEP system was stress-free and has been met with very positive feedback from professionals." - Hull County Council

Visit our website for more information and our terms and conditions.
www.epep.tv

ePEP Online: Virtual School Dashboard

Get started with the virtual school dashboard today! ePEP Online is the official virtual school platform for tracking attainment, monitoring attendance and overseeing the allocation of Pupil Premium, using ePEP SMART targets to measure impact.

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for Teachers

The online platform allows increased monitoring across different cohorts and year groups on key indicators such as attainment, attendance, age-related expected progress, pupil premium expenditure and accountability.

- Monitor and input attendance and live data.
- Track attainment against national age-related expectations.
- Use ePEP SMART targets for pupil premium accountability.
- Focused and accurate data from the virtual dashboard.
- Organise PEP meetings much more efficiently.
- Easily contact or find out other professionals associated with a child.
- Online accessibility with single platform login.
- Use the timeline to go back and find previous PEPs.

for Young People

The online electronic PEP actively encourages young people to participate in entering information into a computer with support from a range of animated virtual characters.

- Use the interactive area to fill in their section.
- Be more connected with professionals.
- View their calendar of events.
- Use Squiddle to store their documents.
- View photos from professionals.
- Customise Squiddle to make it unique to them.
- Get rewarded for completing their section.
- Safe and secure data storage for life.

...and Carers

Provides the carer with a voice to support the child and fully involves them within the PEP process.

- Help carers support the child.
- Be more involved in the PEP process.
- RAG ratings help carers understand schools attainment levels.
- Attendance alerts.
- Life story work creation.
- Store SDO scores with the child's PEP.

for Administrators

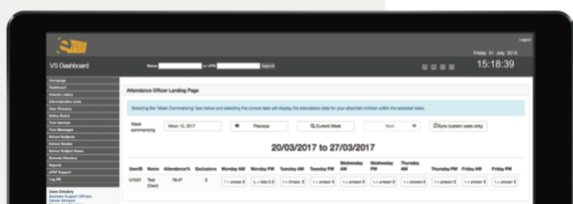
A vital national platform for local authorities to help them meet their statutory and corporate parent responsibilities.

- Tailored to meet needs of Virtual School.
- Pull live reports and data quickly.
- Customise questions for year group.
- Monitor pupil premium expenditure.
- PEP quality assurance and completion.
- Find key data for any child.
- Communicate with other professionals.
- Import and export Core data.

for Social Workers

Quick and easy for social workers to complete their mandatory section prior to the PEP meeting.

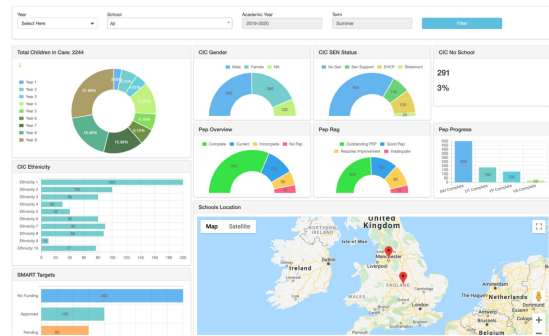
- Engage social workers in the process.
- Help meet statutory requirements.
- Alerts and helpful reminders.
- Attach important documents like EHC plans and exam results.
- Connects social care and education databases together.









Online Benefits

The benefits of the CIN PEP Online will be to promote cross functional working with various agencies, reduce paper records, encourage pupils to be interactively involved and have a voice in the process.

CIN PEP Online is available for all vulnerable children pre-school to age 18 (and 25 for those with the most severe levels of vulnerability). The CIN PEP system will comprise of the following:

License to use system for school or by local authority.

Professional Staff trained to be accredited to use the system.

Quality Assurance of the delivery.

On-going online supervision.

Evidence of the impact.

Key Stage Split – Different for different key stages.

CIN PEP Links attendance data from the authority.

Providing a safe Electronic Platform environment for the 'Voice of the Child'.

Tracking of funding and its impact on progress made by the young person or child.

Programmed materials shall reflect the cultural diversity and be accessible to all eligible people regardless of their equality and diversity requirements.

Government Policies

The CIN PEP program is a tool used to comply with Government Policies on Children in Need (CIN).

(Advisory PEP) only.

The CIN PEP is designed to become the child's overall care plan and school record. It will be a key document, which can be jointly owned and developed by the LA safeguard lead and the school. The platform will become a record of what needs to happen to help all vulnerable children to ensure they meet both their short-term and long-term educational goals.

The (Client) local authority would be responsible for making sure that every vulnerable child and young person has an effective, high-quality CIN PEP meeting his or her needs.

The Virtual School will be responsible for helping to make sure that happens by promoting the CIN PEP so it can set appropriately challenging targets which will help the child to make progress.

Categories of Eligibility

Children or young people who are:

- Nominated by a head teacher in school
- New international arrivals
- Previous looked after children (PLAC) including Adopted children
- SEND (Special Educational Needs and Disabilities)
- NEET (Not in Education Employment or Training)
- Children on an education, health and care plan (EHCP)
- Children with physical and mental health concerns
- Children on part time timetables
- Excluded children (both permanent and temporary)
- Children exploring gender (LGBTQ)
- All children on free school meals
- Children associated with crime
- Youth offenders
- Children with substance mis-use

This list is not limited and can be expanded in-line with government guidance.

Functionally

The CIN PEP platform will record historic developmental targets and the extent to which they have been reached, together with how actions have been funded and the source of the funding.

The system will be able to quickly provide intuitive and detailed reports, which show the progress made by individuals and any groups (e.g. children at a particular school or young people of a certain age) over any specified time period.

The system will also record how all funding is spent within definable parameters and what the impact has been on academic, health or social progress.

The online system creates a mechanism for setting up CIN PEP meetings, sending reminders to professionals to contribute to the PEP and is able to monitor PEP attendance and completion. CIN PEP quality will be assured via the system features, which will prevent poorly framed targets from being set and will stop funding from being allocated inappropriately

Data will be kept securely with access to personal data limited to assigned professionals etc. Different levels of access will need to be provided so that information can only be accessed by appropriate users.

The system enables PEP records to be securely recorded and linked to social care and education data systems if required.

The system is intuitive and easy to operate by new users and have a look and feel that reflects the needs of users, which include Vulnerable Children.

The system is capable of exporting or importing data easily using other software commonly used e.g. Microsoft Excel.

There will be no limit on the number of concurrent authority approved users

The system is fully supported and proactively developed to take account of any user-defined requirement, market place changes or technology innovations!

System support for system users available 365 days of the year with our online support desk.

Regular system updates are provided to the client at no additional cost.

Staff from eGov Solutions will ensure that users receive appropriate training at the appropriate time, to the requirements stipulated by the client.

Benefits:

The system allows professionals' access to the PEP online from any computer with internet access giving increased efficiency, reducing paperwork making PEP an effective tool aiding improved outcomes for vulnerable children and young people. The CIN PEP platform provides total control of children's information security at a local level. The system will be externally hosted by eGov Solutions using cloud ISO27001 dedicated servers.

Children and Young Peoples Benefits and involvement: The online electronic CIN PEP encourages children and young people's participation in entering information.

CIN PEP provides access to a wide range of ages and abilities. The online system enables documentation, reports and education plans to be engaging and intuitive for the children and young people. The PEP system takes into consideration multi-cultural backgrounds and possible disabilities.

Each young person will have a unique login and password.

The YP console will display agreed medium and long-term targets/plans.

Password protected access will be given to the parent(s)/carer to assist the child at home.

Special Educational needs: section contains Widget sign and speaks characters allowing children and young people to view and interact with language symbols to communicate.

Online Communication: CIN PEP online gives full cross communication facilities between parents/ carers, teachers and relevant professionals with an internal messaging system that also sends email alerts for non-conformities.

User Identity & Authentication:

Role based access, password protection system, including complexity, reset rate, prevent the use of previous passwords, no of attempts & lock out etc., all systems will be secure to include - Secure transmission of email, data etc. encrypted to AES 128 minimums.!

CIN PEP also provides new and improved security measures with dual factor authentication (**2FA**) as standard. The eGOV Solutions support team will provide full and on-going support to users from initial set-up.

Reporting

Reports tracking: The system will track individual and group progress using

dashboard trackers and bespoke reports to indicate individual performance. We provide access to our **Self-Report Builder** for clients to use within the platform for a completely unique approach to analysing data. This powerful application allows professionals to easily produce tailored reports, configure threshold alerts, conduct data mining, analyse and drill-down on all aspects of collected attendance data.

Service features

VPEP **Secure cloud-based platform** accessible 24/7.

Automatic attendance and attainment collection **notifications - alerts**.

Early intervention warning system using programmable key indicators.

Attendance profile landing page for cohort collection results.

Report Builder for self bespoke attendance & attainment reports.

OLA automatic attendance, punctuality and exclusion collections and notifications.

School attendance **API Plug-in** with network support.

Real-time attendance collection dashboards including custom analytical downloads.

Self-Build look-up tables for customised DfE attendance codes.

COVID-19 Parents-Carers collection - **verification portal**.

Attendance API database collection.

Secure **Document Library** for uploading & archiving valuable records.

Impressive track record of registered users, authorities across the country.

Service benefits

Secure online application to monitor educational outcomes for CIN.

Young Persons secure environment for recording events and providing feedback.

Improved attainment & attendance monitoring and data accountably.

Enhancing communication and data sharing with supporting professionals.

Automatic threshold and **vulnerability alerts for improved safeguarding**.

Internal **case management system** for greater transparency.

Reduced administration with clearly defined rolls and responsibilities.

Customisable privilege and control panel settings for total policy control.

Individual school/provider **attendance dashboard** for clear report visualisation.

Attendance collection and monitoring service **reducing outsourced costs**.

Reduced administration through automated collections and absent alerts.

Access to **real-time ILO-OLA** attendance data for full accountably.

Parent-Carer Portal for essential feedback and attendance validation.

Complete **web-based** hosted platform requiring no additional software.

ISO/IEC 27001 Securely accredited UK hosted service.

Cyber Essentials **Plus**, WCAG, AA compliant cloud-based solution.

CIN USP Fully self **customisable PEP templates** and lookup tables.
Your current **attendance** model can be **extracted into PEP**.
Automatic **Attendance & Attainment** collection service integrated.

Dedicated Account Manager for one2one consultations.
Unlimited support from the eGOV support team.
Attendance Landing Page for all CIN children.
Key Stage sections differentiated for individual cohort collections.

Continuously **updated live data**.
Access to eGOV Online secure **support log** control panel.

Defined sections for each cohort.
Cloud based system accessible 24/7 **independently security tested**.

Extensively trained, experienced and professional support.
Access to **online video training**.
Ongoing training and termly reviews.
24/7 access to CIN PEP support and help desk assistants.

Low-risk, smooth system implementation tried & tested.

Access to our unique **administration tools** providing full control with permissions & settings.

Clear visual representation of collected attendance data for all cohorts.

Bespoke Analytical Dashboard and custom reports on demand included.

Built-in Secure **Broadcasting and Messaging Service**.

Fully Self Managed Secure **VPN** for total authority data control and back-up.

Improved reporting quality of critical data enhances safeguarding.

Mobile **APP** optional for professionals and young people.

Delivery Satisfaction Guaranteed

With our extensive knowledge and experience with deploying **ePEP Online** to some of the largest authorities we can **guarantee 100% customer delivery satisfaction**. Our eGOV Solutions support team is on standby to consistently deliver clients with a high level, quality maintenance service. We take pride in our technical ability and have heavily invested in new technology and improving knowledge to keep us ahead of the market, changing environments.

After the lessons we have learnt since the beginning of the COVID-19 pandemic, we now understand better than ever the **challenges of monitoring vulnerable children**. If the child is attending school or being educated from home our "CIN PEP" online will work very well for authorities collecting attendance & attainment in line with the new COVID-19 DfE guidance.

eGOV Solutions

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EHCP
ONLINE

V PEP
ONLINE



CASE STUDIES

Wokingham Council

I have been associated with local authorities that use ePEP since 2008 when I first became a Virtual Head teacher. Since that time I have been in at least nine different authorities and found a number using their own paper system or rival electronic systems. Whilst adequate, they never gave me the reliability, flexibility and quality of performance we received from eGov Solutions.

I welcomed the opportunity to work with them to modify and improve sections as the educational landscape for looked after children changed and this enabled me to support the children far more than I could with other systems. Their attention to detail and rapid customer service are exemplary.

I am satisfied that their security systems are of the highest quality, which is essential when dealing with such vulnerable children. The robust nature of their system allowed us to support our children through the COVID-19 pandemic at a time when we most needed to react to the needs of our looked after children.

Patrick Finegan

Head of the Virtual School and EWO Services, Wokingham

Email: Patrick.finegan@wokingham.gov.uk Re: Report Builder Experience Feedback

London Borough of Barking and Dagenham

Thank you for another opportunity again to share the new updates on ePEP and its functionalities with us.

Being amongst the first boroughs to have used the report builder on ePEP, I would highly recommend using this function as it is such a great and effective tool for creating reports.

From one of my experiences of using the report builder, I recall having to cross check all our LAC data with the EHC team during our recent Ofsted inspection visit and report builder has proved to be so useful that within a matter of seconds. I was able to create reports by selecting all the data fields requested from the other department. My colleague from the EHC team was so impressed that he wished his department had a report builder function which could generate reports with a blink of an eye.

I encourage ePEP users to make use of it as it is so beneficial and very efficient. Also, it gives you the liberty to choose the data fields that you want to add on your report and produce it with no time wasting.

Yours sincerely.

Usha Manic

Business Support Officer London Borough of Barking and Dagenham .

To whomsoever this concerns

Thurrock Council have worked with eGOV Solutions and the ePEP product for 7 years and the system has been live for the past 6.5 years.

Gary Daniels and his team are passionate about ePEP. Not just as a product or a business, they are really trying to make a difference for our Looked After Children and as they have developed the product, Vulnerable Children such as CIN or CP.

The team are friendly and professional and are always on hand to provide advice to any user.

The system has radically improved since we first used it and I have noticed this improvement year on year. What is particularly beneficial to us, is that they listen to our needs and requirements as a service user. They act on what we request, not in a reactionary or ad hoc manner, but in a strategic way, which improves the product for other users.

From the very beginning they have focussed on internet safety and protection of data and when the GDPR requirements came into force, eGOV Solutions responded in advance of the mandatory changes.

By having a large portfolio of Local Authorities, this means we can all share best practice between ourselves and find the best model to represent our children and young people. Mr Daniels and his team have facilitated regional group meetings which has proved to be valuable for product development as well as networking. Since Covid 19, these have become virtual in the form of webinars.

The Covid 19 pandemic, did not stop Mr Daniels and his team from quickly responding to our needs. Within a matter of 2 weeks, we had an online Covid PEP which we designed and requested.

The voice of the child or young person is vital within the PEP and the development of Squiddle has enabled a broader record and discussion to take place regarding successes, achievements and it also provides a platform for enhanced pupil feedback.

I feel this product provides good value for money and although it is a business, I genuinely believe that it is more than that for Gary and his team. I can't speak highly enough about this product and the people who make it happen. Their passion and enthusiasm shines through.

With warm regards

Keeley Pullen. BA (Hons), PGCE, NPQH

Head Teacher of the Virtual School for CLA and PLAC