

Planning Services

Service Definition Document

Sopra Steria



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1 About Sopra Steria

1.1 Overview

About Sopra Steria

Sopra Steria, a major Tech player in Europe with 50,000 employees in nearly 30 countries, is recognised for its consulting, digital services and solutions. It helps its clients drive their digital transformation and obtain tangible and sustainable benefits. The Group provides end-to-end solutions to make large companies and organisations more competitive by combining in-depth knowledge of a wide range of business sectors and innovative technologies with a collaborative approach. Sopra Steria places people at the heart of everything it does and is committed to putting digital to work for its clients in order to build a positive future for all. In 2024, the Group generated revenues of €5.8 billion.

The world is how we shape it

Sopra Steria (SOP) is listed on Euronext Paris (Compartment A) – ISIN: FR0000050809 For more information, visit us at www.soprasteria.com

50,000

employees

€5.8bn

2024 revenue

Top 5

European digital
services companies

In nearly

30

countries



1.2 Our Cloud Capability

Sopra Steria Cloud Practice brings together leading digital, cloud and engineering expertise to accelerate transformation for our clients.

- Delivering comprehensive digital and cloud transformation, including strategic consulting, change management, large-scale migration, application modernisation, next-generation development and secure, optimised operations
- Integrating deep capability across applications, data, infrastructure, cloud platforms and security, supported by industrialised assets to enable solutions across Private, Public, Hybrid and Sovereign Cloud environments
- Using an end-to-end cloud delivery model that integrates business, engineering, security and operations, ensuring continuous innovation, strong governance, and measurable business value throughout the full cloud lifecycle.

1.3 Our Credentials

Capacity

More than 15,000 cloud experts in 30 countries
(Vision, Ops, Design, Scale)

Market recognitions

- Large account (best category>\$250m) in the "Public Sector Industry Cloud Landscape" (Forrester)
- Leader "Cloud public in Europe" & "Next Gen Private & Hybrid Cloud" (ISG)
- Leader "Cloud Infra Brokerage" (NelsonHall)
- Best in Class "Azure" & "SAP" & "Service Now" (PAC Radar)
- Leader "Cloud Native Application" & "Application Transformation Services" (Quadrant)
- Major Contender "Cloud Services" & "Cloud Native Applications" & "Services on AWS Azure & CGP" (Everest)

Key partners





Main market recognitions

2nd in IT Services in France and 10th in EMEA*

Cybersecurity	Digital	AI	IT for Green	Cloud			
• Leader "Cyber resiliency services" (NelsonHall) • Leader "cybersecurity" in France & Germany (ISG) • Top 5 "cybersecurity" in France (Markess)	• Leader "Application Transformation Services" (Quadrant) • Leader "Digital Banking" (NelsonHall) • Leader "Digital Banking Services" (ISG) • Major Contender "Digital twin Services" (Everest) • Innovator "Digital Manufacturing" (NelsonHall)	• Leader AI Services & Gen AI (PAC Innovation Radar) • Leader AI Services (Quadrant) • Leader "Intelligence Process Automation" (Quadrant) • Major player "European Professional Services for Data-Drive" (IDC) • Major contenders "AI services" & "Intelligent Process Automation services" (Everest)	• Leader "ESG for Banking Services" (NelsonHall) • Best in class "consulting and digital services for sustainable development" (PAC Innovation Radar) • Major Contender "NetZero Consulting Services" (Everest)	• Large account (best category>\$250m) in the "Public Sector Industry Cloud Landscape" (Forrester) • Leader "Cloud Infra Brokerage" (NelsonHall) • Best in Class "Azure" & "SAP" & "Service Now" (PAC Radar) • Leader "Cloud Native Application" & "Application Transformation Services" (Quadrant) • Leader "Cloud public in Europe" & "Next Gen Private & Hybrid Cloud" (ISG) • Major Contender "Cloud Services" & "Cloud Native Applications" & "Services on AWS Azure & CGP" (Everest)			
							

* Source PAC 2024

2 Service Overview

2.1 Service Description

Sopra Steria has extensive experience of providing business critical services and have established an ITILv3/2011 conformant approach to Planning and Programme Delivery underpinned by strong PRINCE2, Agile and Hybrid project management capabilities that enable cloud transition to be carried out swiftly and effectively.

2.2 Features

- Working collaboratively with key stakeholders to plan end-to-end delivery
- Follows standard templates and approach with proven governance model
- Flexibility in working with the customer's preferred planning tools
- Planning workshops to establish Work Break-down Structure, Key Milestones, and Interdependencies.
- Ensures quality plans through appropriate stakeholder engagement and peer review
- Effective governance of plans including baseline and change control
- Supports Agile delivery of components
- Define metrics and key performance indicators (KPIs) for monitoring project progress
- Identification and ongoing management of risks related to planned activities
- Applicable standard ISO 9001, ISO 27001, Agile & Hybrid framework

2.3 Benefits

- Programme management to accurately inform and direct prioritisation
- Continuity of resource delivering value for money transition
- Rigorous continuity reducing delivery risk and maintaining alignment to objectives
- Lessons learnt applied to increase project/programme success
- Expertise to support delivery to time, quality, and budgetary constraints
- Increased quality drawn from industry standards for costed Risk Management
- Allows for accurate reporting of project progress.
- Effective resource allocation to avoid overburdening team members and reduce waste
- Facilitates effective communication between all key stakeholders

2.4 Our Approach

Sopra Steria offers cloud planning across the project lifecycle to leverage full benefits of cloud adoption, including reduced costs, increased flexibility & scalability (meeting demand fluctuations) and improved availability (removing single points of failure).

Our dedicated Delivery Practice has certified and experienced delivery consultants who help clients identify requirements to reap maximum benefits, in the most cost-efficient way.

We are supplier and vendor agnostic, able to find the most appropriate solution for your requirements, whether private, public or hybrid cloud, supporting Platform Infrastructure, Software as a Service.

We implement projects in a collaborative manner based around our proven iQ Business/Quality management system, acknowledging your governance, utilizing Agile, Waterfall or hybrid practices as appropriate.

2.5 Inputs

We would expect the following inputs from you as part of this service:

- Desired Scope
- Agreed Objectives
- Clear Outcomes

This is a high-level list and is not exhaustive.

2.6 Outputs & Deliverables

Some of the outputs and deliverables generated from the service are identified below:

- Definition of Services
- Agreed Contract with SLAs and/or KPIs.
- Pricing structure for Services
- Qualified and experienced Team of dedicated individuals

This is a high-level list and is not exhaustive.

2.7 Certifications & Skills

Some of our certifications and skills related to this service are identified below:

- Programme and Project Management Certifications and Skills

This is a high-level list and is not exhaustive.

3 Pricing

Please refer to the Pricing Document for this Service.

4 Next Steps

4.1 Contact

Please contact us if you would like to know more about any of our listings on G-Cloud.

Email: sector-support@soprasteria.com

As all of our G-Cloud enquiries initially come into a single contact, please remember to tell us:

- Your name, your organisation name and contact details
- Which service you are enquiring about
- A brief summary of your requirements or problem statements that you would like support to address.

4.2 More Information

More information about our services and capabilities can be found on our website [here](#).

