

Gov-u

Gov-u is our secure managed user web portal enabling your users to securely access digital copies of their documents, along with corresponding metadata. Gov-u can be fully styled to match your brand, while two-way linking to your existing website provides a seamless user experience.

Features & Benefits

- Recipients access their account via our web portal.
- Digital archive of all documents can be viewed in PDF.
- Notification via email
- Additional metadata can be presented providing clarity to recipient.
- Can be skinned to reflect your corporate identity.
- Portal accessed directly and/or via your existing website.

Gov-u Pricing

	£	Per
Software Enablement:	FOC	N/A
Prepare document templates for output to PDF:	75	Hour
Convert existing document assets to PDF:	0.08	PDF
Web portal skin design to match brand:	75	Hour
*Subscription fee:	1,500 - 5,250	Month
*depending on functionality and scale		
**Provision of dedicated server:	1,500-4,500	Annum
**Depending on processing and space requirements		

Docstore

Docstore is our cloud-based digital document archive and retrieval system. Your digital documents can be uploaded into the system for secure viewing by your customers and your customer services team, via a web browser. Documents can also be indexed and bulk-uploaded into your local DMS.

Features & Benefits

- Recipients access their account via our web portal.
- e-billing solution
- Digital archive of all documents can be viewed in PDF.
- Notification via email

Docstore Pricing

	£	Per
Software Enablement:	FOC	N/A
Prepare document templates for output to PDF	75	Hour
Convert/output documents to PDF	0.08	PDF
*Subscription fee:	750-2,500	Month
*Depending on functionality and scale		
**Provision of dedicated server:	1,500-4,500	Annum
**Depending on processing and space requirements		

Govmail

Govmail is our hybrid mail solution that enables organisations to reroute their locally-printed documents to our secure production centres for bulk printing and mailing - achieving up to 60% reduction in costs. Additional modules facilitate channel shift uptake, batch data transfer & document composition, printing and mailing.

Features & Benefits

- Expensive local printer MFD click and maintenance costs reduced
- Overall MFD fleet can be scaled back due to reduced local volumes
- Postage costs reduced
- Franking machine rental, maintenance and upfront prepaid postage eliminated
- Staff time greatly reduced – no more walking to printers, manual inserting into envelopes, and delivering to post room
- Existing stock management process eliminated
- Materials and consumables don't need to be stored onsite freeing up valuable space
- Up to 60% savings through hybrid mail alone
- Post room operational and administrative burden greatly reduced
- Can remove the need for onsite enclosing machines in post room, rental & maintenance costs removed

With channel-shift module

- Influences user behaviour by suggesting alternative digital channels
- Integrates with our Gov-u portal for email notification, online document presentment, and supporting metadata
- Can link to your existing customer portal and email solution to route documents through those alternative channels
- Aligns with government 'Digital by Default' agenda
- Selective messaging promoting alternative channels on outgoing documents, can increase uptake of alternative channels

With bulk data upload mode

- Enables users to upload bulk, unformatted data for document composition, printing, enclosing and mailing at our secure production centre.
- Optional return of bulk PDF print file for you to print locally or pass on to your printing and mailing provider
- Channel shift options available via email, our Gov-u web portal, or bulk upload of indexed PDF's into your existing DMS/online channels.

Govmail Pricing

	£	Per
Software Enablement:	FOC	N/A
*Project Onboarding	£850	Day
*Bespoke Development	£850	Day
*Monthly Management Fee	£150 - £5,250	Month
*depending on functionality and scale		
Document Production and Despatch:	£0.67 - £0.97 Pack	

Pack Includes:

1 x sheet of 90gsm White A4 Paper, 2 x mono (black) A4 laser printed images (duplex), OS C5 90gsm despatch envelope printed 1 col front/flap, Postage (via Downstream Access, less than 100gm), Data processing.

Additional Pack Items:

Applies to documents with more than 1 page, and added to Pack Rate above.

	£	Per
Additional sheet of paper:	0.0160	Sheet
A4 mono laser printing:	0.0165	Simplex Image
Colour printing surcharge:	0.0095	Simplex Image

Channel Shift Module

	£	Per
Enable channel shift messaging:	FOC	N/A
Enable local system integration:	75	Hour

Includes - Audit of your current systems, Preparation of a fully-costed solution proposal, Programming, Project management, Technical/operations liaison.

Bulk Data Upload Module

	£	Per
Enable bulk data upload module:	FOC	N/A
Bulk data document setup:	75	Hour
Print, enclose and mail bulk data documents:	As per 'Pack Rate'	
Generate indexed PDF documents:	0.07	PDF document
Email management:	0.06	Transaction
SMS:	0.12	Transaction
Delivery to/via portal:	0.09	Transaction

**Provision of dedicated server: 1,500-4,500 Annum
**Depending on processing and space requirements

Govmail Online

Govmail Online is our web browser based hybrid mail solution that enables organisations to reroute their locally-printed documents to our secure production centres for printing and mailing - achieving up to 60% reduction in costs. Additional modules facilitate channel-shift uptake, batch data transfer & document composition, printing and mailing.

Features & Benefits

- Expensive local printer MFD click and maintenance costs reduced
- Overall MFD fleet can be scaled back due to reduced local volumes
- Postage costs
- Franking machine rental, maintenance and upfront prepaid postage eliminated
- Staff time greatly reduced – no more walking to printers, manual inserting into envelopes, and delivering to post room
- Existing stock management process eliminated
- Materials and consumables don't need to be stored onsite freeing up valuable space
- Up to 60% savings through hybrid mail alone
- Post room operational and administrative burden greatly reduced
- Can remove the need for onsite enclosing machines in post room, rental & maintenance costs removed

With channel-shift module

- Influences user behaviour by suggesting alternative digital channels
- Integrates with our Gov-u portal for email notification, online document presentment, and supporting metadata
- Can link to your existing customer portal and email solution to route documents through those alternative channels
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With bulk data upload mode

- Enables users to upload bulk, unformatted data for document composition, printing, enclosing and mailing at our secure production centre.
- Optional return of bulk PDF print file for you to print locally or pass on to your printing and mailing provider
- Channel shift options available via email, our Gov-u web portal, or bulk upload of indexed PDF's into your existing DMS/online channels.

Govmail Online Pricing

	£	Per
Software Enablement:	FOC	N/A
*Project Onboarding	£850	Day
*Bespoke Development	£850	Day
*Monthly Management Fee	£2,500 - £5,250	Month
*depending on functionality and scale		
Document Production and Despatch:	£0.67 - £0.97	Pack

Pack Includes:

1 x sheet of 90gsm White A4 Paper, 2 x mono (black) A4 laser printed images (duplex), OS C5 90gsm despatch envelope printed 1 col front/flap, Postage (via Downstream Access, less than 100gm), Data processing.

Additional Pack Items:

Applies to documents with more than 1 page, and added to Pack Rate above.

	£	Per
Additional sheet of paper:	0.0160	Sheet
A4 mono laser printing:	0.0165	Simplex Image
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Bulk Data Upload Module

	£	Per
Enable bulk data upload module:	FOC	N/A
Bulk data document setup:	75	Hour
Print, enclose and mail bulk data documents:	As per 'Pack Rate'	
Generate indexed PDF documents:	0.07	PDF document
Email management:	0.06	Transaction
SMS:	0.12	Transaction
Delivery to/via portal:	0.09	Transaction

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e-xchange

Quickly collect any information from your clients, collate and analyse their responses, export response data in your required format (e.g. .csv, .xls, .xml) for upload into your local systems.

Example applications:

1. Change of circumstance
2. Customer satisfaction surveys
3. Consultations
4. Evidential information gathering

Features:

- Intuitive interface enables users to rapidly build fully customised electronic questionnaires
- Facilitates respondent file uploads in any format such as PDF, Word, Tiff, JPEG, BMP
- Integrates with our Gov-U customer portal (and your website) providing a mechanism for secure publication, client completion, and status tracking.
- Completion rate analysis and auto-reminder management.
- Supports completion via smartphone and tablet.
- Questionnaire design service available. Let us design your questionnaires for you.
- Collect email addresses, mobile phone numbers to support digital channel shift.

Pricing	£	Per
Monthly/annual subscription fee:	£1,950	Month
Design service:	£100	Form
Web portal provision:	Included	
Email management:	£0.06p	Transaction
SMS:	£0.12p	Transaction
Bespoke system design/build:	£75	Hour
**Provision of dedicated server:	1,500-4,500	Annum
**Depending on processing and space requirements		