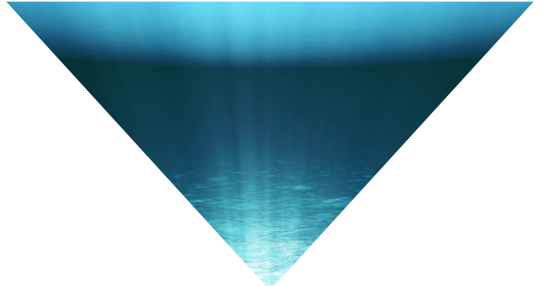




MICROSOFT 365 PRICING DOCUMENT





Standard Licencing Models

Additional add-on licences are available.

Microsoft 365 Enterprise

The full Microsoft 365 collaboration suite, comprising of all the core collaboration and document tools.

Includes licences for Microsoft Intune, Defender, Purview, and Entra ID.

Microsoft 365 Frontline

Provides access to Microsoft 365 services primarily via web applications or shared devices.

Ideal for users who frequently work on tablets or hot desks.

Microsoft 365 Education

The full Microsoft 365 enterprise collaboration suite, at a discounted rate for educational institutions.

MICROSOFT 365 ENTERPRISE

The full Microsoft 365 collaboration suite, comprising of all the core collaboration and document tools. Includes licences for Microsoft Intune, Defender, Purview, and Entra ID.

SKU: Microsoft 365 E5 with Teams

Annual Term, Billed Monthly
£50 per seat

Annual Term, Billed Upfront
£600 per seat



MICROSOFT 365 FRONTLINE

Provides access to Microsoft 365 services primarily via web applications or shared devices. Ideal for users who frequently work on tablets or hot desks.

SKU: Microsoft 365 F3 + F5 Security & Compliance

Annual Term, Billed Monthly
£25 per seat

Annual Term, Billed Upfront
£200 per seat



MICROSOFT 365 EDUCATION

The full Microsoft 365 enterprise collaboration suite, at a discounted rate for educational institutions.

SKU: Microsoft 365 A5

Annual Term, Billed Monthly

£10 per student

£12 per faculty member

Annual Term, Billed Upfront

£90 per student

£120 per faculty member



ADDITIONAL PRODUCTS

Microsoft provides additional products to further enhance collaboration across your organization.

Dolphin IT Solutions can supply the following additional Microsoft licences as add-ons to Microsoft 365:

- Copilot
- Microsoft Project
- Microsoft Visio
- Microsoft Viva Suite
- Microsoft Exchange licences
- Microsoft SharePoint licences
- Microsoft OneDrive licences
- Microsoft Teams Phone & Calling Plans
- Power Platform



MICROSOFT 365 COPILOT

Microsoft 365 Copilot is an AI-powered assistant integrated across Microsoft 365 applications, using organisational data and user context to assist with drafting content, summarising emails and meetings, analysing data, generating presentations, and automating routine tasks.

Discounts available for educational institutions.

Annual Term, Billed Monthly
£23 per seat

Annual Term, Billed Upfront
£256 per seat



PROJECT PLAN 3

Microsoft Project Plan 3 provides project management capabilities, enabling users to plan, schedule, manage resources, and track project progress. It includes advanced scheduling tools, dependency management, reporting, and integration with the Microsoft ecosystem to manage medium to large projects.

Discounts available for educational institutions.

Annual Term, Billed Monthly
£21.10 per seat

Annual Term, Billed Upfront
£236 per seat



PROJECT PLAN 5

Microsoft Project Plan 5 includes all the Plan 3 features, and adds advanced portfolio and demand management features, and resource optimisation capabilities. It enables organisations to manage multiple projects and programmes, prioritise initiatives, analyse capacity, and make data-driven investment decisions across portfolios.

Discounts available for educational institutions.

Annual Term, Billed Monthly
£37.80 per seat

Annual Term, Billed Upfront
£432 per seat



VISIO PLAN 1

Microsoft Visio Plan 1 provides web-based diagramming capabilities, allowing users to design and share diagrams such as flowcharts and process maps. It supports collaboration and integration across Microsoft 365.

Discounts available for educational institutions.

Annual Term, Billed Monthly
£3.48 per seat

Annual Term, Billed Upfront
£39.66 per seat



VISIO PLAN 2

Microsoft Visio Plan 2 includes both web-based and desktop Visio applications, providing advanced diagramming features, additional templates, data linking, and automation capabilities. It supports more complex diagrams and offline use, suitable for technical and professional diagramming needs.

Discounts available for educational institutions.

Annual Term, Billed Monthly
£10.51 per seat

Annual Term, Billed Upfront
£120 per seat



MICROSOFT VIVA SUITE

Microsoft Viva Suite is an employee experience platform that brings together communications, learning, insights, goals, and knowledge within Microsoft Teams. It includes Viva Connections, Insights, Learning, Topics, and Engage, helping organisations improve employee engagement, wellbeing, knowledge sharing, and organisational alignment.

Discounts available for educational institutions.

Annual Term, Billed Monthly
£8.41 per seat

Annual Term, Billed Upfront
£96 per seat



MICROSOFT TEAMS PHONE

Microsoft Teams Phone enables enterprise-grade telephony within Microsoft Teams, allowing users to make and receive PSTN phone calls using their Teams client. It supports call routing, voicemail, call queues, auto attendants, and integration with existing phone systems or Microsoft Calling Plans.

Discounts available for educational institutions.
SKU: Teams Essentials + Teams Phone Standard

Annual Term, Billed Monthly
£8.41 per seat

Annual Term, Billed Upfront
£96 per seat



MICROSOFT CALLING PLANS

Microsoft Teams Calling Plans provide PSTN connectivity for Microsoft Teams Phone, allowing inbound and outbound calls to public telephone networks. Calling Plans are available for domestic and international calling and are required unless an alternative connectivity option such as Operator Connect or Direct Routing is used.

Discounts available for educational institutions.

SKU: Teams Essentials + Teams Phone + Domestic Calling Plan

Annual Term, Billed Monthly
£14.08 per seat

Annual Term, Billed Upfront
£160.71 per seat



MICROSOFT CALLING PLANS

Microsoft Teams Calling Plans provide PSTN connectivity for Microsoft Teams Phone, allowing inbound and outbound calls to public telephone networks. Calling Plans are available for domestic and international calling and are required unless an alternative connectivity option such as Operator Connect or Direct Routing is used.

Discounts available for educational institutions.

SKU: Teams Essentials + Teams Phone + Intl. Calling Plan

Annual Term, Billed Monthly
£25.30 per seat

Annual Term, Billed Upfront
£289.05 per seat



POWER APPS

Microsoft Power Apps allows users to build custom low-code applications that connect to data sources such as Microsoft Dataverse, SharePoint, SQL, and third-party systems. It enables organisations to digitise processes, automate data capture, and create business applications without traditional software development.

Discounts available for educational institutions.

SKU: Power Apps Per App Plan (billed per user per app)

Annual Term, Billed Monthly
£3.98 per seat

Annual Term, Billed Upfront
£39.66 per seat



POWER APPS PREMIUM

Provides users access to create and run unlimited custom applications using Microsoft Dataverse, premium connectors, and custom APIs. Includes entitlement to run Power Automate premium workflows for the licensed user.

Discounts available for educational institutions.

SKU: Power Apps Premium

Annual Term, Billed Monthly
£13.19 per seat

Annual Term, Billed Upfront
£150.66 per seat



POWER AUTOMATE

Microsoft Power Automate enables users to create automated workflows between applications and services to streamline business processes. It supports automated, instant, scheduled, and approval-based flows, integrating with Microsoft 365, Power Platform, and other third-party services.

Discounts available for educational institutions.

SKU: Power Automate Per User Plan

Annual Term, Billed Monthly
£9.86 per seat

Annual Term, Billed Upfront
£112.50 per seat



POWER AUTOMATE

Microsoft Power Automate enables users to create automated workflows between applications and services to streamline business processes. It supports automated, instant, scheduled, and approval-based flows, integrating with Microsoft 365, Power Platform, and other third-party services.

Discounts available for educational institutions.
SKU: Power Automate Per Flow Plan

Annual Term, Billed Monthly
£65.84 per seat

Annual Term, Billed Upfront
£752.30 per seat



POWER AUTOMATE PREMIUM

Provides users access to create and run automated workflows using premium connectors, custom connectors, on-premises data sources, and attended robotic process automation (RPA).

Discounts available for educational institutions.
SKU: Power Automate Premium

Annual Term, Billed Monthly
£9.86 per seat

Annual Term, Billed Upfront
£112.50 per seat



POWER BI PRO

Microsoft Power Automate enables users to create automated workflows between applications and services to streamline business processes. It supports automated, instant, scheduled, and approval-based flows, integrating with Microsoft 365, Power Platform, and other third-party services.

Discounts available for educational institutions.
SKU: Power BI Pro

Annual Term, Billed Monthly
£9.87 per seat

Annual Term, Billed Upfront
£112.71 per seat



POWER BI PREMIUM

Power BI Premium Per User provides advanced analytics capabilities beyond Power BI Pro, including larger dataset sizes, enhanced performance, advanced AI features, and paginated reports. It allows individual users to access Premium features without requiring a full Power BI Premium capacity.

Discounts available for educational institutions.

SKU: Power BI Premium Per User (PPU)

Annual Term, Billed Monthly
£16.90 per seat

Annual Term, Billed Upfront
£193.05 per seat



EXCHANGE ONLINE PLAN 1

Exchange Online Plan 1 provides cloud-based email hosting with a 50 GB mailbox per user, with additional calendar and contact management, and access to Outlook via the web, and desktop / mobile apps. It includes standard email security protections.

SKU: Exchange Online Plan 1

Annual Term, Billed Monthly
£2.78 per seat

Annual Term, Billed Upfront
£31.67 per seat



EXCHANGE ONLINE PLAN 2

Exchange Online Plan 2 includes all features of Plan 1 and adds unlimited archiving, advanced compliance features such as litigation hold, and enhanced data loss prevention capabilities. It is suitable for organisations with higher compliance and retention requirements.

SKU: Exchange Online Plan 2

Annual Term, Billed Monthly
£5.55 per seat

Annual Term, Billed Upfront
£63.32 per seat



SHAREPOINT ONLINE PLAN 1

SharePoint Online Plan 1 provides cloud-based document management and collaboration capabilities, enabling users to store, share, and collaborate on files securely.

Discounts available for educational institutions.
SKU: SharePoint Plan 1

Annual Term, Billed Monthly
£3.48 per seat

Annual Term, Billed Upfront
£39.66 per seat



SHAREPOINT ONLINE PLAN 2

SharePoint Online Plan 2 includes all Plan 1 features and adds enhanced compliance, data governance, and eDiscovery capabilities. It supports advanced content management and regulatory requirements.

Discounts available for educational institutions.
SKU: SharePoint Plan 2

Annual Term, Billed Monthly
£7.04 per seat

Annual Term, Billed Upfront
£80.36 per seat



ONEDRIVE PLAN 1

OneDrive Plan 1 provides personal cloud storage for users, enabling secure file storage, sharing, and synchronisation across devices. It integrates with Microsoft 365 and supports collaboration and version control.

SKU: OneDrive for Business Plan 1

Annual Term, Billed Monthly
£3.48 per seat

Annual Term, Billed Upfront
£39.66 per seat



ONEDRIVE PLAN 2

OneDrive Plan 2 includes all Plan 1 features and adds advanced compliance, legal hold, and governance capabilities, supporting organisations with higher data protection and retention needs.

SKU: OneDrive for Business Plan 2

Annual Term, Billed Monthly
£7.04 per seat

Annual Term, Billed Upfront
£80.36 per seat

