



SERVICES

DATA & INFORMATION GOVERNANCE



Data & Information Governance.

aiimi



HOW WE HELP YOUR BUSINESS

We manage and optimise your organisation's content to make it accessible, compliant, valuable, and ready for AI.

Our team classifies, enriches, and connects documents and media, applying intelligent automation and governance.

We ensure content is secure, searchable, and ready for integration with analytics and AI—unlocking insight and improving collaboration.

We operate across all markets, with specific expertise in local and central government, plus regulated industries.



DATA & INFORMATION GOVERNANCE

Features & Benefits.

Our expert services are designed to deliver maximum benefit with a flexible approach – here's what you can expect.

SERVICE FEATURES



- Template adoption plans, migration strategy, and quality documents
- Help with defining Target Operating Models
- Agile user experience design process for increased engagement
- Implementation of EDRMS in public, private, and hybrid cloud architectures
- Consultants cross-trained in multiple vendor platforms, including Microsoft 365, SharePoint, NetDocuments / OpenText eDOCS, and Content Server
- Migration capabilities using proprietary or third-party migration tools
- Implementation and adoption support or full service
- Development of classification schemas
- Treatment plans development: archiving, disposition, ROT management, and risk mitigation

SERVICE BENEFITS



- SC Cleared Specialists
- Reduce overall implementation costs by following Aiimi best practice
- Compliance, Implementation, and Security consultancy in one place
- Solutions architected to scale up and down with ease
- Strong experience in central and local government with cleared consultants
- Experience of implementing solutions in Google Cloud Platform, AWS, and Azure
- Information architecture advice and integration with data architecture initiatives
- Change management, communications, and user adoption focus

Whatever stage of your data and information governance journey you're at, our team has the expertise to help.

We're experienced in developing governance strategy, roadmap, and the business case to realise better value from your data. We can:

- Develop your internal capability by designing target operating models, job descriptions, and governance teams.
- Gather and document use cases and create classification schemas, with the option to use our software platform to auto-classify your data according to the schema.
- Design treatment plans for your information to deal with risk, retention, disposition, and lifecycle management.
- Advise on and implement solutions for managing your data, either in a single central repository (EDRMS), or using Aiimi tools to manage data in-place.

Our adoption team ensures that your investment is maximised over the long term. We can also work with your AI teams to ensure maximum value is delivered to AI initiatives by connecting your data to your Generative AI toolkit. Our service desk provides long-term support and assistance - including troubleshooting, upgrades, and managed services.



CASE STUDY DATA & INFO GOVERNANCE

Strategising and managing 50 departmental migrations from File Shares and M365 to OpenText Content Server.

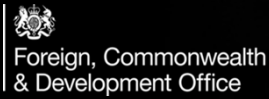
“

Aiimi has provided invaluable support to the business and technical team. They have always been willing to understand the issue and help find a resolution...their professionalism is always very evident!

BREEGE CAFFREY, SENIOR IT MANAGER AT CENTRAL BANK OF IRELAND



Banc Ceannais na hÉireann
Central Bank of Ireland
Eurosystem



CASE STUDY

DATA & INFO GOVERNANCE ▾

Delivering a content management system to support global users with limited connectivity.

- We implemented OpenText Content Server, hosted in the UK using Microsoft Azure, to address bandwidth and connectivity issues in global locations. Using remote caching technology, users can access more of the data they need locally, rather than waiting for it to be transferred over the internet.
- DfID also benefited from Aiimi's user experience (UX) management platform which monitors UX locally and alerts a central service team whenever key user tasks are taking longer than expected, so they can focus on fixing the most pressing issues for the department's global teams.
- With Content Server's offline client working capabilities, users can make their most important documents available without an internet connection.
- As part of the project, Aiimi successfully migrated 4TB of information to the Cloud and improved performance for DfID's remote users by over 3000% compared to their legacy system experience.

ABOUT US

We are Aiimi.

Transform how your people work with data, through Aiimi's software platform, data and digital products, and consulting services.

Our software platform automatically classifies, labels, relocates, and protects your data, opening up access where it's safe and locking it down where it's not, mitigating risk and fixing data quality. Unlike traditional governance tools, Aiimi's platform continuously maps and monitors your data estate for always-on compliance and risk management – and readies your data for safe, scalable AI adoption.

Our consultants bring deep domain expertise in AI, data, and digital transformation – delivered exactly where, when, and how you need it. Whether you want a specialist project squad or ongoing managed services, our people work seamlessly as part of your team, driven by your objectives and committed to your outcomes. We experiment, iterate, and focus on what matters most, to accelerate time to value.

OUR SOFTWARE

Aiimi's platform interconnects valuable information across all enterprise systems for a comprehensive understanding of your data universe and acts as an accelerant to our services.

OUR SOFTWARE



OUR SERVICES

OUR SERVICES

The Aiimi Services team puts data at the heart of your digital transformation, utilising our platform and sector expertise to drive positive outcomes for your business.

HOW WE HELP

Aimi Digital, Data, and Technology Roles.

- Business architect
- Data architect
- Enterprise architect
- Security architect
- Solution architect
- Technical architect

- Chief data officer
- Chief information security officer
- Chief technology officer
- Cyber security secure design
- Data ethicist
- Data governance manager

- Business relationship manager
- Business analyst
- Delivery manager
- Programme delivery manager
- Technical writer
- User researcher

Service Price.

Day Rates

SFIA GRADE	FOLLOW	ASSIST	APPLY	ENABLE	ENSURE / ADVISE	INITIATE / INFLUENCE	SET STRATEGY / INSPIRE
G-CLOUD ROLE	TRAINEE	ASSOCIATE / JUNIOR (AND TESTERS)	STANDARD	SENIOR	LEAD	HEAD OF / CHIEF / PRINCIPAL	C-LEVEL
RATE	£500	£600	£735	£870	£955	£1075	£1290

These rates do not supersede Aiimi’s published rates found in the G-Cloud portal

Notes on Pricing.

 Working Hours. 8 hours per day excluding lunch and travel. We can pro-rate to half (4 hours) or quarter day (2 hours) when required, but only if necessary.	 Office Hours. 09:00 to 17:30, Monday to Friday.	 Mileage. Recharged at 42p per mile.	 Time & Materials. All rates and statements of work are time and materials based, unless otherwise agreed.
 Working Week. Monday to Friday excluding national holidays, unless otherwise agreed. Work undertaken outside standard working hours or during weekends / national holidays will be charged at rate + 50%.	 Travel & Subsistence. Reasonable expenses, including travel and subsistence, are not included in a consultant's day rate. Expenses will be charged at cost to the customer.	 Professional Indemnity. Included in day rate.	 VAT. Prices are in GBP and exclude VAT.



Thank you.

aiimi

WE ARE AIIMI.

POWERING AI
EVERYWHERE
AT WORK.

[AIIMI.COM](https://aiimi.com)

