



Cloud Security Health Check Service Description

Does your organisation rely on Microsoft cloud systems such as Microsoft 365, Entra ID, or Microsoft Endpoint, or perhaps you use Google Workspace and Chromebooks?

Regardless of your chosen platform, both Microsoft and Google continually update their services, adding new functions, improving user experience, and enhancing security. Our Cloud Security Check service is designed to ensure your cloud platform remains correctly configured and secure, verifying that new features do not compromise your organisation's overall security posture.

Our certified Microsoft and Google technical staff will remotely conduct a security audit of your cloud system. Following this, they will produce a highlight report clearly stating what configurations need attention and explaining the security reasons behind those recommendations. Our Cloud Security Check service is designed to complement our existing Cloud Support service, ensuring complete coverage within your organisation's chosen cloud platform.

Items covered with Cloud Security Check Service

Google Cloud Platform

- Scheduled certified auditor to undertake a security check of the configuration Google Workplace core apps and services in line with Google best practices
- Check User Management and Organisational Unit configuration
- Check the configuration of Device Management for ChromeOS Devices
- Check the configuration of Device Management for Google Meet Hardware
- Check the configuration of Device Management for Google Credential Provider for Windows (GCPW)
- Check the configuration of Google Voice
- Check the configuration of Gemini AI including correct age consent permissions are aligned against UK Digital Online laws
- Check Google Cloud Sync on-premise integration if used
- Check Domain Naming Service Management records are correctly set up and up to date
- Licence management ensuring your organisation is correctly licensed
- Highlight report identifying risks and what needs to be updated and configured to mitigate risks

Microsoft Cloud Platform

- Scheduled certified auditor to undertake a security check of Microsoft 365 core apps and services in line with Microsoft best practices.
- Check the configuration of Copilot AI including correct age consent permissions are aligned against UK Digital Online laws
- Check the configuration of Intune and Entra ID policies for managing users and devices



- Check Domain Naming Service Management records are correctly set up and up to date
- Check Azure Connect on-premise integration with Microsoft Cloud is updated and working correctly
- Licence management ensuring your organisation is correctly licensed
- Highlight report identifying risks and what needs to be updated and configured to mitigate risks

Cloud Security Check Prerequisites

Google Cloud

- Using a valid Google Workspace edition subscription for core and additional services
- Delegated administration access to your organisations Google Workspace primary domain and any subdomains
- Remote access to an on-premises network device with admin credentials to check Google Cloud Sync connect service
- Required ports and protocols enabled on the local firewall as published by Google here: https://apps.google.com/supportwidget/articlehome?hl=en&article_url=https%3A%2F%2Fsupport.google.com%2Fa%2Fanswer%2F9750297%3Fhl%3Den&assistant_id=generic-unu&product_context=9750297&product_name=UnuFlow&trigger_context=a
- End users are using current and updated supported browsers to access Google Workplace e.g. Google Chrome, Firefox, Safari and Microsoft Edge
- A minimum of 20 Mbps upstream and downstream Internet connection is required to support more than 30 concurrent connected Chromebook / Chromebox devices

Microsoft Cloud

- Using a valid Microsoft 365 edition subscription for core and additional services
- Delegated access to your organisation Microsoft 365 tenant
- Remote access to an on-premises network device with admin credentials to check Azure connect service
- Required ports and protocols enabled on the local firewall as published by Microsoft here: <https://docs.microsoft.com/en-gb/office365/enterprise/urls-and-ip-address-ranges>
- End users are using current and updated supported browsers to access Office 365 e.g. Google Chrome, Firefox, Safari and Microsoft Edge

Assumptions

- The project engagement requires the client to nominate a client-side stakeholder who will act as a central point of contact for the duration of the audit.
- All work will be completed during normal working hours. Normal working hours are 7 hours worked per day between 09:00 and 17:00 Monday to Friday, excluding Bank or National Holidays and the company closed period December 25th to 1st January . Any customer requests for work to be performed outside these hours will be handled via



change control. Such work attracts a 50% uplift against our standard costs for Monday to Friday, and a 100% uplift for Saturday, Sunday and Bank or National Holidays. Rates are available on request.

- Levett Consultancy technical consultants will attend site only if required to complete audit tasks but will not be required on-site full time. Remote access will be made available as required, and as suitable to customer's remote access policies, in order to perform the agreed tasks and discovery. Certain activities may require the input and cooperation of the client nominated internal staff. These will be highlighted at the earliest opportunity by the Project Management Office (PMO) if not evident within the scope of work itemised list.

Cloud Security Check Excluded Items

- ^[1]Deployment or configuration of Microsoft or Google cloud systems and products
- ^[2]Training how to use and manage Microsoft or Google cloud systems and products
- ^[3]Technical support of Microsoft or Google cloud systems and products
- Any instruction that contravenes the Health and Safety at Work Act 1974
- Any instruction that contravenes the General Data Protection Regulation (UK GDPR)
- Any instruction that contravenes the 2018 Data Protection Act
- Any instruction that contravenes the 1990 Computer Misuse Act

Note:

1. Installation and configuration of Microsoft or Google products is available on request as part of our deployment solution services at an additional cost
2. Training of Microsoft or Google products is available on request as part of our training services at an additional cost
3. Technical support is available on request as part of our support services at an additional cost

On Boarding & Implementation

To on board to using our 'Your Cloud' Solution we have implemented a simple 10 step process to make using our solutions as simple as possible:

On Boarding

1. Contact Levett Consultancy asking to purchase one of our 'Your Cloud' solutions.
2. A member of our Pre Sales team will undertake a pre-deployment survey to ascertain what solution the customer requires .
3. A proposal with a quote will be issued by our commercial team based upon the customer requirements from the prerequisite deployment survey.



4. On acceptance of the quote the customer will need to send a purchase order to progress the purchase of the solution which will trigger the implementation phase.

Implementation Phase

5. The Project Management Office (PMO) will undertake change management by contacting the 'customer lead stakeholder' to arrange a deployment date and to go through the 'Scope of Works' to make sure everything agreed in the on-boarding phase is still current.
6. The customer will be asked to sign the 'Scope of Works' which will also be countersigned by the PMO setting the expectations of the 'Your Cloud' solution.
7. Once the 'Scope of Works' has been signed the project will be initiated where a project manager will be assigned by the PMO to manage the solution deployment and act as customer point of contact throughout the project.
8. On completion of the solution project the customer will be walked through what has been undertaken as per the agreed 'Scope of Works' by the project manager and will be asked to sign the work sign off sheet to confirm acceptance of the project close.
9. At project completion the customer will be invoiced for the solution delivered
10. To ensure customer satisfaction a member of the commercial team will follow up with the customer to discuss the solution deployment and request feedback to help Levett Consultancy continually improve its service delivery.

After Sales Support

Once a service has been delivered, a member of the Customer Relationship Team will contact the customer to confirm their satisfaction with the service and ensure that their expected outcomes have been met. Furthermore, customers will be able to contact their dedicated account manager for any post-delivery advice or future requirements.

Service Schedule

Our Cloud Security Check service is based on our fixed day rate per system dependent on completion of the Cloud Security Check prerequisite survey. This service can also be purchased as a 36-month service which guarantees three Security checks one per year for three years at the same price purchased in year 1. The only time the cost may be subject to change during the 3 year period, would be if your organisation introduces a different platform to that of what was audited in year 1.

Please note: if you have additional Security Check requirements that are not included in the service description don't hesitate to ask if these can be included. In most cases, we will always try to accommodate additional requests.