

Pricing Document – G-Cloud 15

Framework: G-Cloud 15

Framework reference: RM1557.15

Lot: 2b – Software as a Service (SaaS)

Service: Digital Logbooks and Workplace Experience Recording

All prices exclude VAT

1. Pricing model

Pricing for the Digital Evidence Gathering and Assessment service is based on an **annual SaaS subscription licence**.

Pricing is typically agreed as a **fixed annual fee** for the duration of the Call-Off Contract, providing cost certainty for the buyer and avoiding in-year price variation caused by changes in usage.

The final price is confirmed at Call-Off based on the agreed scope, scale and configuration of the service.

2. Core service pricing

The core SaaS service includes:

- access to the Digital Evidence Gathering and Assessment platform
- hosting and infrastructure within Microsoft Azure (UK)
- standard maintenance and updates
- security monitoring and backup
- standard email and ticketed support during UK business hours
- standard onboarding and configuration activities

Pricing is primarily influenced by factors such as:

- number of users and cohorts
- complexity of forms, workflows and assessments
- reporting and dashboard requirements
- hosting and resilience profile



Indicative annual pricing bands

Deployment size	Indicative annual price
Base deployment (up to - 20,000 users)	£10,000 – £50,000
Small deployment (20,001 – 100,000 users)	£50,000 – 125,000
Medium deployment (100,001 – 250,000 users)	£125,000 – £250,000
Large deployment (250,001+ users)	£250,000+

Indicative pricing bands are provided for guidance only. Final pricing is confirmed at Call-Off and documented in the Call-Off Contract.

3. Implementation and onboarding fees

A one-off implementation and onboarding fee may apply depending on the buyer's requirements.

- Implementation activities may include:
- onboarding and configuration workshops
- platform configuration (forms, workflows, roles and dashboards)
- data migration or initial data import
- integration setup
- administrator and user training

Implementation fees are:

- agreed in advance
- clearly itemised
- documented in the Call-Off Contract

4. Optional and additional services

Optional services may be provided where required and are priced separately. These may include:

- bespoke system integrations
- complex or large-scale data migration
- additional or bespoke training
- consultancy or configuration changes beyond standard onboarding
- enhanced resilience or dedicated infrastructure environments

No optional or additional services are charged without prior agreement.



5. Contract term and payment

- Minimum Call-Off Contract term: 12 months
- Payment frequency: annual or monthly, as agreed at Call-Off
- Prices are fixed for the duration of the Call-Off Contract unless otherwise agreed in writing

Discounts may be applied in accordance with the G-Cloud service listing.

6. Price changes

Prices will not change during the term of a Call-Off Contract unless explicitly agreed by both parties and documented in writing.

7. VAT

All prices are exclusive of VAT. VAT will be charged at the prevailing rate where applicable.

