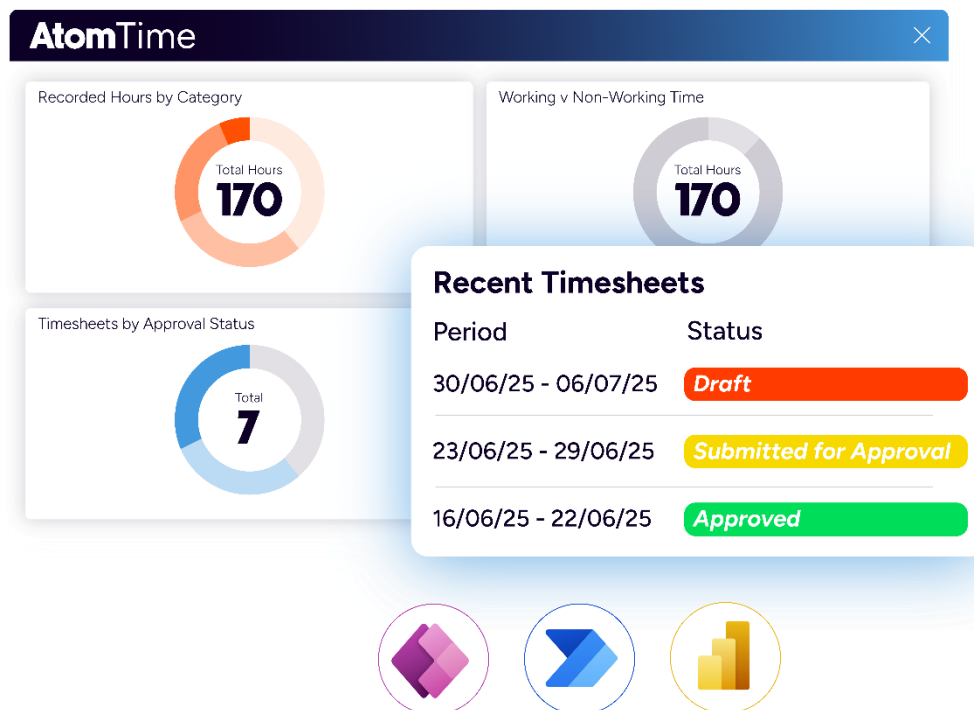




AtomTime - Service Description

- ✓ Built on the Microsoft Platform
- ✓ Deployed in YOUR Microsoft 365 Tenant



Contents

1	About Wellington	3
1.1	Client Statements (Microsoft 365 PPM Implementations).....	4
1.2	Clients Include	4
1.3	Case Studies.....	4
1.4	Our Services Catalogue	5
2	AtomTime Description	6
2.1	Project Lifecycle.....	6
2.2	Service Features & Benefits	6
2.2.1	Features	6
2.2.2	Benefits	6
3	AtomTime Pricing.....	7
3.1	Microsoft Licensing Pre-Requisites.....	7
4	Service Pricing	8
5	APM Accredited Project Management Training	9
6	Next Steps.....	10

1 About Wellington

About Us

We are a project & portfolio management consultancy, technology and training company with offices in Windsor (UK), Dublin and Madrid. We enable our clients to achieve transformational change to their project & portfolio management capability; in fact, we **guarantee** it.

Established since 2001, we work with organisations of all sizes and industries. We work with our clients as their trusted partner, increasing their ability to deliver projects, driving success for their organisation. Our services and capabilities are unique. Globally we are the only organisation that retains accreditation by both Microsoft and the Chartered Body for Project Management, the APM. We are also an Axelos P3M3 Consulting Partner and have authored more training courses that have been accredited by the APM than any other organisation.

Our ground-breaking courses, industry-leading publications, Microsoft technology expertise and reputation set us apart. Please see the About Us section at the end of this Proposal for further details and take a look at the +40 independently written client **case studies** on our [Website](#) 



Congratulations to all the winners and finalists of the 2025 Microsoft Partner of the Year Awards, said **Nicole Dezen**, Chief Partner Officer and Corporate Vice President at Microsoft.



1.1 Client Statements (Microsoft 365 PPM Implementations)

"The whole experience with Wellington has been very positive. There is no hard sell, they are friendly, approachable, flexible, and happy to share their technical and project management expertise. I would not hesitate to recommend them to anyone considering a *Microsoft powered* PPM solution."

Programme Manager - Midlands Partnership University NHS Foundation Trust



Department
for Environment
Food & Rural Affairs

"They've done a really great job, both on the configuration, build and training, and through the committed, transparent advisory support they have given us," says Stephen Dines, the Project SRO. "They are industry experts who work in genuine partnership with their clients. For us, it is a huge achievement to get the campaign for business change successfully embedded across Corporate Services in just 10 months. Wellington have been instrumental partners for us on that journey."

Deputy CIO – Defra

"We spoke to a number of vendors and Wellington stood out for its expertise in the PMO and PPM spaces. Their well-aligned proposal recognised our desire to implement in phases, and their value-adding services such as their PMO assessment tool and Community of Practice reinforced the decision. We also consulted with some of Wellington's other clients, including another major council, who were very positive about their own experience. It felt like the right fit."

PMO and Performance Manager – Southampton City Council



1.2 Clients Include



1.3 Case Studies

A number of relevant case studies are available on the [Wellington Website](#)

1.4 Our Services Catalogue

Wellingtone is a specialist PPM consultancy offering a wide range of complementary services across three service areas: **Consulting, Technology** and **Training**. Globally we are the only organisation that is both a Microsoft Gold Partner with the PPM competency and an Accredited Training Provider with the Association for Project Management (APM). We are also an Axelos P3M3 Consulting Partner. This reflects our approach, combining best practice PPM & Work Management with the latest Microsoft technology and a focus on training & adoption to achieve transformational change. Our goal is to enable our clients make a step change in their PPM maturity.

Technology	Consultancy	Training
● Microsoft Project & Planner ● Wellingtone Accelerator+ ● Microsoft Project Online ● PPM Support 	● Project Management Maturity ● PMO Setup & Transformation ● OKR's & Benefits Realisation ● Project Assurance	● Customised Training ● APM Accredited Training ● Microsoft Technology Training ● eLearning Academy
wellingtone.co.uk/technology	wellingtone.co.uk/consultancy	wellingtone.co.uk/training

2 AtomTime Description

AtomTime is a **Microsoft 365-native time management solution** offering simple timesheets, approvals and real-time visibility. It **integrates with Microsoft Planner, AtomPPM and other solutions** to connect time, scheduling and project delivery. [Read more](#) 



2.1 Project Lifecycle

Our **AtomTime** deployments follow a scalable, structured approach, often phased, consisting of one or several Build Units. **Please contact us for a customised implementation roadmap & plan.**

2.2 Service Features & Benefits

Our service offerings can be tailored to suit the organisation based upon a variety of factors including level of PPM maturity.

2.2.1 Features

- Simple timesheet entry for project and non project work
- Real time visibility of resource utilisation and compliance
- Integrated natively within your Microsoft 365 environment
- Manager approvals for submitted time entries
- Robust reporting for time, utilisation and productivity
- Links time data directly to key initiatives
- Supports accurate project accounting and cost tracking
- Optional integration with scheduling engine for actuals
- Enables tracking of planned versus actual work
- Power Platform based solution with enterprise grade security

2.2.2 Benefits

- Improves visibility of resource utilisation across teams and projects
- Enhances accuracy of project cost and effort reporting
- Supports governance with timely, approved time entries
- Reduces administrative overhead of tracking actual work
- Helps identify resourcing bottlenecks early
- Enables data-driven performance and productivity insights
- Strengthens forecasting with reliable actuals data
- Increases compliance with consistent time-entry processes
- Integrates seamlessly with Microsoft 365 and AtomSuite solutions
- Provides real-time insight for better decision-making

3 AtomTime Pricing

AtomGoal	Cost Per User / Month
- One Production Environment - Test/Staging environment (FREE)	£ 2.49
Pricing illustration based on average deployment size.	

3.1 Microsoft Licensing Pre-Requisites

▪ Microsoft 365 ▪ Power Apps Per PAYG/Premium ▪ Power BI Pro or Premium for report consumers and creators
Full pre-requisites will be shared prior to deployment.

Complementary Solutions within the AtomSuite	
	AtomPPM is a powerful and modern PPM solution that provides PMOs, business units, and wider teams with an intuitive yet highly capable platform supporting all aspects of Project and Portfolio Management. Built on the future-proof Microsoft Platform, it delivers sophisticated scheduling capabilities through its advanced <i>Atom scheduling</i> engine, alongside a familiar, user-friendly interface that can be accessed via Power Apps and also natively within Microsoft Teams. Crucially, AtomPPM is deployed directly inside your organisation's Microsoft 365 tenant, ensuring full control, security, and alignment with your existing governance model. Read more 
	AtomGoals, the goal setting solution is built on the Microsoft Power Platform and brings OKR-driven performance management into your Microsoft 365 environment, enabling teams to set ambitious objectives, align priorities, and track measurable outcomes all within the tools they use every day. Seamless integration with AtomPPM means your Key Results can be directly connected to the projects and initiatives that drive real progress, ensuring strategy and execution stay perfectly in sync. With intuitive dashboards, collaborative features, and enterprise-grade security, AtomGoals empowers your organisation to focus, align, and deliver what matters most. Read more 

Notes

1. Please refer to License Software Agreements for Terms and Conditions.
2. Any stated costs do not include Microsoft licensing, setup, configuration or training; day rates stated under 'service pricing'.
3. Volume licensing discounts available.
4. E&OE

4 Service Pricing

	Strategy & architecture	Business change	Solution development & implementation	Service management	Procurement & management support	Client interface
1. Follow	£510	£510	£510	£510	£510	£510
2. Assist	£565	£565	£565	£565	£565	£565
3. Apply	£670	£670	£670	£670	£670	£670
4. Enable	£820	£820	£820	£820	£820	£820
5. Ensure/Advise	£995	£995	£995	£995	£995	£995
6. Initiate/Influence	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095
7. Set Strategy/Inspire	£1,195	£1,195	£1,195	£1,195	£1,195	£1,195

Standards for Consultancy Day Rate cards

Consultant's Working Day – 8 hours exclusive of travel and lunch

Working Week – Monday to Friday excluding national holidays

Office Hours - 09:00 – 17:00 Monday to Friday

Travel and Subsistence – Included in day rate within M25. Payable at department's standard T&S rates outside M25

Mileage – As above

Professional Indemnity Insurance – included in day rate

5 APM Accredited Project Management Training

Wellington are uniquely placed to enable your organisation to make a step change in your PPM Maturity as we are the ONLY organisation that is both a **Microsoft Gold status PPM Partner** and an **APM Accredited Training Provider**. The APM being the Chartered body for the Project Profession. In addition to your Microsoft PPM implementation, Wellington can also offer a number of Accredited courses to ensure that your users have a robust understanding of Project Management and their role and responsibilities. We also deliver customised training to suit specific training needs.



APM Accredited Delivering Successful Projects with Microsoft Planner

This 1-day course combines an introduction to best practice project management with the practical use of Microsoft Planner. [Read more](#)

APM Accredited Project Management in the Public Sector

This 2-day course is designed for people working in the public sector who deliver projects. Aligned with APM best practice, the course brings to life government guidance, including the Five Case Model, the Orange Book, and the Green Book. [Read more](#)

APM Accredited PMO Practitioner

This 2-day course focuses on the complexities of the PMO world and shines a light on the mechanics of successful PMOs. The syllabus covers the PMO context and introduces delegates to the Wellington PMO Competence Framework and Maturity Mode. Bring your unique and best in class PMO to the forefront of your organisation. [Read more](#)

APM Accredited Change Management Practitioner

This 2-day course addresses the growing need for Project Managers, PMO teams and PPM practitioners to bring change management principles and best practice to their delivery processes. [Read more](#)

APM Accredited Sponsoring Successful Projects

This 1-day course is designed for project & programme Sponsors. This practical course provides comprehensive guidance on project sponsorship and the importance this role plays both for the project and the organisation. [Read more](#)

APM Accredited Agile Project Management

This 3-day course provides a thorough understanding of Agile best practice and how they can be applied. This innovative course is itself run using Agile principles enabling delegates to live the approach for themselves. [Read more](#)

APM Accredited Project Assurance Practitioner

This 2-day course is aimed at individuals who have exposure to a P3CM setting (Portfolio, Programme, Project, and Change Management), and want to gain additional knowledge and experience on the discipline of project assurance. [Read more](#)

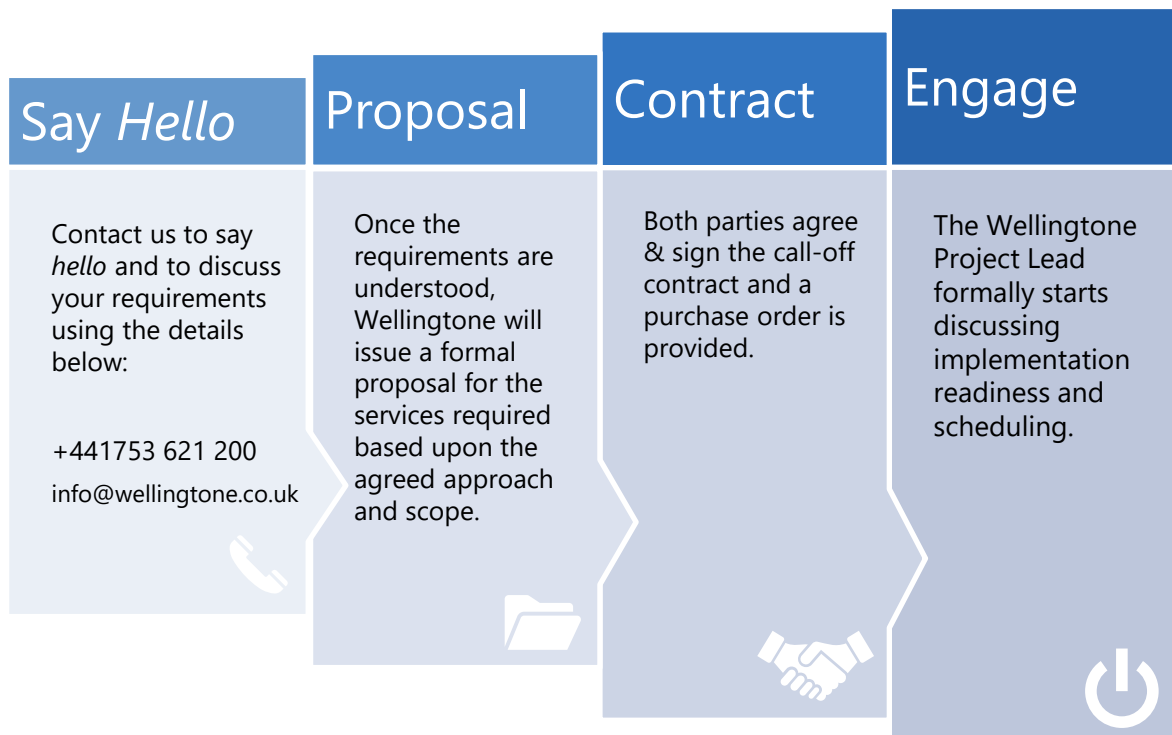
APM Qualifications and Customised Training

If you are looking for **APM Project Fundamentals Qualification (PFQ)** or **Project Management Qualification (PMQ)** we deliver both as part of our public schedule and our customised project management training services for individual clients.

We also create custom courses from ½ a day to 5 days aligned with your PPM Delivery Framework, training needs and key messaging. [Read more](#)

6 Next Steps

If you would like to engage with Wellington to **take you to the FUTURE of work management**, the process is very straightforward:



If you have any queries regarding our services, our approach, or the benefits of Microsoft PPM solutions then please do contact me.



Baz Khinda
Commercial Director

Tel: +441753 621200 / +4407960 228885

E: Baz.Khinda@wellington.co.uk

L: [linkedin.com/in/bazkhinda/](https://www.linkedin.com/in/bazkhinda/)



www.wellington.co.uk

Wellington Limited

St Stephens House
Arthur Road
Windsor, SL4 1RU

01753 621 200

info@wellington.co.uk

United Kingdom | Ireland | Spain | India | USA

