

Teams Deployment and Adoption

Embrace new ways of working and accelerate end-user adoption

A fully adopted Microsoft Teams platform provides the foundation for you to improve ways of working in your organisation, such as more efficient and flexible meetings, better collaboration, managing projects and tasks, connecting business applications and much more.

Organisations use Teams to provide a secure remote working collaboration platform for calls, chat and meetings - but we often find organisations fall short when it comes to real platform adoption. Teams may be rolled out too hastily, with minimal business engagement or a lack of end-user communications and training.

If you're not using Teams to transform and modernise your ways of working, then you're not really realising the full benefits.

The tell-tale signs of poor Teams adoption

- Teams adoption has not resulted in a reduction in travel.
- Teams has not been embedded into the employee onboarding process.
- The use of email is still the preferred method of communication.
- Planner, OneNote or other apps are not being used to simplify ways of working.
- Microsoft Teams or SharePoint has not replaced shared drives.
- Lack of OneDrive adoption alongside Teams.
- Your organisation is using a separate telephony system.
- Employees still struggle to find the people and information they need.

Teams Deployment and adoption workshop

A two-session workshop focused on design and delivery of an effective and customised Teams adoption campaign, helping your organisation to adopt new ways of working at a pace that suits you. Our adoption approach will help educate and create real employee buy-in, improving user behaviour and creating new ways of working.





Session one: Business discovery

This is a focus group style workshop involving key representatives from around the business.

In the business discovery session, we will understand the current ways of working in your organisation and identify what areas could be improved or enabled using Teams, covering:

- A pros and cons exercise discussing team collaboration, communication, meetings, document management, project/task management, flexible working and more.
- Use case scenario creation.
- Success criteria discussions.
- A 'ways of working' scoring survey.

Session two: Adoption planning

A detailed planning session involving project team key stakeholders and project sponsors.

In the adoption planning session we will gather the information required to define and create your tailored adoption strategy, covering:

- An 'art of the possible' use case playback.
- In-flight and pipeline initiatives related to ways of working.
- Runbook and user journey creation.
- Communications, training tools and techniques.
- Champions network planning.
- Key stakeholder and resistance planning.
- Success criteria discussions.

Key Deliverables

Upon completion of the workshops, Kocho will create the strategies, plans and collateral in an Implementation Runbook and AdoptionPack.

The Implementation Runbook

- Customised and detailed technical checklist to deliver Teams and secure the platform
- T-Minus task list of delivering Teams aligned with all the technical, adoption and change management plans
- View of the end-user journey
- Intuitive tool for your organisation to effectively deliver Teams and improve ways of working.

Your Teams Adoption Pack

- Internal communications templates and training plans.
- Techniques for managing resistance and rewarding success.
- Project and program customised branding.
- Kocho will engage with a Champions network to raise awareness of relevant adoption material and train them on using it.



The Kocho team adapted quickly and rose to the challenge, and we were able to transition to a fully remote workforce in a very short space of time.

Human Tissue Authority

Unique Adoption Support

With the Runbook and Adoption Pack, your organisation can deliver an effective and successful implementation and adoption of Teams. To assist you, Kocho also offer a unique blend of support tools through AdoptionSpace and QuickHelp.

This enables a real partnership, providing regular help, targeted learning pathways, expert Microsoft 365 insights and gamification to help you on your adoption journey.

Provides your workforce with the flexibility to adopt new ways of working at their own pace.



Next steps

Speak to one of our friendly experts to define the scope of your Teams Deployment and Adoption Workshop.

→ Contact us

About Kocho

At Kocho, we believe greatness lies in everyone.

That's why we exist, to help companies realise their potential.

By combining the power of Microsoft cloud technology with world-class identity, cyber security and our team of brilliant people - we take our clients on a journey of secure transformation.

And we're with you every step of the way. Because the path to greatness isn't walked alone. We help you adopt and embrace the right tech solutions at the right time.

The result? Sustainable and secure growth that amplifies your business success.

Kocho. Become greater.

Microsoft
Partner



Gold Security
Gold Datacenter
Gold Cloud Platform
Gold Cloud Productivity
Gold Application Developer
Gold Windows and Devices
Gold Enterprise Mobility Management
Gold Small and Midmarket Cloud Solutions



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