



STANDARDS FOR CONSULTANCY DAY RATE CARDS

Overview

- Consultant's working day: 8 hours exclusive of travel and lunch
- Working week: Monday to Friday excluding national holidays
- Office hours: 9:00am to 5:30pm Monday to Friday
- Travel, mileage subsistence: Included in day rate within M25. Payable at department's standard travel and subsistence rates outside M25
- Mileage: As for travel, mileage subsistence
- Professional indemnity insurance: Included in day rate

PRICING MODELS

Our rate card pricing (which is exc. of VAT) is based on Time & Materials provision.

We offer a variety of charging models, which will be agreed on a per Statement of Work (SoW) basis:

- Capped Time and Materials (CTM)
- Incremental Fixed Price
- Fixed Price
- Fixed Capacity Pricing
- A combination of two or more of the above charging methods

For fixed price pieces of work involving outcome delivery, appropriate project management and governance costs will be factored into the statement of work to cater for associated supplier risks.

VOLUME BASED DISCOUNT

The table below shows a breakdown of discount offered across all bandings. Volume discount spend is calculated on a 'per authority' basis.

ANNUAL SPEND	DISCOUNT
£0 - £499,999	0.00%
£500,000 - £1,499,999	0.50%
£1,500,000 - £2,999,999	1.00%
£3,000,000 - £4,999,999	1.50%
£5,000,000 - £9,999,999	2.00%
£10,000,000+	2.50%

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