

HSE Incident Management

Pricing Document

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1. SERVICE OVERVIEW

HSE Incident Management is an OfficeLabs solution built on Microsoft Power Platform, designed for health and safety teams requiring a comprehensive, integrated, and straightforward system to manage incident reporting and compliance.

The solution is aligned with RIDDOR compliance with built-in workflows aligned to UK regulatory requirements. It enables organisations to move from paper-based to digital reporting quickly, enhancing workplace safety and compliance management.

Built on Microsoft 365, the solution integrates seamlessly with existing infrastructure including Teams, SharePoint, and Power BI for analytics and reporting.

Subscription Pricing

Annual subscription pricing by organisation size:

Tier	Users	Annual Price
Starter	Up to 25 users	£3,000
Professional	Up to 100 users	£6,000
Enterprise	Up to 250 users	£10,000
Enterprise Plus	Unlimited users	£15,000

All tiers include: incident reporting, investigation workflows, report templates, dashboards and analytics, mobile access, and standard support.

What's Included

All subscription tiers include:

Incident Reporting: Digital capture of workplace incidents with configurable forms, photo/evidence attachment, and automatic notifications.

Investigation Workflows: Structured investigation processes with task assignment, root cause analysis, and corrective action tracking.

Dashboards & Analytics: Power BI dashboards showing incident trends, compliance status, and key safety metrics.

Mobile Access: Full functionality via Power Apps mobile app for on-site reporting and access.

Standard Support: UK business hours support via email, software updates, and access to documentation.

Implementation Services

Optional services to support deployment and customisation:

Service	Price
Standard Implementation	£1,500
<i>Includes tenant setup, configuration, user onboarding, and training session</i>	
Custom Development	£1,200 per day
<i>Bespoke forms, workflows, integrations, or reporting requirements</i>	
Premium Support	£1,500 per year
<i>Extended hours, priority response, quarterly review sessions</i>	

Prerequisites

The solution requires Microsoft 365 licensing with Power Platform entitlements. Users require appropriate Power Apps licensing (included in many M365 plans or available separately). OfficeLabs can advise on licensing requirements during scoping.

Notes

All prices are exclusive of VAT at the prevailing rate (currently 20%).

Prices are valid for the G-Cloud 15 framework period and are subject to annual review.

Multi-year subscriptions and volume discounts may be available on request.

Please contact OfficeLabs to discuss requirements and obtain a formal quotation.

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