

G-Cloud15 Access Evolve Suite Pricing Document

1 Access Evolve Suite

Access Evolve is a fully integrated business management suite that uniquely combines financial management, payroll, HR, and operational tools within a single platform—eliminating the need for costly third-party integrations or marketplace add-ons.

The Integrated Suite Advantage

Unlike finance-only solutions that require separate payroll and HR systems connected via marketplace integrations, Access Evolve delivers native integration across all modules:

- **One Platform:** Finance, payroll, and HR from a single vendor—no third-party integrations to procure, implement, or maintain
- **One Data Source:** Employee and financial data maintained once and shared across all modules automatically
- **One Contract:** Single vendor relationship simplifying procurement, support, and ongoing management
- **One Implementation:** Coordinated deployment rather than managing multiple vendor timelines

This approach reduces implementation complexity, lowers total cost of ownership, and eliminates the data integrity risks inherent in multi-vendor solutions. Payroll journals post directly to the General Ledger without manual intervention, API configuration, or synchronisation delays.

Modular, Scalable Design

Access Evolve is available in three tiers—Grow, Expand, and Advance—designed to match your organisation's size and complexity. The modular design means you can build an integrated system capable of managing your unique needs today, with the ability to add functionality as requirements evolve. Move between tiers or add optional modules without replacing your core system.

Access Evo Platform

Delivered through Access Evo, an AI-enabled digital platform providing Single Sign-On, personalised dashboards, integrated analytics, and an AI-Powered Copilot for natural language queries. Available on desktop and mobile (iOS/Android).

2 G-Cloud Specific Pricing

Access Evolve uses a modular pricing structure that allows you to build a solution tailored to your organisation's specific requirements. Your total annual subscription is determined by four main components:

1. Package Selection (Grow, Expand, or Advance)

Choose the package tier that matches your organisation size and complexity. Each package includes a base platform cost determined by your number of legal entities.

2. Usage Credits

Select a monthly credit tier based on your transaction volumes. Credits are consumed when processing invoices, expense claims, supplier statements, and timesheets. Higher transaction volumes require higher credit tiers.

3. Optional Modules

Add modules such as HR, Project Accounting and others based on your needs. Some modules are included in certain packages; others are optional add-ons.

4. Customer Success Plan

Choose between Standard (15% of subscription) or Premier (25% of subscription) ongoing support and customer success services. This is a mandatory component ensuring you receive appropriate support throughout your contract term.

NOTE: Employee count influences credit consumption patterns and payroll/HR module pricing but does not directly determine suite platform costs. The pricing model is based on entity count, transaction volume, and module selection.

Package 1: Grow

Designed for public sector organisations with finance and payroll requirements. Ideal for scaling organisations or single-entity organisations.

Grow Package Specifications

- Entity Limit: Maximum 3 legal entities
- Included Modules: Core Accounts, Payroll, Engage, Learning Lite, Collaborate, Applause, Access Data Engine/Analytics
- Optional Modules: HR

Note: Grow package is limited to a maximum 3 entities. For organisations with 4+ entities, the Expand package is required.

Scenario 1: Small Arm's-Length Body

This example represents a small arm's-length body, regulatory agency, or similar public sector organisation with straightforward finance and payroll requirements. With 60 employees and a single legal entity, the organisation needs integrated finance and payroll to replace their current dual-vendor setup of a payroll bureau and standalone accounting software.

Package: Grow (Core Accounts, Payroll)

Entities: 1 (single legal entity)

Employee Headcount: 60 FTE

Evo Platform: Professional

CSP: Standard

Annual Costs: £10,963

Services: £8,100

- **Integrated Payroll:** Payroll costs post automatically to the general ledger with correct coding
- **Single Data Source:** Employee records maintained once, used by both Payroll and finance
- **Pension Compliance:** Auto-enrolment handled natively
- **RTI Submission:** Real-time information submitted directly to HMRC
- **Month-End Simplicity:** No manual reconciliation between payroll and finance systems
- **Audit Trail:** Complete visibility for NAO or external audit requirements

Package 2: Expand package

Designed for public sector organisations requiring advanced features, multiple entities, and higher transaction volumes. Ideal for government agencies, ALBs, NHS charities, housing associations, and local authority trading companies.

Expand Package Specifications

- Entity Limit: Unlimited
- Included Modules: Core Accounts, Payroll, AP Automation, Expense, Engage, Learning Lite, Collaborate, Applause, Access Data Engine/Analytics

- Optional Modules: HR, Fund/Project Accounting

Scenario 2: Government Arm's-Length Body

This scenario represents an executive agency or arm's-length body. With 200 employees, the organisation needs integrated finance and HR that meets Cabinet Office spending controls while providing accurate workforce costing for business planning and departmental reporting.

Package: Expand (Core Accounts, Payroll, HR Core, Purchase Order Processing, Expense, AP Automation, Project Accounting)

Entities: 1 (single ALB)

Employee Headcount: 200 FTE (165 professional/policy, 35 corporate services)

Credit Tier: 500 credits/month

HR Tier: Core

Project Accounting: Included

Timesheets: Included

Evo Platform: Professional Tier

CSP: Premier

Annual Costs: £39,360

Services: £16,200

- **Workforce Costing:** Actual payroll costs feed departmental accounts and sponsor reporting
- **Programme Accounting:** Project codes capture time and costs for major programmes
- **Expense Compliance:** Built-in controls for Cabinet Office spending limits
- **HR:** Establishment control linked to payroll and finance
- **Intercompany:** Handles secondments and recharges with parent department

Scenario 3: NHS Charity

This example represents a fully digitised charity where all 40 employees require system access for fund accounting, grant tracking, donor management, expenses, and approvals—typical of modern, office-based charitable organisations.

Package: Expand (Core Accounts, Payroll, Timesheets, Expense, Purchase order Processing, AP Automation, Fund/Project Accounting)

Entities: 1 (single charity entity, no subsidiaries or trading companies)

Employee Headcount: 40 FTE

Credit Tier: 250 credits/month

Fund/Project Accounting: Included

Timesheets: Included

Evo Platform: Professional

CSP: Premier

Annual Costs: £16,815

Services: £14,850

- **Fund Accounting:** Track restricted and unrestricted funds with full SORP compliance
- **Grant Management:** Monitor grant income, conditions, and reporting requirements
- **Donor Tracking:** Link income to campaigns and funding sources
- **Expense Management:** Staff submit expenses coded to funds and projects
- **Timesheet Allocation:** Track staff time against funded programmes and projects
- **Approval Workflows:** Configurable authorisation for purchases and expenses

Scenario 4: Government-Backed Investment Body

This scenario represents a government-backed investment or development. With 150 employees across investment, portfolio management, and corporate functions, the organisation needs sophisticated financial management with strong controls, multi-dimensional analysis, and HR/payroll for accurate cost allocation across funds and programmes.

Package: Expand (Core Accounts, Payroll, HR Core, Purchase Order Processing, Expense, AP Automation, Document Management, Project Accounting)

Entities: 3 (holding company), 2 (Fund vehicles)

Employee Headcount: 150 FTE (90 investment/portfolio, 60 corporate)

Credit Tier: 1,000 credits/month

Project Accounting: Included

Timesheets: Included

HR Tier: Core

Evo Platform: Professional

CSP: Premier

Annual Costs: £50,918

Services: £18,900

- **Fund Accounting:** Costs accurately allocated across multiple investment funds/programmes.
- **Project Accounting:** Track costs and time across deals, investments, and due diligence activities.
- **Timesheets:** Investment professionals log time against deals and funds for accurate cost allocation.
- **Multi-Entity Consolidation:** Group reporting with automatic eliminations.
- **Workforce Costing:** Staff time allocated to funds for management fee calculations.
- **Expense Management:** Investment team expenses coded to deals and funds.
- **Document Capture:** Investment committee papers and approvals integrated with finance.
- **Intercompany:** Automatic recharges between entities based on actual costs.

Scenario 5: Local Authority Trading Company

This scenario represents a local authority trading company delivering adult social care services. With 200 employees including care workers, support staff, and management, the organisation needs integrated HR and payroll that handles complex pay arrangements (shift patterns,

enhancements, zero-hours) while providing accurate service-level costing for the parent council.

Package: Expand (Advanced Core Accounts, Payroll, HR Core, Purchase Order Processing, Expense, AP Automation, Sales Invoicing)

Entities: 1 (single LATCo)

Employee Headcount: 200 FTE equivalent (80 permanent, 120 variable hours care workers)

Credit Tier: 1,250 credits/month

Timesheets: Included

Sales Invoicing: Included

HR Tier: Core

Evo Platform: Professional Tier

CSP: Premier

Annual Costs: £47,528

Services: £21,600

- **Complex Pay Arrangements:** Care workers with mixed contracts (hourly, zero-hours, bank staff) processed accurately.
- **Service-Level Costing:** Timesheets capture client/service codes; payroll costs post to contract P&Ls.
- **Sales Invoicing:** Bill councils and CCGs for spot-purchased care based on actual hours delivered.
- **Weekly & Monthly Payroll:** Care staff paid weekly, management monthly.
- **Council Reporting:** Automated management accounts in parent council's required format.

Scenario 6: Housing Association

This example represents a growing housing association managing 2,800 social housing units. With 150 employees across property services, care services, and central functions, the organisation needs to integrate HR, payroll, and financial operations. Access Evolve replaces separate payroll bureau services and standalone finance software, enabling seamless tracking of labour costs by property, scheme, and service line—critical for Social Housing Regulator Value for Money metrics.

Package: Expand (Core Accounts, Payroll, HR Core, Purchase Order Processing Expense, AP Automation)

Entities: 3 (main housing association + development subsidiary + care services subsidiary)

Employee Headcount: 150 FTE (60 property/maintenance, 50 care workers, 40 central services)

Credit Tier: 500 credits/month

HR Tier: Core

Project Accounting: Included

Timesheets: Included

Evo Platform: Professional Tier

CSP: Premier

Annual Costs: £45,472

Services: £18,900

- **Timesheet-to-Payroll-to-Costing:** Care worker hours flow to payroll then allocate to care scheme costs automatically
- **Multi-Entity Payroll:** Single payroll run processes all three entities with automatic intercompany recharges
- **HR Compliance:** Right to work checks, DBS renewals, training records integrated with payroll access controls
- **Absence Management:** Sickness recording triggers SSP calculations and cost centre adjustments
- **Pension Integration:** Multiple pension schemes (SHPS, LGPS, auto-enrolment) managed within one platform

Package 3: Advanced package

Access Evolve Advance is the enterprise-tier package designed for large, complex organisations requiring comprehensive business management capabilities with advanced analytics, unlimited scalability, and sophisticated automation across finance, HR, payroll, and operations.

Advanced Package Specifications

- Entity Limit: Unlimited
- Included Modules: Core Accounts, Payroll, AP Automation, Expense, CRM, Business Health Dashboard, Engage, Learning Lite, Collaborate, Applause, Access Data Engine/Analytics
- Optional Modules: HR, Fund/Project Accounting

Access Evolve Advance Package - Pricing Available on Request

Due to the highly configurable nature of the Advance package and significant variation in enterprise-level requirements, pricing is provided on a bespoke basis. Organisations at this scale typically have unique combinations of multiple entities, high transaction volumes, complex integrations, and specific compliance needs requiring tailored configuration. Final costs scale based on entity count, transaction volumes, modules selected, and advanced features required. This consultative approach ensures you invest in precisely the capabilities your organisation needs, with full cost transparency in a written quotation. Contact our sales team for a comprehensive requirements assessment and tailored quote.

Evo Everywhere

Evo Everywhere is the AI platform provided with all Access solutions, delivering enterprise-grade AI capability within the customer's own security perimeter. Included within the platform base fee, all users have access to Evo Navigator and Evo Workflows. Power user licences additionally unlock Evo Researcher (knowledge synthesis and information retrieval), Workflows AI and the ability to Run Agents.

Tier	Platform Base Fee	Power User Licence
Evo Everywhere	20% of annual cost	£50 per user per month

Customer Success

Customer Success Plan	Standard	Premium
Percentage of ARR (per year)	15%	25%

Notes on Pricing / additional services

- Annual fee invoiced annually in advance
- One off Services Costs invoiced separately.
- Excludes VAT

Assumptions & Conditions

- Annual fee invoiced annually in advance
- Services typically delivered remotely. On site services can be arranged (T&E charged at cost)
- Excludes VAT

Implementation Methodology

We believe wholeheartedly that the functionality that our software offers our customers is very important, but it is only half of the value equation, how the system is rolled out is critical if full value from your new investment is to be achieved.

We also know that you may view new software implementations with some trepidation and many customers can find this period daunting. In fact, for some customers, this may be the first software roll out they have managed. We recognise this and we have designed our best practise, remote-first implementation services to help ensure you have a great experience and are looked after along the way, so that the whole process is less daunting

The Access Evolve suites are delivered using a combination of our Access Implementation Methodology (AIM) and Flightpath Methodology.

An overview of the services can be found via the following links:

- [Services for Access Evolve Grow Suite](#)
- [Services for Access Evolve Expand Suite](#)
- [Services for Access Evolve Advance Suite](#)

Every Implementation includes:

- Dedicated Project Manager
- Dedicated Solution Architect
- Documented Confirmation of Requirements (COR)
- System configuration to COR
- Data migration support
- User training (remote delivery)
- User Acceptance Testing environment
- Go-live support
- Handover to Customer Success team and Support Organisations

The typical implementation timescale is dependent on the Suite being implemented and specific scope. However the below timescales are indicative (assuming customer availability).

Grow: 3 Month

Expand: 4 Months

Advance: 5 Months

Access Implementation Methodology (AIM)

Our consultants follow a 4-phase, 12-step process and we propose a scale of project, management and administration that's appropriate for your specific needs. From evaluation, planning and design, through to implementation of your business solution.

Phase 1, Pre-project planning

Step 1: Needs analysis

After detailed consultation we will clearly define your needs in a proposal document that identifies the benefits you will experience by updating your systems.

Step 2: Solutions demonstration

We will take you through a tailored demonstration of your proposed solution and work with you to agree which elements will be included in the initial project. We listen and take account of all your feedback and will provide a quotation outlining the anticipated cost of your project.

Step 3: Sales handover

Having finalised the project's scope and agreed commercial terms, we prepare a handover document from sales to the project team who will partner you throughout implementation. They will meet with all appropriate members of your team to ensure continuity throughout the process.

Phase 2, Configure & Install

Step 4: Definition

The Access project team will work with you to define the structure and control processes that will guarantee the success of your project. Documents that we provide you at this stage will cover all your project objectives, the full specification and success criteria. This gives total clarity over individual tasks and responsibilities to ensure you're fully informed going forward.

Step 5: Solutions workshops

This step helps your project team become fully immersed in the proposed software. We map business processes to functionality so that you can understand how the solution will look and feel.

Step 6: Confirmation of requirements

Following your feedback from the solutions workshops, we will confirm the detailed actions and solution components necessary to meet the project success criteria we identified earlier.

Phase 3, Training

Step 7: Configuration

The components identified in Step 6 are delivered and a User Acceptance Test (UAT) system is built ready for you to carry out a pilot test. We configure and tune all the variables within the system to match your specific requirements.

Step 8: User Acceptance Test (UAT)

The UAT is conducted in a workshop environment for your staff against an agreed test plan. At the end of this step you will be ready to go live.

Step 9: Education

With a fully designed, installed and tested system now in place, we will train your staff on all relevant areas of the software. We are highly skilled at adapting our training to the learning styles of each of your staff members. We can train all of your staff or, if preferred, we will train your in-house.

Phase 4, Support

Step 10: Go Live

The test system is converted into a live working environment ready for the processing of real-time business transactions. This is managed by a pre-agreed Go Live check list to ensure all possible circumstances are considered and addressed. We will be on-site to answer your questions and support your users throughout this time, helping them to get maximum clarity and impact from the software as they become increasingly confident.

Step 11: Support handover

We prepare a handover document and deliver it to our ongoing support team. This document contains all the information our support consultants need to answer any future queries you may have.

Step 12: Post project review

Your experience is extremely important to us. Shortly after you Go Live we will request feedback on your experience of the implementation process to help us further refine our delivery processes. We then agree sign-off for the project.

4 Service & Support Management Details

Providing you and your users with a high level of incident support is of prime importance to us. As well as being able to answer your queries, our support staff will also be able to inform you about the latest software releases, and provide hints and tips to ensure you are getting the most out of your product. To emphasise the importance of support to Access we have over 500 employees in the UK in our Support and Customer Success functions.

Support Commitment

We recognise that the systems, software and services we supply may be critical to the well-being of your business. Our aim is to ensure that you have continuous operational capability from our products. We will help you to achieve this by providing efficient support, resolving the majority of tickets at first-line contact.

We will help you maximise your return on investment by providing the best in technical assistance, advice and customer care. We own your support queries and will ensure that they are resolved as promptly and efficiently as possible.

We provide 2 support plans as detailed below.

The Standard Plan

Get answers faster

As a Standard Plan customer you benefit from faster response times and can access our support teams via telephone and live chat, as well as through our Customer Success portal. To help your team be more productive, you are provided with continued access to our e-learning content as well as a programme of Success webinars, designed to keep you up to date with new features and share best-practice advice and guidance.

The Premier Plan

Boost productivity with direct access to the experts and achieve a higher return on investment

Our Premier Plan enables your team to achieve more and improve productivity through an ongoing relationship with your own designated Customer Success Manager. Your CSM will get to understand how you're using the technology and will advise you on how to get more from it.

Full details of our Customer Success Plans can be found here [Customer Success Plans](#).