



Service Definition

Cloud Migration Planning

Supplier: A&A Digital Tech Ltd

Framework: G-Cloud 15

Lot: Lot 3 – Cloud Support Services

1. Service overview

A&A Digital Tech Cloud Migration Planning service supports organisations to assess current capabilities, identify gaps and define a clear, low-risk roadmap for migrating services to the cloud. The service combines capability analysis, enterprise architecture, options appraisal and delivery road-mapping to ensure cloud adoption aligns with business objectives, security requirements and operational readiness.

2. What we deliver

-  Current-state capability analysis across people, process and technology
-  Enterprise architecture assessment of applications and infrastructure
-  Cloud readiness and gap assessment
-  Identification of migration candidates and dependencies
-  Cloud architecture options analysis
-  Security, compliance and data residency considerations
-  Definition of migration approaches including re-host, re-platform and refactor
-  Cost, risk and complexity assessment
-  Phased delivery road-mapping
-  Migration governance and assurance support

3. Benefits and outcomes

-  Clear and structured approach to cloud migration
-  Reduced technical and delivery risk
-  Improved understanding of current capabilities and gaps
-  Better alignment between cloud adoption and business objectives
-  Informed decisions on migration options and sequencing
-  Improved cost predictability and budget control
-  Reduced disruption during migration
-  Stronger security and compliance assurance
-  Faster and more confident migration execution
-  Scalable roadmap supporting future cloud adoption

4. Service constraints

This service is primarily delivered remotely. On-site delivery can be provided by agreement where required. Effective delivery depends on timely access to relevant systems, documentation and stakeholders. The service does not include procurement of cloud services or licences unless explicitly agreed.

5. Onboarding and implementation

The service begins with a discovery and mobilisation phase to confirm scope, stakeholders and success criteria. Activities are delivered iteratively, with regular reviews and validation checkpoints agreed with the buyer.

6. Offboarding and exit

At the end of the engagement, A&A Digital Tech provides agreed deliverables, documentation and knowledge transfer. No buyer data is retained beyond the end of the contract unless otherwise agreed.

7. Support

Support is provided in line with agreed support levels (Level 1, Level 2 or Level 3), defined at contract award. A named technical account manager or cloud support engineer can be provided for Level 2 and Level 3 support.

8. Security and data protection

A&A Digital Tech follows UK government cloud security principles. Staff screening is performed in line with BS7858:2019. Any buyer data is handled in accordance with UK GDPR and contractual data protection requirements.

9. Accessibility

This document is written in plain English and structured with accessible headings. The service supports accessibility requirements and can be adapted to meet buyer-specific accessibility needs.

10. Pricing

Pricing is agreed at call-off and depends on scope, duration and required support levels. No minimum contract value applies.