

Attendance Service Overview

eGOV Solutions Ltd is a market-leading provider supporting local authorities with education and attendance monitoring for looked-after children. We work with authorities of all sizes across the UK and are supported by a highly experienced team of developers and support specialists committed to improving outcomes for vulnerable children and young people.

The ePEP (Electronic Personal Education Plan) platform was originally developed over 22 years ago by our Managing Director, Gary Daniels. Since then, the cloud-based system has been continually enhanced to reflect legislative change, evolving education frameworks, and the operational requirements of Virtual Schools. We are confident that eGOV Solutions delivers a best-in-class attendance and education monitoring service.

Attendance Collection Service Overview

The National ePEP Single Sign-On platform provides a complete digital solution for monitoring educational progress and attendance through a single secure login.

The Attendance Collection Service supports:

- Automated attendance data collection via a twice-daily Attendance API
- Flexible manual daily or weekly attendance input where electronic integration is not preferred
- Secure collaboration between schools, attendance officers, Virtual Schools, and local authorities

Attendance data is fully integrated into the child's ePEP record, improving data quality, visibility, and intervention planning while significantly reducing administrative burden on schools.

How the Service Works in Practice

Automated Attendance Collection (API)

Once approval is granted by the school, the Attendance Collection API integrates directly with the school's MIS. Attendance codes are collected electronically twice daily (AM/PM), removing the need for manual data submission and reducing staff workload.

Manual Attendance Collection

For non-integrated settings, attendance is captured electronically via an automated process rather than telephone calls. Secure email notifications are sent to designated school professionals, directing them to an electronic attendance register where DfE attendance codes are selected using simple drop-down menus.

Attendance collection can be configured to:

- Daily or weekly frequency
 - AM and/or PM sessions
 - Authority-defined attendance codes via self-build lookup tables
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Attendance Management & Alerts

Designated Attendance Officers have access to a dedicated attendance landing page displaying:

- Attendance codes by child and cohort
- Outstanding daily or weekly attendance returns
- Chronological attendance history

The system automatically issues:

- 24-hour reminder prompts for missed collections
- Absence, punctuality, and non-attendance alerts
- Notifications to linked professionals when absence codes are recorded

Both in-authority and out-of-authority schools can submit attendance remotely, improving compliance and data timeliness.

Reporting & Dashboards

Attendance data feeds directly into:

- Child profile pages
- Attendance dashboards for schools and Virtual Schools
- Bespoke reports via the Self-Report Builder

Authorities can generate:

- Live attendance, absence, and exclusion reports
- Individual and cohort-level analysis
- Downloadable CSV and XML datasets
- Threshold-based alerts for safeguarding and intervention

Customisable dashboards allow drill-down analysis using editable lookup tables and drop-down filters.

Attainment Tracking & Collection

The Attainment Tracker records chronological attainment data across academic terms. Teachers enter subject, qualification type, and end-of-key-stage targets for each child.

Features include:

- Customisable key-stage and cohort configuration
- Attainment flightpath tracking on the child profile
- Visual graphs and charts highlighting progress and need
- Full reporting via the Self-Report Builder

Data is shared appropriately with professionals and, where suitable, with the young person.

Accessibility & Remote Working

The Attendance Collection Service is fully web-based and accessible on:

- Desktop and laptop computers
- Tablets and mobile devices

No software installation is required. Allocated Attendance Officers receive login credentials, user guides, and training videos. Virtual Schools can streamline attendance code options to simplify data entry.


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The most trusted Virtual School Dashboard

To read user reviews and testimonials from many of the satisfied councils and schools we are already working with please visit www.epep.co.uk

"The progression our authority has experienced with ePEP has been excellent. Progressing to an electronic based PEP system was stress-free and has been met with very positive feedback from professionals." - Hull County Council

The online approach has proven to be extremely successful with local authorities who have embraced the technology and customised ePEP to fit to their own individual requirements. Over the past 20 years we have listened closely and worked with many virtual schools to ensure ePEP is user-friendly and intuitive for all parties involved in the PEP process. See feature list below.

ePEP Features	ePEP Pricing	Free trial
NUMBER OF PROFESSIONALS	UNLIMITED	Testing amount
NUMBER OF STUDENTS	UNLIMITED	Testing amount
CUSTOMISABILITY	FULLY SUPPORTED	Core Package
GROUP TRAINING	AVAILABLE	One to One
ATTENDANCE TRACKING		
PUPIL PREMIUM MONITORING		
DASHBOARD REPORTS		
YOUNG PERSONS SECTION		
VIRTUAL DASHBOARD		
SEN SECTION		
ATTENDANCE COLLECTION API		
FOR ALL CHILDREN COHORTS		
ATTENDANCE DASHBOARD		
RESPONSE REPORTS		

*Price based on 0.89p per week including 24/7 365 days attendance collection API

New Additional eGov/Wonde API connection cost: £2500 per year for AM/PM daily live attendance collection for all vulnerable children IN/OUT of authority. CIC, CH, CH EHCP Post 16 and SEN.

www.epep.co.uk

Progress

Attendance

Attainment

eGov Attendance API Connection

eNAG

EHCP

SDQ

wonde

ePEP Online: Virtual School Dashboard

Get started with the virtual school dashboard today! ePEP Online is the official virtual school platform for tracking attainment, monitoring attendance and overseeing the allocation of Pupil Premium, using ePEP SMART targets to measure impact.



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for Teachers

The online platform allows increased monitoring across different cohorts and year groups on key indicators such as attainment, attendance, age-related expected progress, pupil premium expenditure and accountability.

- Monitor and input attendance and live data.
- Track attainment against national age-related expectations.
- Use ePEP SMART targets for pupil premium accountability.
- Focused and accurate data from the virtual dashboard.
- Organise PEP meetings much more efficiently.
- Easily contact or find out other professionals associated with a child.
- Online accessibility with single platform login.
- Use the timeline to go back and find previous PEPs.

for Young People

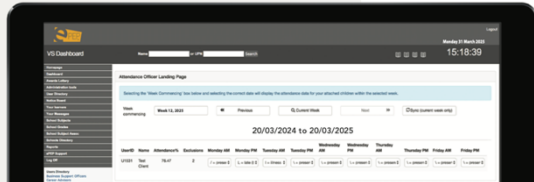
The online electronic PEP actively encourages young people to participate in entering information into a computer with support from a range of animated virtual characters.

- Use the interactive area to fill in their section.
- Be more connected with professionals.
- View their calendar of events.
- Use Squiddle to store their documents.
- View photos from professionals.
- Customise Squiddle to make it unique to them.
- Get rewarded for completing their section.
- Safe and secure data storage for life.

for Administrators

A vital national platform for local authorities to help them meet their statutory and corporate parent responsibilities.

- Tailored to meet needs of Virtual School.
- Pull live reports and data quickly.
- Customise questions for year group.
- Monitor pupil premium expenditure.
- PEP quality assurance and completion.
- Find key data for any child.
- Communicate with other professionals.
- Import and export Core data.



...and Carers

Provides the carer with a voice to support the child and fully involves them within the PEP process.

- Help carers support the child.
- Be more involved in the PEP process.
- RAG ratings help carers understand schools attainment levels.
- Attendance alerts.
- Life story work creation.
- Store SDQ scores with the child's PEP.

for Social Workers

Quick and easy for social workers to complete their mandatory section prior to the PEP meeting.

- Engage social workers in the process.
- Help meet statutory requirements.
- Alerts and helpful reminders.
- Attach important documents like EHC plans and exam results.
- Connect social care and education databases together.



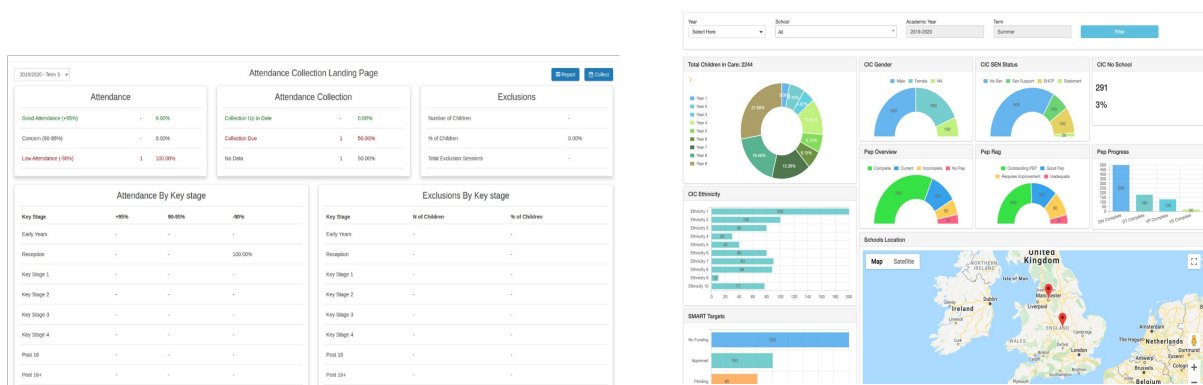
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Security, Data Protection & Authentication

- Data retention up to 75 years (unless instructed otherwise)

- Role-based access control
 - Secure authentication with password complexity, lock-out controls, and reset policies
 - AES 128+ encrypted data transmission
 - Single Sign-On with mandatory Two-Factor Authentication (2FA)
 - ISO/IEC 27001/9001 accredited UK-hosted environment
 - Cyber Essentials Plus certified
 - WCAG 2.1 AA compliant
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Service Feedback & Outcomes

Authorities using Attendance Collection report:

- Increased attendance accuracy and data completeness
- Improved average attendance rates
- Reduced administrative and outsourced costs
- Enhanced inspection readiness and safeguarding

The service is used by some of the UK's largest Virtual Schools and has been recognised as a valuable addition to the ePEP platform.

Implementation Timescales

A secure testing environment is typically deployed within **two weeks**, with a go-live date agreed with the Authority.

Optional telephone support for non-compliant settings is available if required.

Key Service Features

- Single Sign-On cloud-based attendance platform (24/7 access)
 - Automated attendance and attainment collection (API & manual)
 - Programmable AM/PM collections
 - Attendance Officer cohort landing pages
 - Self-build DfE attendance code lookup tables
 - Real-time dashboards and analytics
 - Secure document library
 - Attendance & attainment report builder
 - Parent & Carer validation portal (optional)
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Service Benefits

- Improved attendance and attainment data accuracy
 - Reduced administration and operational cost savings
 - Real-time safeguarding alerts
 - Defined roles and accountability
 - Enhanced inspection readiness
 - Secure data sharing and collaboration
 - No additional software required
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Delivery Satisfaction Guarantee

With extensive experience deploying ePEP and Attendance Collection across the UK, eGOV Solutions guarantees 100% delivery satisfaction. Our experienced support and technical teams provide high-quality, responsive service backed by continuous innovation, governance, and platform enhancement.