



SERVICE DEFINITION DOCUMENT

SUSTAINABLE DELIVERY

SIMPLEX SERVICES PVT. LTD.

simplex-services.com | info@simplex-services.com

35, Sussex Innovation Centre, Science Park Square, Falmer, Brighton BN1 9SB | +44 1273041146

The content of this message is confidential. If you have received it by mistake, please inform us and then delete the message. It is forbidden to copy, forward, or in any way reveal the contents of this message to anyone. The integrity and security of this email cannot be guaranteed. Therefore, the sender will not be held liable for any damage caused by the message.

TABLE OF CONTENTS

BACKGROUND.....	2
OUR CAPABILITIES.....	2
APPROACH.....	6
VALUE DELIVERED	8
GPM SUSTAINABILITY FRAMEWORK	8
RISK MANAGEMENT, GOVERNANCE & ASSURANCE.....	9
SUSTAINABILITY/GPM	10
UN SUSTAINABILITY GOALS	11
PRICING	11
CONTACTS.....	11
ABOUT US.....	12
OUR GLOBAL FOOTPRINT	12
CORE CAPABILITIES.....	13
ACCREDITATIONS & CERTIFICATIONS.....	13
CROSS-INDUSTRY IMPACT	14
POWERED BY PEOPLE	14

TABLE OF FIGURES

<u>FIGURE 1: GPM CAPABILITIES</u>	<u>3</u>
<u>FIGURE 2: GPM APPROACH</u>	<u>7</u>
<u>FIGURE 3: GPM FRAMEWORK.....</u>	<u>9</u>

BACKGROUND

Sustainable Project Management has evolved from a delivery best practice into a **strategic business imperative**, driven by climate risk, ESG regulation, digital transformation, and increasing stakeholder scrutiny. Recent industry research indicates that over **53% of projects are now impacted by climate-related risks**, while **43% experience major or critical disruption due to sustainability challenges**, such as regulatory change, energy constraints, or supply chain instability.

Simplex Services, in partnership with **Green Project Management® (GPM®)**—the global authority on sustainable project management—supports organisations in embedding sustainability across **projects, programmes, portfolios, and enterprise digital initiatives**. Our services are grounded in the **PRiSM™ (Projects integrating Sustainable Methods)** methodology and the internationally recognised **P5 Standard™**, ensuring that sustainability is treated as a measurable, governed, and auditable component of project success.

GPM® is a globally established body with:

- 32,000+ certified professionals worldwide
- Training delivered in over 100 countries
- More than 1 million downloads of sustainability standards and frameworks

Simplex's mission is to help organisations transition from traditional delivery models to **sustainability-driven, ESG-aligned project and digital transformation environments**, delivering measurable environmental, social, and economic outcomes.

OUR CAPABILITIES

Simplex Services delivers **end-to-end Sustainable Project Management and Digital Sustainability capabilities**, combining accredited training, advisory services, implementation support, and organisational change.

Sustainable Project Management & Consulting Services



Figure 1: GPM Capabilities

1. Training and Certification Services

Accredited GPM-b™ Training and Certification

The **GPM-b™ certification** is the world's leading sustainability-based project management credential. It equips professionals with the frameworks and controls required to deliver projects aligned with ESG objectives, regulatory expectations, and sustainability strategies.

Coverage includes:

- Sustainability fundamentals (environmental, social, economic)

- PRiSM™ lifecycle and governance
- Sustainability Management Plans (SMPs)
- P5 impact analysis and alignment
- Sustainable risk, procurement, and delivery controls

The GPM-b™ examination is delivered online, is globally recognised, and aligned with **ISO 17024 certification standards**.

Training Pathways (RPL and Full Course)

Simplex offers two structured GPM-b™ learning pathways:

- **RPL / Accelerated Pathway (2 Days)** – Designed for certified and experienced Project Managers (e.g., PRINCE2, PMP, IPMA). Focuses on sustainability integration without re-teaching execution fundamentals.
- **Full GPM-b™ Course (3–3.5 Days)** – Designed for professionals without formal PM certification, covering both sustainability principles and full execution controls, including WBS, estimation, budgeting, scheduling, and change control.

This structured approach ensures the right depth of learning based on practitioner experience.

PRiSM™ Practitioner Training

Delivered via classroom, onsite, or remote workshops, PRiSM™ Practitioner training focuses on applying sustainability within live project environments. Key topics include:

- Global sustainability drivers and regulatory pressures
- PRiSM™ methodology and lifecycle
- Identification of sustainability risks and opportunities
- Application of the P5 Standard™
- Sustainable procurement and supplier engagement
- ESG-aligned communications and reporting

Modular Training Portfolio

Based on the official GPM catalogue, modular training includes:

- Sustainability concepts and models
- P5 Standard application
- Sustainability Management Plan (SMP) development
- Stakeholder engagement and governance

- Requirements, WBS, estimation, and scheduling
- Risk, opportunity, and change control
- Earned value, budgeting, and cost optimisation
- ESG and sustainability reporting

2. Sustainable Project and Digital Transformation Consulting

Sustainability Integration Advisory

Simplex supports organisations in embedding sustainability across:

- Project portfolios and programmes
- PMO frameworks and governance models
- Enterprise delivery standards
- Procurement and supplier management

PRiSM™ Methodology Implementation

We work with leadership, PMOs, and delivery teams to:

- Tailor PRiSM™ to organisational structures
- Embed sustainability controls and KPIs
- Align delivery with ESG, CSRD, ISO 14001, and UK sustainability reporting requirements
- Enable consistent adoption across business units

Sustainability Management Plans (SMPs)

Simplex works with project teams to:

- Conduct P5 impact analysis prior to project initiation
- Identify sustainability risks and opportunities
- Define sustainability objectives, KPIs, and reporting baselines
- Embed SMPs as living documents within project governance

ESG and Sustainability Reporting Advisory

Our advisory services support:

- ESG-aligned project and programme reporting
- Climate risk and impact analysis
- Materiality and sustainability impact assessments

- Readiness for ESG audits and regulatory disclosure

3. Sustainable IT and Digital Project Management

Recognising the growing environmental footprint of enterprise IT, Simplex provides dedicated services focused on **sustainable digital transformation**, including:

- Sustainability-led IT project delivery
- Cloud and data centre sustainability considerations
- Energy-efficient architecture and workload optimisation
- Sustainable AI and data platform design
- Green software engineering and technical debt reduction
- Sustainable IT Asset Disposition (ITAD) and circular economy enablement

These services ensure that digital transformation initiatives deliver both **business value and environmental stewardship**.

4. Organisational Capability Building

Simplex enables long-term sustainability adoption through:

- PMO sustainability maturity assessments
- Change management for sustainable transformation
- Leadership awareness and executive briefings
- Sustainability-aligned risk, cost, and procurement models

APPROACH

Simplex applies a structured **four-stage delivery approach**, integrating education, capability development, implementation, and continuous improvement.

Simplex Four-Stage Delivery Approach



Simplex: Structured Sustainability Delivery

Figure 2: GPM Approach

Stage 1 – Awareness and Education

- GPM-b™ and PRiSM™ Practitioner training
- Sustainability fundamentals and regulatory context
- PRiSM™ lifecycle and P5 Standard™ foundations
- Practical case studies and exercises

Stage 2 – Capability Development

- Facilitated workshops and guided application
- P5 impact analysis on live projects
- Development of Sustainability Management Plans
- Stakeholder and communications alignment

Stage 3 – Implementation and Advisory

- Embedding PRiSM™ within PMO and delivery frameworks
- Integrating sustainability into business cases and procurement
- Establishing sustainability KPIs and reporting structures
- ESG readiness and compliance assessments

Stage 4 – Assurance and Continuous Improvement

- Independent sustainability reviews
- Project and portfolio sustainability health checks
- ESG reporting enhancements
- Periodic audits aligned with PRiSM™ and P5
- Recertification and continuous upskilling pathways

VALUE DELIVERED

- **Environmental and Social Responsibility** – Reduced environmental impact and ethical delivery
- **Cost Optimisation** – Efficient resource use and waste reduction
- **Stakeholder Engagement** – Transparent, inclusive decision-making
- **Regulatory Compliance** – ESG and sustainability audit readiness
- **Market Differentiation** – Strong sustainability credentials and long-term resilience

GPM SUSTAINABILITY FRAMEWORK

The integrated GPM framework combines:

- **PRiSM™ Lifecycle:** Initiate → Plan → Execute → Monitor → Close
- **P5 Standard™ Dimensions:**
 - People – social impact
 - Planet – environmental protection
 - Prosperity – economic outcomes
 - Processes – governance and delivery
 - Products – sustainable outputs

This framework ensures alignment between **sustainability strategy, portfolios, programmes, projects, and deliverables.**



Figure 3: GPM Framework

Risk Management, Governance & Assurance

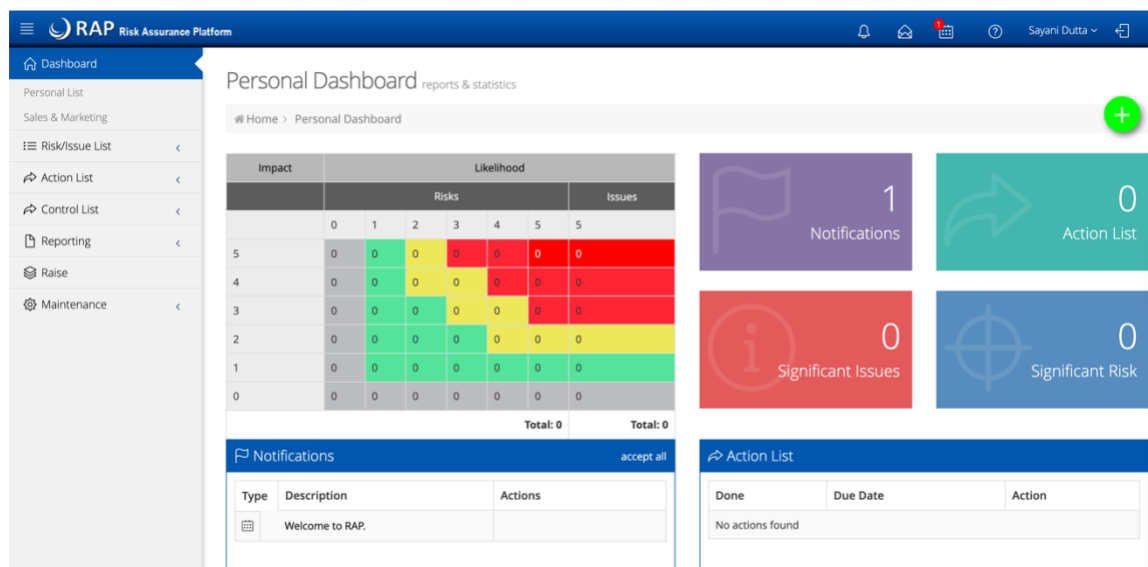
As part of its governance and assurance approach, Simplex applies a structured and consistent risk management capability, supported where appropriate by a secure, cloud-based Risk Assurance Platform. This capability is used to enable systematic identification, assessment, and ongoing management of risks across delivery, operational, architectural, and programme contexts throughout the service lifecycle.

The approach ensures that all identified risks are clearly defined, categorised, and assigned accountable owners, creating transparency and reinforcing ownership from the point of identification through to resolution. Risks are assessed using auditable and configurable scoring

models that consider likelihood and impact across multiple dimensions, enabling informed prioritisation and evidence-based decision-making.

The platform supports clear differentiation between inherent risk, residual risk, and target risk states, providing stakeholders with visibility into control effectiveness and progress toward risk reduction objectives. Continuous monitoring and structured reporting enable early identification of emerging risks, trends, and control gaps, supporting proactive governance rather than reactive intervention.

Risk controls, mitigating actions, and dependencies are managed through governed workflows with role-based access, ensuring that responsibilities, approvals, and changes are appropriately controlled and traceable. This structured approach supports strong compliance, audit readiness, and assurance requirements, particularly in regulated and assurance-driven environments, while enabling Simplex and its clients to maintain a consistent, defensible, and data-informed approach to risk management across all services.



Sustainability/GPM

Simplex Services embeds sustainability into the way projects and services are designed, governed, and delivered, rather than treating it as a standalone initiative. As a GPM-aligned organisation and Accredited Training Partner, Simplex applies Sustainable Project Management principles to reduce waste, optimise resource utilisation, and improve long-term value across cloud, digital, and infrastructure engagements. Sustainability considerations are integrated into planning, delivery, and assurance activities, ensuring that environmental, social, and economic impacts are assessed

alongside cost, risk, and performance. This pragmatic approach enables clients to achieve responsible outcomes without adding unnecessary complexity or administrative burden.

UN Sustainability GOALS

Simplex's sustainability practices directly support the UN Sustainable Development Goals, particularly goals relating to responsible consumption and production, industry innovation and infrastructure, climate action, and decent work and economic growth. Through responsible IT delivery, cloud optimisation, governance-led decision-making, and sustainable project management practices, Simplex helps organisations reduce carbon impact, improve operational efficiency, and build resilient digital foundations. By focusing on measurable outcomes—such as reduced waste, improved lifecycle management, and stronger governance—Simplex enables clients to demonstrate tangible progress against sustainability objectives while maintaining compliance with public-sector standards and long-term organisational goals.

PRICING

Please refer to the associated Pricing Document relevant for this Service.

CONTACTS

Deb Das, Managing Director

Telephone: +44 (0) 1273041146

M: +44 7809208585

Email: deb@simplex-services.com

Mohit Bajaj, Co-founder and CEO

Telephone: + 44 7946789222

Email: mohit@simplex-services.com

ABOUT US

Simplex Services responds to the diverse business needs of enterprises of all sizes, focusing on aligning business priorities with technology solutions, operating models, and costs.

For over a decade, our service offerings have been aimed at maximising the potential that technology can offer. Our customers and partners trust us not just for solutioning & implementation, but also to improve efficiency, reduce costs, identify new revenue streams, and make them future-ready.

1200⁺

Years of
Industry
Experience

8800⁺

Hours of Consulting
Delivered So Far

97%

Projects Completed
on Time

95⁺

Employees &
Associates

11

Years in Business



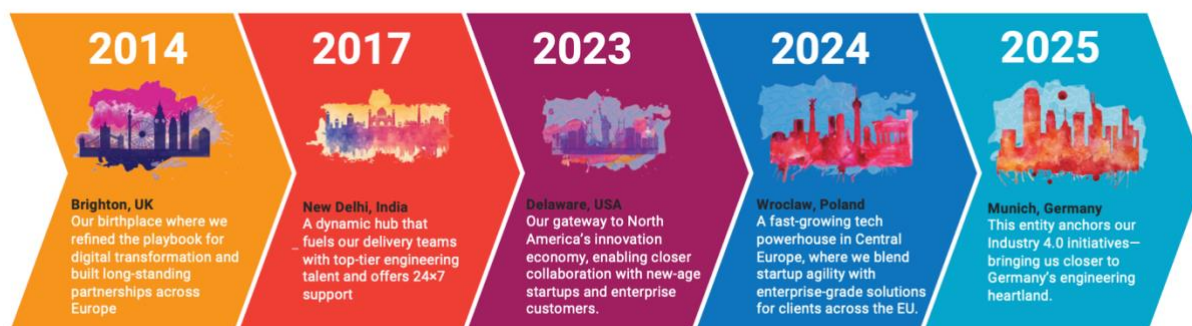
Our Global Footprint

Mapping Impact Worldwide

Our Global Footprint

Mapping Impact Worldwide

From its conception in Brighton, UK, Simplex Services has expanded its global footprint by establishing offices in key locations worldwide to deepen relationships, tap local expertise and deliver hands-on support to clients worldwide.



Core Capabilities

Accelerating Digital Transformation

Advisory & Architecture - Strategic guidance and technical expertise to help businesses navigate the complex world of IT architecture and make informed decisions about their technology investments. - With our Technical Authority-as-a-Service (TAaaS) framework, we offer businesses a flexible, cost-effective, and rapidly deployable solution to access the technical expertise needed, when needed, without the overhead of building in-house teams and improving organisational agility.	Data and AI - Transforming your core processes into self-optimising, intelligent operations to reduce costs, eliminate errors, and accelerate time to value. - Our AI-powered and data-led workflow automation solutions turn buzzwords into business value. We help you identify high impact automation opportunities that reduce errors, cut costs, and improve efficiency—from quick win deployments to enterprise-wide automation strategies for measurable outcomes.	Digital Workplace - Align technology, people, and business processes to improve productivity and organisational efficiency and enable a consistent end-user experience across multiple devices and locations. - Our solutions integrate productivity platforms like Microsoft 365 and identity management with a focus on user experience and security. The result is a workplace that boosts collaboration, streamlines workflows, and adapts to evolving business needs—without compromising compliance or performance.	Infrastructure Modernisation - Unlock agility, resilience, and cost efficiency by transforming your legacy infrastructure into a modern, cloud-optimised environment. - Our cloud services take you from assessment to execution. Whether it's migrating workloads to hyperscale's like Microsoft Azure, adopting hybrid or multi-cloud architectures, or DevOps integration, we design and deliver a scalable, secure, and high-performance foundation that supports continuous business innovation and delivers measurable ROI.	Workforce Staffing - Bridge talent gaps quickly with provide skilled professionals who integrate seamlessly into diverse teams, delivering immediate value on critical projects. - From niche technical experts to largescale deployment teams, we handle sourcing, vetting, and onboarding—so you can focus on delivery. Our flexible staffing solutions adapt to your needs, whether it's short-term augmentation, long-term placements, or rapid scaling for new initiatives.
Field Force - Empower your distributed workforce with a connected, secure, and intelligent digital workplace designed for the realities of field operations. - Our framework delivers end-to-end IT support—from on-site assistance and IMAC (install, move, add, change) services to legacy device lifecycle management—resulting in a resilient, agile, and secure environment that keeps your field teams connected, your assets protected, and your operations running smoothly.	Merger and Acquisition - Simplify the IT complexities of M&A with end-to-end integration services, including managing due diligence, system consolidation, and process harmonisation. - By identifying synergies and mitigating risks early, we help you achieve a smooth transition ensuring your technology landscape supports the deal's strategic objectives. Our approach accelerates value realisation and ensures business continuity while aligning people, processes, and platforms across the merged entity.	Operational Resilience - Strengthen critical processes, improve disaster recovery readiness, and ensure continuity in the face of adverse events—adapt, respond, and recover. - We align resilience planning with regulatory requirements and industry best practices, enabling business continuity and helping you protect revenue, maintain trust, and recover faster. From risk assessments to disaster recovery strategy to incident response, we provide the guardrails your business needs to thrive under pressure.	Risk Assurance Platform - Transform the way your organisation identifies, owns, and mitigates risk with RAP—a highly configurable, cloud-based enterprise risk management solution built on ISO 31000 principles. - RAP combines data, analytics, and automation to help you identify, assess, and mitigate risks before they impact your business. From board-level oversight to frontline accountability, RAP embeds a culture of proactive risk governance across the business.	Sustainability - Embed sustainability into every stage of your digital transformation with strategies that deliver measurable ESG impact alongside business performance. - We help organisations reduce their carbon footprint by architecting energy-efficient infrastructure, sustainable IT asset disposition, and optimising processes. Through our partnership with Green Project Management (GPM), we bring proven methodologies to turn sustainability from a compliance obligation into a driver of innovation, cost savings, and brand value.

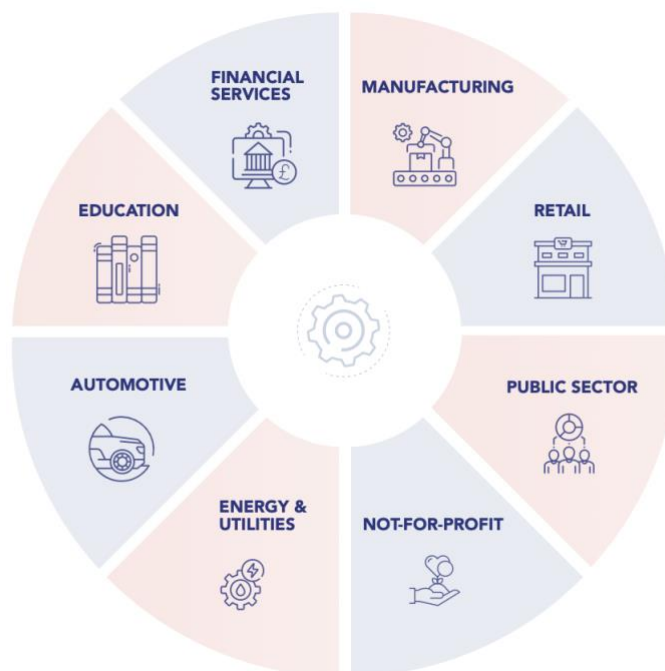
Accreditations & Certifications

Validated. Trusted. Proven.



Cross-Industry Impact

Tailored for Every Terrain



Powered by People

Human Insight. Technological Impact.

At Simplex Services, our people-first philosophy underpins every engagement. By putting human needs at the core, we ensure every stakeholder gains maximum value from future-ready solutions that deliver lasting returns on investment.

We listen—actively and attentively—to understand each client’s unique goals, challenges, and priorities. This deep understanding forms the foundation of partnerships built on trust, transparency, and collaboration. With a team of highly experienced and diverse professionals, our commitment is to ensure that every solution we provide continues to drive operational excellence and long-term success.

Additionally, within our organisation, every team member is empowered to thrive, not just deliver. We help our employees stay ahead of the curve by investing in their growth with hands-on training, learning programs, and industry-recognised certifications.

Simplex supports the Living Wage Campaign, led by Brighton Chamber and supported by Brighton & Hove City Council and UNISON Brighton, for promoting fair pay, improving employee wellbeing, and strengthening communities.

We are also proud of taking the Breathe Culture Pledge, joining a growing movement of businesses in the region committing towards investing in our company culture to super-charge employee engagement and propel the businesses forward.