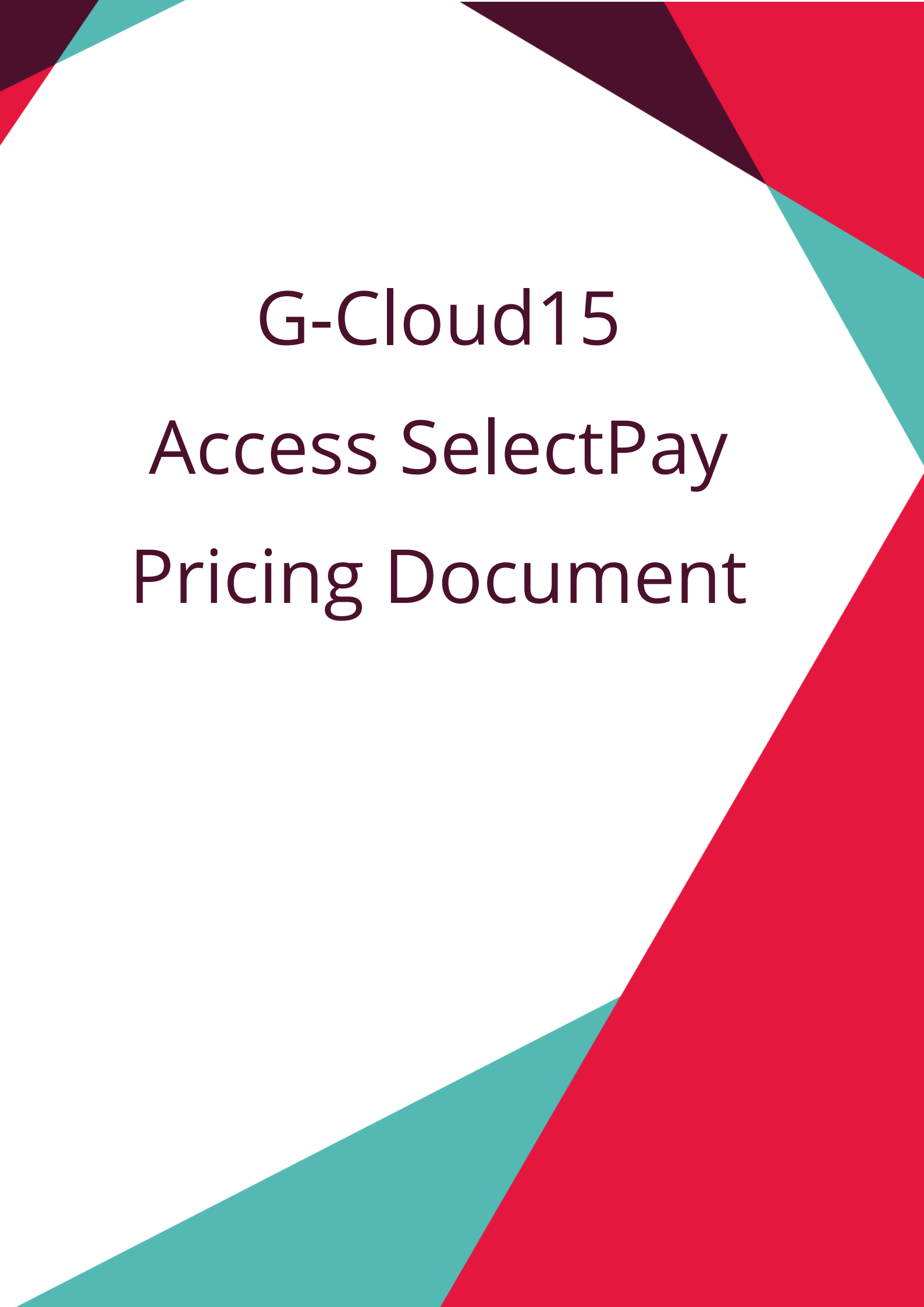




G-Cloud15

Access SelectPay

Pricing Document

1 Access SelectPay

Access SelectPay is payroll software that automates payroll processing for UK organisations. It ensures accurate, compliant pay runs with HMRC-recognised calculations, automated BACS payments, pension auto-enrolment and statutory payment management. The solution integrates with SelectPay and provides employee self-service payslips, and offers comprehensive reporting for payroll and finance teams.

Core Capabilities

Key capability

- Payroll runs processing monthly, weekly, and multiple payment frequencies
- BACS file generation supporting 17 different payment file types
- Auto-enrolment calculations for workplace pension scheme compliance requirements
- Statutory payment processing including SSP, SMP, and paternity leave calculations
- Employee self-service portal for accessing payslips and P60 documents
- Finance ledger integration posting payroll journals directly to accounts
- Supplementary payroll runs enabling additional payments between main pay cycles
- Timesheet integration importing hours data for variable pay calculation
- Pension scheme management supporting LGPS, TPS, and workplace pension administration
- Compliance reporting including P11D processing and HMRC submission management

Service benefits

- Reduces payroll processing time through automation of routine calculations
- Improves payment accuracy eliminating manual calculation and data entry errors
- Ensures compliance with automated HMRC submissions and pension auto-enrolment
- Enhances employee experience via self-service access to payslip information
- Streamlines finance integration posting payroll data directly to ledgers
- Supports flexible working with cloud-based access from any location
- Reduces administrative burden through automated BACS payments and notifications
- Mitigates risk with automated backups and GDPR-compliant data management
- Enables strategic decision-making with comprehensive payroll reporting and analytics
- Scales efficiently accommodating organisational growth and changing payroll complexity

2 G-Cloud Specific Pricing

The following represents G-Cloud specific pricing for Access SelectPay. Pricing is based on the number of employees under management per annum.

SelectPay is licensed based on the number of employees under management, not users or payrolls processed. Pricing is structured per employee per month (PEPM) with volume-based tiering.

Product	Implementation	250-500	501-1000	1001+
Select Pay	Flightpath (A) £5,250 (Initials)	£1.50 (PEPM)	£1.25 (PEPM)	£0.95 (PEPM)
	Flightpath (B) £9,500 (Initials)	£1.50 (PEPM)	£1.25 (PEPM)	£0.95 (PEPM)
	Flightpath (C) £15,750 (Initials)	£1.50 (PEPM)	£1.25 (PEPM)	£0.95 (PEPM)

Customer Success

Customer Success Plan	Standard	Premium
Percentage of Contract Value (per year)	15%	25%

Notes on Pricing / additional services

- Annual fee invoiced annually in advance
- Set up costs included in annual fee
- Excludes VAT

Assumptions & Conditions

- All prices exclude VAT
- Annual fee invoiced annually in advance from contract signature
- SelectPay is licensed on the number of employees under management, not users
- Hosting costs are included in subscription fees
- Minimum contract term is 36 months
- Pricing is based on a 3+1 year agreement structure

3 Service & Support Management Details

At Access we know why you choose our products, it's because you want to be more successful. We want you to be more successful too. So, we've taken a good long look at how we support you, taken on board feedback and made it a whole lot better. We're not just here to support you when you need a hand - we're here with you at every stage of your journey.

Support Commitment

We recognise that the systems, software and services we supply may be critical to the well-being of your business. Our aim is to ensure that you have continuous operational capability from our products. We will help you to achieve this by providing efficient support, resolving the majority of tickets at first-line contact.

We will help you maximise your return on investment by providing the best in technical assistance, advice and customer care. We own your support queries and will ensure that they are resolved as promptly and efficiently as possible.

We provide 2 main support plans as detailed below.

The Standard Plan

Get answers faster - as a Standard Plan customer you benefit from faster response times and can access our support teams via telephone and live chat, as well as through our Customer Success portal. To help your team be more productive, you are provided with continued access to our e-learning content as well as a programme of Success webinars, designed to keep you up to date with new features and share best-practice advice and guidance.

The Premier Plan

Boost productivity with direct access to the experts and achieve a higher return on investment: our Premier Plan enables your team to achieve more and improve productivity through an ongoing relationship with your own designated Customer Success Manager and named Technical Support Engineer. Your Access experts understand how you're using the technology and will advise you on how to get more from it. Working with the same people also makes faster resolution times likely when you're looking for advice and guidance.

Full details of our Customer Success Plans can be found here [Access Customer Success Plans](#)

Get to know our knowledge base

Knowledge Base is our huge database of commonly asked questions, articles and videos. All you need to do is Register and Login and you can find the answers you need any time of the day.

The advanced search function not only searches articles from Knowledge Base, but links up with our Community hub to display the topics that you need. So you've got everything you need all in one place.

Can't find the article to answer your question? Not a problem. Each article links to our Community so you can ask a question, or to raise a case with the Access team.

Got a question? Ask our Community

Community connects our customers together to help them solve problems and share how to get the very best out of their Access products.

Our customers know more about using our products in their jobs than anyone else. Community gives you the chance to receive – and share – friendly expert advice that goes beyond normal customer support. Discover best practice hints and tips from peers in your industry to help you make the most of your experience with your Access product.

Each of our products has its own dedicated Community, so you can get straight to the discussions that matter to you. No unnecessary searching needed.

If a question can't be answered by Community a member of the Access team will reply. We'll make sure that no query goes unanswered.