



Service Definition

Delivery Management

About Olive Jar

Who We Are

Olive Jar Services include a range of activities that ensure successful implementation of your cloud service. We design and deliver cloud based services from Discovery to Live. We provide full agile multi-disciplinary teams who are ready to commence work on your service immediately.

Our teams are agile skilled resources who have specialist knowledge in their fields of expertise. This includes areas such as User Research, Design, Test, Implementation, Development, QA, Data Migration, Architecture, Security, Scalability and Maintainability of Cloud services.

We work with your internal teams, building the service to achieve the goals set. We can coach internal teams and mentor your team as needed, to help them upskill rapidly.

Delivery Management

Features

Olive Jar Digital will provide a specialist delivery management team to ensure that a tailored approach is given to the delivery of your business goals, and vision of the project outcomes. They offer best practice advice towards business models and establishing agile working methods, ensuring risks are managed and services are delivered efficiently.

Our expert Delivery Managers will work using agile practices across multidisciplinary teams, establishing best practice and success criteria. They will:

- Work with the product owner to define roadmap.
- Remove obstacles to progress.
- Use agile methodology to deliver and organise the team.

We recommend our Delivery Management Service for any Digital Transformation project, as our experienced teams are key to a successful outcome.

- Steers delivery, planning and coordinating, achieving the goals and outcomes
- Capacity planning of the entire team
- Risk and Issue management and mitigation
- Establishes agreed, consistent, timely and open communication
- Distributes delivery reports to stakeholders on progress and metrics
- Steers teams to produce and update estimates for sprints/milestones
- Assists identification and resolution of dependencies
- Provides escalation point for resolution of issues or blockers
- Ensure preparation and readiness for any assessment
- Roadmap planning with service owners / product owners

Benefits

- Using our knowledge from many other Government projects
- Leading projects, ensuring delivery and risks known and mitigated
- Organisational governance and processes are followed
- Teams can grow and retract using a resource pipeline
- Ensures the service is ready for its live users
- Effective cross-team communication and stakeholder communication
- Project reporting is created and distributed
- Enables a smooth release process
- Identifies, evaluates and resolves any dependencies
- Cost reduction due to efficiency improvements

Services offered but not limited to:

- Agile Coaching and Mentorship
- Product Ownership
- Service Ownership
- Delivery Management
- User Research
- User Experience
- Content & Service Design
- Prototyping and Implementation
- Migration
- Full Stack Development
- Auditing
- AI & Machine Learning
- Support

Features

- Research, Architecture and Design
- Building the service to be maintainable, scalable and secure
- Supporting the service once live
- Aligning to GDS Service Standards when necessary

Benefits

- Continuous improvement
- Continuous deployment
- Reduction of errors and live costs
- Security

A selection of our Public Sector Clients:



Department for
Business & Trade



Office for Product
Safety & Standards



Department
for Education



Standards
& Testing
Agency



Department
of Health &
Social Care



Department for Levelling Up,
Housing & Communities



Leeds
CITY COUNCIL



England



Health Education England