



Through
Technology

Digital Strategy & Advisory Services

G-Cloud 15 (RM1557.15) - Service Definition Document

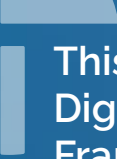
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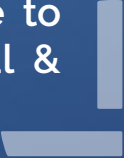
Through Technology Classification | COMMERCIAL IN CONFIDENCE

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This document describes Through Technology's Digital Strategy & Advisory Services on the G-Cloud Framework.

With decades of experience delivering Digital & Technology Services independently, with multinational suppliers and working within public sector organisations, we bring a wealth of independent Digital & Technology experience and expertise to help organisations set and deliver their Digital & Technology goals.



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1 Executive Summary

We would like to thank you for considering this service from Through Technology to help you in delivering your organisation's digital and technology strategy.

1.1 Context

As a Digital leader you will know that the axiom "fail to plan, plan to fail" continues to remain entirely true of any transformational endeavour. Whilst there should always be room for an organisation to pivot as things change on the ground, having a solid foundational strategy and roadmap remains key to your vision and its success.

The nature of transformation means your organisation will be moving to something "other". This often means that internal knowledge and experience may be lacking, even in very capable organisations.

At Through Technology we have a wealth of experience in understanding the client's vision and translating that into a sound strategy that is capable of being implemented under real world conditions and organisational, commercial, time and budgetary constraints. We specialise in assessment of the "current state", helping your team to develop business cases to secure the required funding, and creating and implementing innovative strategies that balance achievability and business benefit realisation.

We are the ideal partner to help support you through internally initiated change, or through external transformation such as department mergers or divestitures (i.e. the machinery of government), Brexit and the national response to the Covid Pandemic.

1.2 Why Through Technology?

Our business was named "Through Technology" because our founders decided that it was "seeing big change programmes *through*", from inception through delivery and into live service that set us apart from our would-be competitors. That philosophy, coupled with our policy of employing the best people with that same attitude, means we are highly experienced throughout the entire programme lifecycle and well placed to help customers develop and deliver effective strategies for individual challenges, or for their digital and technology roadmap as a whole.

We have a strong track record of successful delivery in partnership with central government, including providing the Azure-Hosted Strategic Archiving and Records Management Service for HM Courts and Tribunals Service. Which securely holds aged database, document, audio, and video data from across the Courts and Tribunals, managing its security access and retention.

We are also **certified to both ISO27001 Information Security Management and ISO9001 Quality Management** for our systems, which are subject to ongoing annual compliance audits by the British Standards Institute. This demonstrates the maturity, security and effectiveness of the systems underpinning our service to customers.

Our company was founded to provide a genuinely different/better alternative to the hegemony of large IT suppliers that have dominated public sector IT procurement. The advent of cloud technology means that most projects now require plentiful skill, not large scale. As one of a new breed of internet native businesses, we focus on providing excellent people to understand and deliver value to our customers.

We also do not follow the "land and expand" philosophy adopted by many of our rivals. We believe that providing excellent service, exiting cleanly and remaining a trusted partner offers the best outcome for us and our clients.

Introducing the Through Technology Project Pathway

Unlike our larger rivals, Through Technology's philosophy is not one of "Land and Expand". We recognise that modern cloud services provide the opportunity for our clients to take control of their ICT Services and Data and we want to help.

We recognise that clients come to us for deep expertise, capacity and capability to solve complex problems. By leaving our clients set up to manage services the way they want at the end of each project, we remain a partner that they will return to for the next challenge that needs a "burst" in expertise, capability and capacity.



We are serious about understanding and delivering real value to our clients. So much so that we have a defined Added Value Methodology that lets us turn the opportunities our people spot into tangible outcomes, cost avoidance and savings. In past contracts, such Added Value has significantly exceeded the cost of our services.

We believe these things set us apart from the other organisations you may have worked with and hope that we will have the opportunity to prove this by helping your organisation in developing and running a highly effective procurement.

2 G-Cloud Service Information

The following service definition is as published in our service listing under G-Cloud on [Digital Marketplace](#).

2.1 About this Service¹

Service Type	Cloud Support
Service Name	Digital Strategy & Advisory Services
Service Description	This Service provides expert strategy and advice regarding cloud and infrastructure transformation and service. We support customers with expert review of infrastructure and cloud services, covering configuration, security, service, value for money and compliance with HMG Guidance. Providing business case, roadmap, strategy and service development.

2.2 Service Features

1	Current State Assessment
2	User Research and Requirements Analysis
3	Digital and Technology Strategy Development
4	Creation of Outline and Full Business Cases
5	Procurement Strategy and Management
6	Independent review and investigation of Digital & Technology Services
7	Service security and compliance assessment
8	Legacy Risk Mitigation and Modernisation Strategy
9	Benefit Realisation assessment
10	Uses the Through Technology Added Value Process

2.3 Service Benefits

1	Expert, independent cloud and infrastructure strategy advice
2	Ensure compliance with legislation and HMG guidance and standards

¹ To see our other services on the G-Cloud framework, search for "Through Technology" (including the quotation marks) on [Digital Marketplace](#).

3	Expert authoritative advice and support, independent of incumbent suppliers
4	Define service boundaries and effective multi-source service delivery models
5	Access subject matter expert support for negotiation with incumbent suppliers
6	Assess and quantify the benefit delivered by Digital/Technology Projects
7	Manage significant IT change from organisation mergers and divestments
8	Identify and develop cost reduction and avoidance opportunities

2.4 Planning

Planning service	Yes
How the planning service works	Always understand the business context, processes and success criteria first. Support the creation of a sound business case, business analysis and communication strategy to provide the foundation for transformational change. Through Technology are delivery methodology agnostic and will align to the clients preferred method.
Planning service works with specific services	Yes
Hosting or software services the planning service works with	Business Case Creation Digital Strategy and Roadmap Infrastructure Consultancy Cloud Consultancy End User Research and Stories Benefit realization studies Business Analysis Enterprise Architecture Microsoft 365 Office 365

2.5 Training

Training service provided	Yes
How the training service works	Through Technology are happy to mentor internal teams during our engagement and will provide effective knowledge transfer on completion.
Training is tied to specific services	Yes

Services the training service works with	Microsoft 365 Office 365 Legacy Technology Management Data Migration Digital Archiving Solution Architecture Solution, Delivery and Security Assurance Solution Integration and Delivery Integration AI and ML Assurance and Compliance
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2.6 Setup and Migration

Setup or migration service available	Yes
How the setup or migration service works	Please see our other migration G-CLOUD services for your data and application migration needs.
Setup or migration service is for specific cloud services	Yes
List of supported services	Your Digital & Technology Strategy Mergers and Divestments (splits) in organisational structure New Technology Adoption Data Migration and User Migration Digital Archiving Legacy Technology & Technical Debt Management Supplier Management Solution Leadership, Solution Architecture, Solution Assurance Security Assurance and Delivery Assurance

2.7 Quality Assurance and Performance Testing

Quality assurance and performance testing service	Yes
How the quality assurance and performance testing works	Through Technology are certified to the ISO9001 international standard for quality management. We provide independent quality assurance of third-party solution, delivery, service and security, augmenting our customer's teams with the additional capacity and capability required in the short-term to deliver significant change and transformation in Digital and Technology Services. Our expert team are experienced in undertaking assurance on our customers' behalf, overseeing the work of multiple global IT providers working in complex multi-supplier digital and technology programmes.

2.8 Security Testing

Security services	Yes
Security service types	Security Strategy Security Risk Management Security Design Cyber Security Consultancy Security Testing Security Incident Management Security Audit Services
Certified security testers	Yes
Security testing certifications	CHECK CREST

2.9 Ongoing Support

Ongoing support service	Yes
Types of service supported	Buyer hosting or software Hosting or software provided by your organisation
How the support service works	Ongoing support can be provided through this service based upon our attached Pricing Document. Specifics of the service will vary based upon the nature of the work and client requirements and it is therefore best to discuss these requirements at the proposal phase. All engagements have an assigned Service Manager responsible for any ongoing support or aftercare required.

2.10 Service Scope

Service constraints	Any constraints will be associated with the individual customer requirements and therefore identified and managed at the proposal stage
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2.11 User Support

Email or ticketing support	No
Phone support	No
Web chat support	No
Support levels	Throughout any engagement we will provide support and consultancy on a T&M or fixed price basis with all queries responded to within one business day. You will have an assigned Service and Architect to carry out the work and provide any aftercare required.

2.12 Resellers

Supplier type	I'm not a reseller
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2.13 Staff Security

Staff security clearance	Staff screening performed but not compliant to BS7858:2019
Government security clearance	Up to Developed Vetting (DV)

2.14 Standards and Certifications

ISO/IEC 27001 certification	Yes
Who accredited the ISO27001 certification	British Standards Institute (BSI) - BSI Certificate Number IS743920
ISO/IEC 27001 accreditation date	Effective Date: 13/10/2024 Expiry Date: 12/10/2027
What is not covered in your certification	Nothing, our certification covers all aspects of our services on G-Cloud
ISO 2800:2007 certification	No

ISO 28000:2007 certification commentary	Through Technology contracts with our suppliers to either deliver services in accordance with the procedures within our ISO27001 certified Information Security Management System or ensures that they do not have access to data or services that could cause security concerns. We only partner with organisations of good repute. Every organisation in our supply chain is subject to our own security consideration before we partner with them, and an appropriate stance is determined for their security risk and role in our services.
CSA Star Certification	No
CSA STAR certification commentary	CSA Star is targeted a Software as a Service providers and not generally applicable to the services that Through Technology offers through the G-Cloud Framework
PCI Certification	No
PCI certification commentary	Through Technology do not typically operate PCI systems as part of our G-Cloud Services, however, we have experience in helping customers achieve PCI compliance for your systems should this be required
Cyber essentials	Yes
Cyber essentials plus	Yes
Other security certifications	Yes
Any other security certifications	SOC2

2.15 Social Value

Fighting climate change	Digital Archiving is key to enabling the retirement of Legacy Applications while retaining valued data. This in turn enables old systems to be decommissioned, replaced with a much more carbon efficient cloud solution. We can support organisations to calculate carbon savings from this solution. Through Technology is a Carbon Negative Business and formally assessed and certified as such with the PAS2060 Carbon Neutral Plus standard. This means that our services are operated to remove more carbon dioxide from the atmosphere than our business has created or will create in future, already significantly exceeding HM Government's Net Zero targets. Our business was designed with a very carbon-efficient business model. Building on this foundation, we have a process of continual improvement. We annually calculate our carbon footprint using the reputable carbonfootprint.com service, identify further reductions in our environmental impact, then offset -double- the residual carbon footprint of our business through the same scheme reputable UK tree-
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	planting scheme used to offset HM Government ministerial travel. Measuring our footprint every year, optimising it and offsetting double, scales with our business and automatically applies to every service we provide (through G-Cloud or elsewhere). Furthermore, because trees last for many years, our positive impact on carbon capture and storage will continue to grow greater and greater across the lifetime of our business. As a business, we are also focussed upon helping our customers achieve your outcomes. We consider environmental impact in the work we undertake as part of our services many of which involve carbon reduction through modernisation of systems and migration to the cloud. Fighting Climate Change is something we are passionate about. We are proud of the contribution we make as UK Small Business. It also shows our commitment to not only meet but exceed government targets for fighting climate change and goals of Procurement Policy Notes PPN 06/20 (Social Value) and PPN 06/21 (Taking account of Carbon Reduction in major contracts). Further detail, including "Beyond Net Zero - The Through Technology Environmental Impact Plan" available at https://www.throughtechnology.uk/carbonreduction   
Covid 19 recovery	In Through Technology, we have a very strong focus on achieving value for the tax-payers money and on supporting the UK economy. We are a UK Small Business, paying all our taxes in the UK and operating in full compliance with UK Tax regulations. We are members of the TechUK industry body, volunteering time via our seat on their Justice and Emergency Services Committee to help to define and deliver best practice in work between the Digital & Technology industry and government. We are signatories to the UK Government Small Business Commissioner's Prompt Payment Code. Meaning we commit to paying our supply chain within 30 days and have never yet failed to do so, even when we ourselves have faced delays in our payments. Our company principles include sharing knowledge and building capability with our customers' internal teams. This can be seen in our "Insource Transition Support" service published on G-Cloud. Helping our customers insource and develop their internal teams will drive upskilling and job creation within our public sector customers.

	We have a defined standard business process to actively seek out opportunities for savings and cost avoidance for our customers in everything we do. This process has resulted in savings and cost avoidance of over £10M in the last 3 years, saving our customers more than we have cost them while we have also delivered all our contracted scope. We have also created new jobs in our business during the Covid 19 pandemic and continue to collaborate effectively with our customers remotely through their choice of tooling and onsite following all current Covid guidance.
Tackling economic inequality	Through Technology are committed to fighting economic inequality. As a modern business without strong geographic ties, our hiring policy is to prioritise recruitment from areas of high social deprivation as identified in the Department for Levelling Up, Housing and Communities' English Indices of Deprivation). At present, 40% of our staff are from these areas and as our business grows, so will this percentage, ensuring that most of the tax-payer money spent on our services ends up in the local UK communities that need it the most. We are an equal opportunities employer that recognises and actively seeks out the benefits of diverse and inclusive teams to our business, to our customers and to wider society.
Equal opportunity	We are an equal opportunities employer that recognises and actively seeks out the benefits of diverse and inclusive teams to our business, to our customers and to wider society. This is built into our policies, procedures, and contracts, and lived day to day. We have worked to remove any bias from our organisational processes, including subconscious bias where it may exist. An example is that the first stage of our recruitment process is anonymised, minimising the impact of any potential bias in CV and Application evaluation. We are signatories to the Armed Forces Covenant and seek proactively to recruit ex-forces personnel, overcoming some of their challenges in returning to civilian life. Our recruitment process for opportunities is intentionally designed to be accessible and open to all. Our teams working through G-Cloud are diverse and include people from different parts of the UK, age groups, ethnic origin, gender, disability, and faith.
Wellbeing	Through Technology's defining characteristic is the quality of our people, so we take well-being very seriously and have several measures in place to support the well-being of our staff and people they work with. Despite our relatively small size, we have a board member responsible for staff wellbeing and several policies and processes which we live every week to maintain it. Examples include:

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- Providing private health cover for all employees
 - offering time out for voluntary work in our local communities (including current staff acting as school governors, volunteering careers guidance in schools, acting as community representatives and teaching practical philosophy/life skills)
 - funding a qualified Mental Health First Aider within the business
 - fostering a culture that welcomes private or public discussion of mental health and well-being (including open discussion of our CEO's firsthand experiences).

We also care about the well-being of those we work with in our supply chain, our customers, and their third-party suppliers. If we identify any well-being or stress-related issues with colleagues outside our organisation, then we handle these sensitively through the appropriate process or channel.

2.16 Pricing

Please see the attached Pricing Document for this service.

3 Further Information

3.1 Organisations that trust Through Technology

Founded in 2017, we have established a position as a well-known and trusted supplier to the UK central government, building excellent relationships and undertaking complex and critical projects for organisations such as:

 Ministry of Justice	The Ministry of Justice	Architecture Managed Services Legacy Risk Mitigation Email Migration Delivery, Solution and Security Assurance Operational Change Assurance Email Security National Prison Service Education System Infrastructure delivery and assurance
 Government Digital Service	Cabinet Office - Government Digital Service	Cloud Service DevOps Outreach campaign delivery and management across the UK Public Sector Procurement Strategy & Preparation Domain and Namespace Security
 Department for Work & Pensions	Department of Work and Pensions	Email Security and Transition
 HM Courts and Tribunals Service	HM Courts and Tribunals Service	Modern Device Management solution architecture, security, testing, implementation and support Legacy Risk Mitigation Supplier Management Solution Delivery and Security Assurance Digital Archiving and Data Governance
 CPS	The Crown Prosecution Service	Strategic End User Services consultancy and advisory services
 Department for Business & Trade	Department for Business and Trade	Machinery of Government Change Data Management & Migration

3.2 Awards, Commitments and Certifications

	With our experience in public sector procurement and as a supplier on the G-Cloud and Digital Outcomes & Specialists framework, we pride ourselves on our capability to draft and agree contracts rapidly and efficiently.
	We are a PSR:SOW accredited supplier, providing an alternate route to G-Cloud for the procurement of support and consultancy services from Through Technology.
	We are Carbon Neutral Plus certified to the PAS2060 standard. This means that our business and all the services we deliver through the G-Cloud Framework are Carbon Negative, far exceeding HM Government's targets for Net Zero.
	Our business is certified to the ISO9001 standard for Quality Management and audited annually by the British Standards Institute to ensure we continually maintain and improve.
	All our services on the G-Cloud Framework are delivered using our ISO/IEC 27001 Certified Information Security Management System which is annually audited and assessed by the British Standards Institute. Archive360 are also certified to ISO27001 for the services offered on G-Cloud.
	Through Technology is a former Microsoft Gold Partner for cloud collaboration services, demonstrating our expertise with Microsoft365 and security solutions. We no longer hold this certification after Microsoft pivoted toward awarding silver/gold status based upon license sales rather than capability. However, we maintain a strong pool of Microsoft certified talent in Microsoft365 and Azure technologies.
	While we typically work with customer data on our customer's own systems, we maintain our own IT to be secure to similar or greater standard and evidence this through Cyber Essentials and Cyber Essentials Plus certification.
	Through Technology is a member of TechUK, the industry body for IT in the United Kingdom and regularly participate in consultations and industry events, helping shape the future of UK Public Sector digital and technology policy and services.
	Through Technology are signatories to the Armed Forces Covenant. We are committed to breaking down the barriers to ex-services personnel working in the public and private sectors.
	The Prompt Payment Code (PPC) is a voluntary code of practice for businesses, administered by the Office of the Small Business Commissioner (SBC) on behalf of BEIS. Our signature to the code demonstrates our commitment to paying our supply chain promptly and supporting the UK economy.
	Through Technology is a British Small Business paying all our taxes in the UK, diligently ensuring our compliance with all applicable tax legislation, and helping improve public sector ICT services and supporting UK Economic Growth.

3.3 Framework Documents

Pricing Document - See our Service page on Digital Marketplace

Terms and Conditions - See our Service page on Digital Marketplace

3.4 Other Information

Learn more about our experience with this service	www.thoughttechnology.uk/services
Learn more about Through Technology	https://www.thoughttechnology.uk
Start a conversation	@through_tech Enquiries@thoughttechnology.uk
Read our Modern Slavery Statement	https://www.thoughttechnology.uk/msa-statement
Read our Carbon Reduction Plan	https://www.thoughttechnology.uk/carbon-reduction

To see our other services on the G-Cloud 15 framework, search for "Through Technology" (including the quotation marks) on [Digital Marketplace](#).

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