

Data Archive

Service Definition

Service Overview

Stalis is a leading provider of data migration and data management services for the public sector. Using our proven tools and methodology, we deliver a complete end-to-end service covering data extraction, data quality improvement, transformation, migration, archiving, reporting, system integration and optimisation. With over 40 years' experience, we support public sector organisations to transition safely to modern digital systems. Our tools and approach are mature, scalable and extensively proven across digital transformation programmes in the UK and Ireland.

Stalis Data Archive Service delivers secure, standards-based archiving for legacy enterprise applications, including ERP, HCM, payroll, and finance platforms. Designed for organizations transitioning to modern cloud or digital solutions, our service extracts, validates, and preserves operational and financial data from decommissioned systems, ensuring compliance with GDPR, ICO, and statutory retention requirements.

The solution is vendor-agnostic, supporting Oracle, SAP, Workday, Microsoft Dynamics, and other platforms. With ISO 27001 and Cyber Essentials Plus-aligned security, full audit trails, and API-enabled interoperability, the service provides trusted long-term access to historical records for governance, audit, and reporting. By eliminating unsupported systems, it reduces cyber risk, technical debt, and cost while enabling analytics, AI initiatives, and ERP modernization programs. Stalis empowers organizations to maintain continuity, strengthen compliance, and confidently retire legacy applications without compromising data integrity or accessibility.

Features of the Service

- Secure extraction and preservation of legacy ERP, HCM and finance data
- Applies standards-based archival structures for consistent, uniform data storage
- Vendor-agnostic design supporting Oracle, SAP, Workday and Microsoft Dynamics
- Structured validation ensures accurate, complete and trusted long-term records
- Retention compliant with GDPR, ICO and statutory financial requirements
- Cloud-ready architecture for hybrid or multi-cloud hosting environments
- Interoperable access via APIs, viewers and digital tools
- Security aligned to ISO 27001 and Cyber Essentials Plus standards
- Comprehensive audit trails for governance, traceability and regulatory assurance
- Enables safe decommissioning of ERP, HCM, finance and other legacy systems

Benefits of the Service

- Enables safe decommissioning of ERP, HCM and finance systems
- Maintains continuity with secure access to historical operational records
- Ensures compliance with GDPR and statutory retention requirements
- Reduces cyber and operational risk by retiring unsupported platforms
- Provides rapid access to archived data for audits and reporting
- Strengthens governance with complete traceability and audit trails
- Supports digital transformation and ERP modernization initiatives
- Enhances interoperability with API-enabled access to archived data
- Creates a secure foundation for analytics and AI-driven insights
- Lowers cost and reduces technical debt across legacy applications

Back Up and Recovery

Not applicable.

On-boarding / Off-boarding

- Stalis will complete all on-boarding of data using a secure remote connection.
- Stalis will return the original source data provided by the Buyer in SQL Server tables for the Buyer's ongoing use.
- All data held within Stalis tools will be securely deleted as part of the decommissioning process.
- All Supplier Software and associated intellectual property will be removed; VPN access will be closed, and access to the Stalis Help System and helpdesk will be terminated.
- Software removal will be completed by Stalis, or alternatively by the Buyer, who must then supply a certificate of conformity signed by a Buyer Board member confirming full removal.
- Off-boarding is charged at a standard one-off fee of £2,500, with the applicable rate determined at the time of decommissioning.

Implementation Plan – How is the Service Commissioned for the Buyer

Stalis begins by delivering a structured Data Discovery service to define and agree the data archive strategy, scope and approach. As part of this phase, Stalis provides an indicative implementation plan outlining project stages, activities, dependencies and estimated timescales. This plan is reviewed and agreed with the Buyer before any archiving work begins to ensure shared understanding, alignment and readiness.

Once commissioned, Stalis delivers the majority of project activities remotely using secure, approved connections. Workshops, technical sessions and progress reviews are scheduled with the Buyer to support effective collaboration, risk management and decision-making throughout the implementation.

Pricing Overview

The price for the Stalis Data Archive Service covers an end-to-end service.
See Data Archive – Stalis Pricing Document

Service Constraints Summary

Each cloud-hosted instance of the Stalis Data Archive Service consists of an end to end service.

Resources required from the Client

- Access to source system documentation, if it exists
- Buyer data archive lead/project manager required
- To provide read only access to the systems in scope
- IT Infrastructure to support the data migration project

Security

Stalis Data Archive Service can be hosted in a secure Tier 3 data HSCN centre that is located within the UK.

Data is never removed from the installation without the explicit and prior permission of the buyer.

Stalis is DOH DSPT (formerly IGSoC), ISO 27001:2022, Cyber Essentials Plus and ISO 9001:2015 certified.

Service Levels Overview (performance, availability, support hours)

The Stalis products and tools will be supported under the Service Level Agreement which provides the client with:

- Access to the Stalis help Desk to log, monitor and update incidents or change requests.
- The service will be available 09:00 to 17:00 Monday to Friday excluding English Bank and Public Holidays

Full details are provided in the Stalis Maintenance Agreement and available on request.

Ordering and Invoicing

Stalis Data Archive Service can be ordered and invoiced in alignment with standard public sector procurement processes.

Termination of Contract

Contract can be terminated at the end of a 12-month period subject to 3 months' notice.

Support

The Stalis products and tools will be supported under the Service Level Agreement which provides the client with:

- Access to the Stalis Help Desk to log, monitor and update incidents or change requests.
- The service will be available 09:00 to 17:00 Monday to Friday excluding English Bank and Public Holidays
- Bug fixing and issue management
- Upgrades to software products as required.

Full details are provided in the Stalis Maintenance Agreement and available on request.