



Service Description [Training]

- ✓ Microsoft Planner (Premium)
- ✓ Microsoft Project Server Subscription Edition
- ✓ Microsoft Project Operations
- ✓ Power Platform (Power Apps, Power Automate, Power BI)
- ✓ AtomSuite (AtomPPM / AtomGoals / AtomTime)

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1 About Wellington

About Us

We are a project & portfolio management consultancy, technology and training company with offices in Windsor (UK), Dublin and Madrid. We enable our clients to achieve transformational change to their project & portfolio management capability; in fact, we **guarantee** it.

Established since 2001, we work with organisations of all sizes and industries. We work with our clients as their trusted partner, increasing their ability to deliver projects, driving success for their organisation. Our services and capabilities are unique. Globally we are the only organisation that retains accreditation by both Microsoft and the Chartered Body for Project Management, the APM. We are also an Axelos P3M3 Consulting Partner and have authored more training courses that have been accredited by the APM than any other organisation.

Our ground-breaking courses, industry-leading publications, Microsoft technology expertise and reputation set us apart. Please see the About Us section at the end of this Proposal for further details and take a look at the +40 independently written client **case studies** on our [Website](#) 



1.1 Client Statements (Microsoft PPM Implementations)

"The whole experience with Wellington has been very positive. There is no hard sell, they are friendly, approachable, flexible, and happy to share their technical and project management expertise. I would not hesitate to recommend them to anyone considering a *Microsoft powered* PPM solution."

Programme Manager - Midlands Partnership University NHS Foundation Trust



Department
for Environment
Food & Rural Affairs

"They've done a really great job, both on the configuration, build and training, and through the committed, transparent advisory support they have given us," says Stephen Dines, the Project SRO. "They are industry experts who work in genuine partnership with their clients. For us, it is a huge achievement to get the campaign for business change successfully embedded across Corporate Services in just 10 months. Wellington have been instrumental partners for us on that journey."

Deputy CIO – Defra

"We spoke to a number of vendors and Wellington stood out for its expertise in the PMO and PPM spaces. Their well-aligned proposal recognised our desire to implement in phases, and their value-adding services such as their PMO assessment tool and Community of Practice reinforced the decision. We also consulted with some of Wellington's other clients, including another major council, who were very positive about their own experience. It felt like the right fit."

PMO and Performance Manager – Southampton City Council



1.2 Clients Include



1.3 Case Studies

A number of relevant case studies are available on the [Wellington Website](#)

1.4 Our Services Catalogue

Wellingtone is a specialist PPM consultancy offering a wide range of complementary services across three service areas: **Consulting, Technology** and **Training**. Globally we are the only organisation that is both a Microsoft Gold Partner with the PPM competency and an Accredited Training Provider with the Association for Project Management (APM). We are also an Axelos P3M3 Consulting Partner. This reflects our approach, combining best practice PPM & Work Management with the latest Microsoft technology and a focus on training & adoption to achieve transformational change. Our goal is to enable our clients make a step change in their PPM maturity.

Technology	Consultancy	Training
● Microsoft Project & Planner ● Wellingtone Accelerator+ ● Microsoft Project Online ● PPM Support 	● Project Management Maturity ● PMO Setup & Transformation ● OKR's & Benefits Realisation ● Project Assurance	● Customised Training ● APM Accredited Training ● Microsoft Technology Training ● eLearning Academy
wellingtone.co.uk/technology	wellingtone.co.uk/consultancy	wellingtone.co.uk/training

2 Cloud Services Description

Microsoft PPM solutions will allow your organisation, PMO or other department(s) to improve project management consistency, better track resources, increase collaboration and automated & standardise reporting. As a leading Microsoft Gold Partner, our experts can help you [design, implement and support](#) various solutions that are available within Microsoft 365, including:

- [Microsoft Planner / Project for The Web](#)
- [Microsoft Power Platform](#)
- [Wellington AtomPPM](#)
- [Microsoft Project Server Subscription Edition](#)
- Microsoft Project Operations
- Microsoft SharePoint
- Microsoft Teams



2.1 Project Lifecycle

Our Microsoft PPM deployments follow a scalable iterative approach consisting of one or several Timeboxes. **Please contact us for a customised implementation roadmap & plan.**

2.2 Service Features & Benefits

Our service offerings can be tailored to suit the organisation based upon a variety of factors including level of PPM maturity.

2.2.1 Features

- Training on Microsoft Planner Premium
- Training on Planner Plan 1
- Training on Planner and Project Plan 3
- Training on Planner and Project Plan 5
- Training on Microsoft Project Server Subscription Edition
- Training on Microsoft 365 Project
- Training on the AtomSuite including AtomPPM, AtomGoals, AtomTime
- Training on Microsoft Power Apps
- Training on Microsoft Power BI

2.2.2 Benefits

- Microsoft PPM Partner of the Year
- In-person training
- Remote live training
- Interactive eLearning
- Microsoft Accredited Trainers
- APM Accredited Training

3 Service Pricing

	Strategy & architecture	Business change	Solution development & implementation	Service management	Procurement & management support	Client interface
1. Follow	£510	£510	£510	£510	£510	£510
2. Assist	£565	£565	£565	£565	£565	£565
3. Apply	£670	£670	£670	£670	£670	£670
4. Enable	£820	£820	£820	£820	£820	£820
5. Ensure/Advise	£995	£995	£995	£995	£995	£995
6. Initiate/Influence	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095
7. Set Strategy/Inspire	£1,195	£1,195	£1,195	£1,195	£1,195	£1,195

Standards for Consultancy Day Rate cards

Consultant's Working Day – 8 hours exclusive of travel and lunch

Working Week – Monday to Friday excluding national holidays

Office Hours - 09:00 – 17:00 Monday to Friday

Travel and Subsistence – Included in day rate within M25. Payable at department's standard T&S rates outside M25

Mileage – As above

Professional Indemnity Insurance – included in day rate

4 APM Accredited Project Management Training

Wellington are uniquely placed to enable your organisation to make a step change in your PPM Maturity as we are the ONLY organisation that is both a **Microsoft Gold status PPM Partner** and an **APM Accredited Training Provider**. The APM being the Chartered body for the Project Profession. In addition to your Microsoft PPM implementation, Wellington can also offer a number of Accredited courses to ensure that your users have a robust understanding of Project Management and their role and responsibilities. We also deliver customised training to suit specific training needs.



APM Accredited Delivering Successful Projects with Microsoft Planner

This 1-day course combines an introduction to best practice project management with the practical use of Microsoft Planner. [Read more](#)

APM Accredited Project Management in the Public Sector

This 2-day course is designed for people working in the public sector who deliver projects. Aligned with APM best practice, the course brings to life government guidance, including the Five Case Model, the Orange Book, and the Green Book. [Read more](#)

APM Accredited PMO Practitioner

This 2-day course focuses on the complexities of the PMO world and shines a light on the mechanics of successful PMOs. The syllabus covers the PMO context and introduces delegates to the Wellington PMO Competence Framework and Maturity Mode. Bring your unique and best in class PMO to the forefront of your organisation. [Read more](#)

APM Accredited Change Management Practitioner

This 2-day course addresses the growing need for Project Managers, PMO teams and PPM practitioners to bring change management principles and best practice to their delivery processes. [Read more](#)

APM Accredited Sponsoring Successful Projects

This 1-day course is designed for project & programme Sponsors. This practical course provides comprehensive guidance on project sponsorship and the importance this role plays both for the project and the organisation. [Read more](#)

APM Accredited Agile Project Management

This 3-day course provides a thorough understanding of Agile best practice and how they can be applied. This innovative course is itself run using Agile principles enabling delegates to live the approach for themselves. [Read more](#)

APM Accredited Project Assurance Practitioner

This 2-day course is aimed at individuals who have exposure to a P3CM setting (Portfolio, Programme, Project, and Change Management), and want to gain additional knowledge and experience on the discipline of project assurance. [Read more](#)

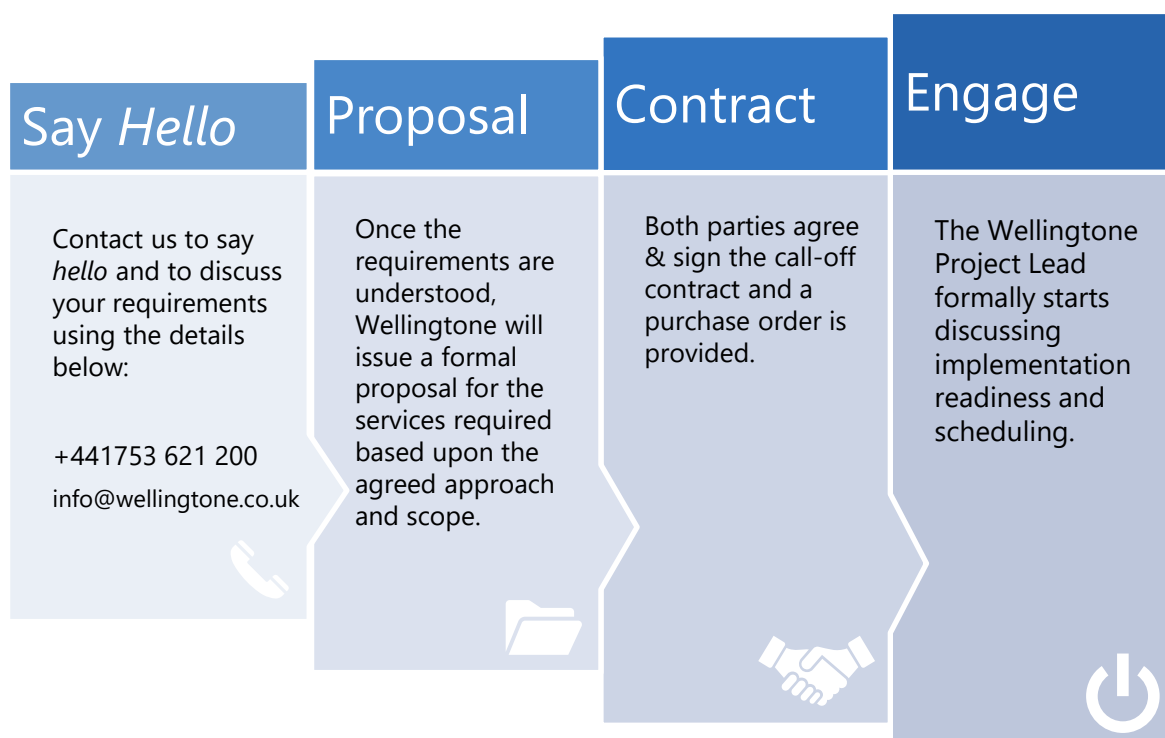
APM Qualifications and Customised Training

If you are looking for **APM Project Fundamentals Qualification (PFQ)** or **Project Management Qualification (PMQ)** we deliver both as part of our public schedule and our customised project management training services for individual clients.

We also create custom courses from ½ a day to 5 days aligned with your PPM Delivery Framework, training needs and key messaging. [Read more](#)

5 Next Steps

If you would like to engage with Wellington to **take you to the FUTURE of work management**, the process is very straightforward:



If you have any queries regarding our services, our approach, or the benefits of Microsoft PPM solutions then please do contact me.



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