

Service Definition – G-Cloud 15

Service name:

Digital ePortfolio and Assessment

Supplier:

Axia Digital Ltd

Framework:

G-Cloud 15

Lot 2b – Software as a Service (SaaS)

Framework reference: RM1557.15

Purpose of this document:

This document provides a descriptive overview of the Digital ePortfolio and Assessment SaaS service listed on the G-Cloud 15 Digital Marketplace. It is intended to support buyer understanding of the service's functionality, onboarding approach, support model, and end-of-contract arrangements.

Authoritative service information:

The definitive service description, security controls, accessibility standards, pricing, service levels and contractual commitments are set out in the G-Cloud 15 service listing on the Digital Marketplace and apply in full to this service.

Scope:

This document does not override or amend the G-Cloud framework terms or the service listing.

About Us

Axia Digital Ltd is an established UK supplier of digital evidence gathering and assessment services. The Digital ePortfolio and Assessment service is delivered using Axia Digital's configurable SaaS platform and is used by public sector organisations including NHS England, universities and professional bodies.

ePortfolio

The Digital ePortfolio and Assessment service supports configurable ePortfolio use cases across education, training and professional development environments.

Capturing work-based assessments

- Linking to competencies as they add evidence.
- Competence Evidence Matrix automatically updated.
- Embedding links to supporting evidence in the text.
- Managing approval and confirmation of submitted evidence through using evidence type rather than role.

Centre for Advancing Practice

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Reviews Admin Logout

Welcome Richard Etheridge

Active Applications/Reports

Application Name	Date Started	Application Status	Progress Summary
ePortfolio (supported) Route	18/08/2022	Started	View Progress Summary
Advanced Practitioners Accredited Programme Route	18/08/2022	Started	View Progress Summary
	21/05/2019	Started	View Progress Summary

Richard Etheridge

richard@axia.email

retheridge



[Edit My Details](#)

[Change Password](#)

[Change Of Circumstances](#)

[Capability Evidence Matrix](#)

[Contact List](#)

CPD Progress

+

Adding Evidence

- Evidence sections are configured according to evidence type, governing assessment rules and workflow. Forms support field-level permissions, attachments, action planning, evidence discussion and structured assessment via linked assessors or ad hoc invitations.

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General

Career Details

Qualifications

Achievements

Other Learning/Training

Portfolio Route

Evidence to be confirmed

Externally Verified Evidence

CPD

CPD Activities

CPD Reflections

Annual Clinical Competence Reviews

Tool Box

CPD Activities - Attachments

Please use the form below to manage your attachments.

File Upload



Drag & drop files here or [Browse Files](#)

Max file size 52MB

Finish

Linking evidence to competencies

- As evidence is being added direct links can be made to the relevant competencies using the 'Insert competence reference'.
- When this is selected the relevant competencies can be directly linked to this evidence.
- Other evidence can be cross linked in a similar way.

Career Details

Qualifications

Other Learning/Training

Achievements

Assessed Practice Based Learning

Verified Evidence

Externally Verified Evidence

Assessed Practice Based Learning - Edit

Please complete the fields below.

Title

Date Undertaken

Summary

Edit ▼

B I A ▼ A ▼ ≡ ≡ ≡ ≡ : ≡ ▼ 1 3 ▼ ≡ ≡ ABC

My research project extends to be working with community pharmacists to understand the advice they are giving to patients requiring help with pain relief. This has required me to develop effective working relationships with them in order that I can understand their approach. I have demonstrated sensitivity in managing those relationships mindful of the pressures they are under.[[COMP4.1]]

[🔗 insert competence reference](#)

Competence evidence matrix

- The competence evidence matrix is then instantly populated and by selecting the competence, the evidence linked to that competence appears and the complete evidence can then be reviewed (See next slide).

The screenshot displays the 'Competence Evidence Matrix' interface. At the top, the title 'Competence Evidence Matrix' is shown in a purple font, with 'Guidance Text' below it. The main content area is divided into two sections: '1. Pillar One: Clinical Practice' and '2. Pillar Two: Leadership and Management'. Each section contains a list of competencies, each preceded by a circular icon with a number. In the '1. Pillar One' section, item 1.4 'Work in partnership with...' is highlighted with a blue bar and the text '1 - VIEW'. A pop-up window titled 'Evidence containing competency' is overlaid on the right side of the screen. It contains a single link: 'Practice Based Learning'. A 'Close' button is located at the bottom right of the pop-up window.

Peer / manager assessment

- Ability to add and track formal permanently linked assessors/mentors who have access to the users' ePortfolio.
- Ability to “invite” ad hoc peers/managers to validate individual evidence items via a ticketed invite.
- Ability to implement a mixed solution with both the above options.
- Verification, panels, boards and secondary assessment requirements can be implemented.

Home
My Details
Contact Us
My Trainees (DS)
DS Self Development Area ^
Logout

Click to open/close full menu
Session expires in 34:45

Designated Supervisor: Please complete declaration of competence within the DS Self Development Area.

Your Trainees

Below is a list of all Trainee Pharmacists you are currently linked to along with information about their progress with the Foundation Training Year.
The information entered by your Trainee Pharmacist(s) within the E-portfolio is live and updated every 5 minutes, please remember to refresh the page.

Trainee Name		Evidence awaiting DS action	Progress against LO	Progress against NHS England assessment activities	Meeting count	Absence			13 W	26 W	39 W	52 W
						AL	SL	Other				
Example Trainee 2	✕	0		1	0	0	0	0	N/A	N/A	N/A	N/A
Richard Etheridge Demo1	✕	0		0	0	0	0	0	N/A	N/A	N/A	N/A
Test Trainee	✕	5		21	1	10	20	20	S	S	S	S
Sibtain Ali	✕	0		0	0	0	0	0	S	N/A	N/A	N/A
ChrisT Test	✕	0		0	0	0	0	0	N/A	N/A	N/A	N/A
Richard Etheridge Demo4	✕	0		0	0	0	0	0	N/A	N/A	N/A	N/A
Test Trainee3	✕	0		0	0	0	0	0	U	N/A	N/A	N/A
Richard Etheridge Demo6	✕	0		0	0	0	0	0	N/A	N/A	N/A	N/A
Richard Etheridge Demo3	✕	0		0	0	0	0	0	N/A	N/A	N/A	N/A

Why is my trainee not linked to me on the system?

Until your Trainee Pharmacist has received their login details and registered with the E-portfolio, they will not be linked to you. Linking will happen automatically after the registration process is complete.

Your Trainee Pharmacist will need to start using the E-portfolio for you to activate this link.

Please encourage your Trainee Pharmacist to keep recording their evidence using the downloadable forms on the NHS England website, ready to upload into the E-portfolio once they have access.

Refer to the frequently asked questions on the NHS England E-portfolio and downloadable resources [webpage](#).

Submission with the evidence embedded

- Creation of narratives allow the “telling of a story”.
- User can link evidence within the ePortfolio to real events in the workplace.
- User can create commentaries to paint a broader picture of their work.
- These “reflections” enable the assessor to gain a broader understanding of the user.
- Links making finding the relevant evidence simpler.
- Links can also be made to the framework(s).

Critical Narrative with Linked Evidence

Use the edit button below to link any items out of your portfolio of evidence to support your application.

✓ Complete your Critical Narrative

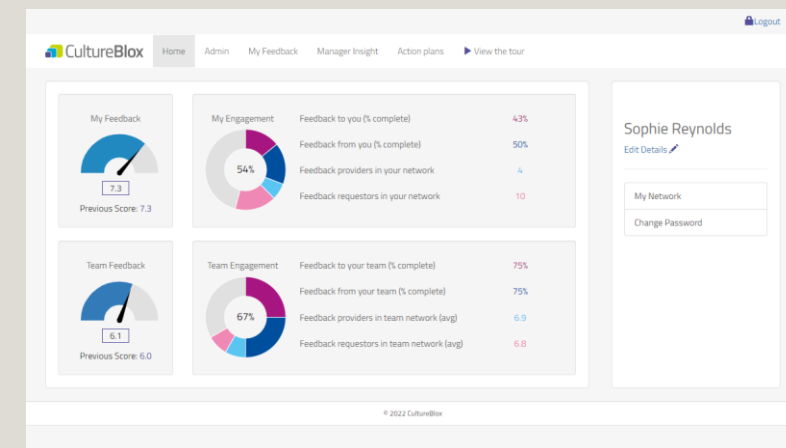
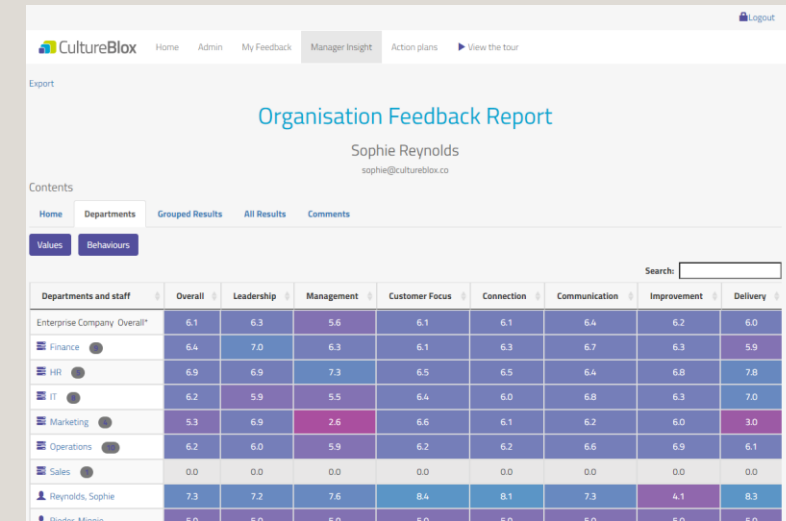
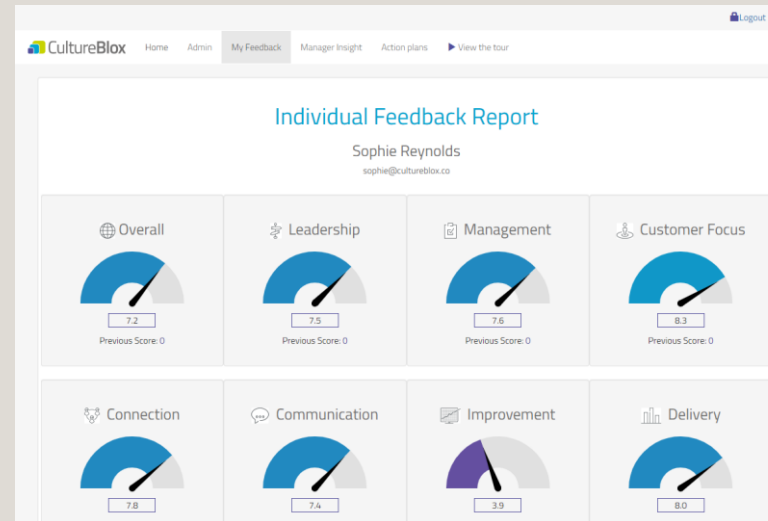
Over the last 10 years I have demonstrated a strong commitment to my own professional development. I enrolled in the Faculty programme with the Royal Pharmaceutical Society, having previously completed the Foundation programme and have regularly captured examples of the way my work and learning over the past few years. I have mapped these against the RPS' s competency framework over the years and have now reached the point where I have the required evidence to submit an application.

I have consistently demonstrated in the workplace that I have been operating an advanced practitioner. To mention one of numerous examples I now frequently work with the medical team to develop personalised prescriptions for individual patients. [Assessed Practice Based Learning Record \[CLICK TO VIEW\]](#)

I have also demonstrated a committed to research in order to further my knowledge and advance prescription practice. I am currently one of the local contacts for a major national research study.

Edit

Dashboards



Additional reporting and dashboards



NZIMRT

NEW ZEALAND INSTITUTE OF MEDICAL RADIATION TECHNOLOGISTS

Richard Etheridge NZIMRT

Membership Number: retheridge

Members Home

My Account

myCPD

CPD Resources

Governance

Around NZ

Journal

Events

Job Vacancies

Around the world

Contact Us

Admin

Logout



myMembership

Status

Type

Region

Last payment

Current subscription

MRTB registration number

Specialities

12/05/2017

\$1.15

2019/2020[Started]

AIM1234

Emergency/Trauma

CT

myCPD - Current Triennium

CPD activity

Reading activity

Significant learning event

Scope of practice

0

0

0

Medical Imaging

Technologist

You have 0 hours of CPD activities recorded out of 60 required by the MRTB in the current CPD triennium (01/04/2020 - 31/03/2023)

Substantive: 0 hours

General: 0 hours

View Previous Cycle

Welcome to the members only area of the NZIMRT site - thank you for your commitment and support of your professional body.

Trouble viewing site/functionality?

Our website has been optimized for viewing in a common, modern web browser (i.e., Windows Internet Explorer version 8 and above, Firefox, Safari and Chrome) with JavaScript turned on. If you are running any other browser or older browser versions, you may encounter problems with certain sections of the website.

In this secure area you are able to undertake a number of activities including:

• **My Account** - allows you to fully manage your own account - you can amend your own personal details and/or your password.

• **myCPD** enables you to plan your CPD activities breaking them down into tasks, you can record and reflect on each of your CPD activities using templates provided truly capturing the impact of this CPD on your practice, you can even link each CPD activity to the MRTB's competence standards.

• **Reporting Tools** - In the reporting tools section you will then be able to extract this CPD data for purposes such as demonstrating to your employer the CPD activity you have performed in readiness for your performance appraisal. We also have a bespoke report to assist you for when you are called for audit by the Medical Radiation Technologists Board (MRTB).

• **CPD Tools and resources** - The NZIMRT has endeavoured to supply its members with appropriate online material for CPD in areas of interest to the profession.

• **Funding Opportunities** - for both groups and individuals are available and further information can be found under the CPD resources section of this website

N.B. Remember that this is your section as a member and your username and password restricts access to you.

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ROYAL PHARMACEUTICAL SOCIETY

E-portfolio

Session expires in 54:09

Home

General Practice Transition Programme

Dashboard

Framework Summary

Evidence of Learning

Learning Actions

Learning Needs Analysis (LNA)

CPD Planned

CPD Unplanned

Peer Discussion

Reflective Account

My Programme Details

Learning Events

Useful Resources

End of Programme Review

Back to Programmes

My Details

Messaging

Logged in as Richard Etheridge (Admin: Learn)

General Practice Transition Programme

The General Practice (GP) transition programme supports learners through their transition to the GP Practice environment enabling them to develop essential knowledge, skills, experiences, and behaviours to be a safe and effective pharmacist. This programme is for pharmacists who are undertaking the Health Education and Improvement Vitals (HEIV) GP training programme.

Alert Title

Alert Text

Learning Events

Clinical Examination Skills (CES)

Telephone Consultation Skills (TCB)

End of Programme

End of Programme Review

Evidence of Learning

Evidence of Learning

Learning Tools and Records

Learning Needs Analysis (LNA)

CPD Planned

CPD Unplanned

Peer Discussion

Reflective Account

Micro Surgery

Toggle menu

Session expires in 29:27

Actions

Procedure Assessment

Reflections

Work Based Assessment

File Upload

Assessment Criteria Summary

Back to Programmes

Admin

Logout

Logged in as Richard Etheridge

Micro Surgery

Back to pathways

Module 1 - Basic Microscope set up, Instruments and Microsurgical Technique

Total Evidence Count: 3

Assessment Criteria	File Upload	Procedure Assessment	Reflections	Work Based Assessment
A Microscope set up	2	0	0	1
B Instruments and vessel preparation	0	0	0	0
C Needle handling and suture placement	2	0	0	0
D Knot tying	0	0	0	0

Module 2 - End to End (ETE) Anastomosis

Total Evidence Count: 3

Module 3 - Vessel preparation

Total Evidence Count: 1

Module 4 - End to end anastomosis, back wall first

Total Evidence Count: 1

Module 5 - Venous anastomosis with coupler

Total Evidence Count: 2



AXIA Digital

Our approach to onboarding



SKILLED AT UNDERSTANDING
REQUIREMENTS/IDENTIFYING
IMPROVEMENTS



A FULL AND PROACTIVE
PARTNERSHIP



AGILE APPROACH
UNDERPINNED BY RIGOROUS
PROCESSES



COMMITTED TO
CONTINUOUS
IMPROVEMENT



FUTURE PROOFED,
COMMITTED TO INNOVATION

Service Levels and Maintenance

- Service availability, support hours, incident response and escalation arrangements are defined in the G-Cloud 15 service listing and apply in full to this service.
- Maintenance activities are provided in line with the service listing and pricing document. Changes outside routine maintenance are subject to formal change control.
- Minor content or configuration changes may be implemented where agreed and in accordance with Axia Digital's formal change control process. Changes requiring significant development effort, including new sections, new forms or major dashboard redesigns, fall outside routine maintenance and are subject to separate agreement.

Onboarding

- Onboarding timescales vary depending on configuration complexity and client readiness and are agreed during project initiation.
- Security, accessibility and data protection controls are defined in the G-Cloud 15 service listing and apply in full to this service.
- You will have a dedicated client manager who will oversee your implementation
- A senior developer may be assigned to support solution onboarding where appropriate.
- Your solution will be brought up in our QA environment and moved to production after user acceptance testing
- Once in the live environment you will receive intensive support for the initial 2 months
- We have annual review meetings with clients as a minimum and prefer regular dialogue to ensure the solution meets your needs

Offboarding

- Our standard contract is very clear. The data you have created is yours, as is all the data created by your userbase
- We will work with your technical team or the future supplier technical team to determine the best export solution
- Given the relational nature of the data, structured formats such as XML and JSON are recommended
- We will destroy all data after contract expiry unless there is a legal requirement to keep data
- All domains and content are your IPR
- The Core platform IPR remains with Axia Digital at contract expiry.