G-Cloud15

Access Select HR

Pricing Document

1 Access Select HR

Access Select HR is a cloud-based Human Resources and Payroll management solution designed for UK organisations. Delivered as Software as a Service (SaaS), Select HR provides a single, integrated platform that manages the complete employee lifecycle from recruitment through to offboarding. The solution combines comprehensive HR functionality with AI-powered capabilities through the Access Evo platform, delivering operational efficiency, compliance assurance, and improved employee experience.

Core capabilities include centralised employee records, document management, absence management with Bradford Factor reporting, configurable workflows, onboarding automation, training records management, and employee self-service. Select HR is available in three packages (Core, Premium, Pro) to meet different organisational requirements, with SelectPay payroll integration available as an add-on.

The solution is hosted within UK-based data centres: primary at Telehouse N2, London Docklands; disaster recovery at Equinix LD3, Park Royal. Customer data is held in individual databases per customer with unique credentials, providing logical separation at the database layer. Access holds ISO 27001, ISO 27701, and ISO 42001 certifications, and Cyber Essentials accreditation.

Core Capabilities

Access Evo AI Platform:

- Copilot: AI-powered assistant providing answers to day-to-day HR queries using natural language processing, with access to policy documents stored within Select HR
- Feed: Unified notification hub for workflow-driven alerts across all Access products, notifying users of tasks such as leave requests requiring approval
- Spaces: Customisable dashboards surfacing information, functionality and tasks from Select HR and other Access products in a single interface

People Analytics:

- Standard People Analytics (included): Pre-built HR dashboards and insights providing access to workforce metrics
- Premium People Analytics (optional): Customisable dashboards with advanced interrogation, diagnosis and predictive capabilities

Mobile Application:

- Dedicated Select HR Mobile app available on iOS and Android
- Employee self-service including profile viewing, absence balance checking, leave requests and workflow notifications
- Payslip viewing for SelectPay integrated customers

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Select HR Evo Packages

Select HR Evo is available in three packages to meet different organisational requirements:

Feature	Core	Premium	Pro
Employee Records	✓	✓	✓
Document Storage	✓	✓	✓
Absence Management	✓	✓	✓
Configurable Workflows	✓	✓	✓
Onboarding Processes	✓	✓	✓
Customisable Surveys	✓	✓	✓
Training Records Management	✓	✓	✓
Copilot (AI Assistant)	✓	✓	✓
Feed & Spaces	✓	✓	✓
Standard People Analytics	✓	✓	✓
Native Mobile App	✓	✓	✓
Employee Communications	✓	✓	✓
Appraisals & Talent Management	-	✓	✓
Premium People Analytics	-	✓	✓
Reward & Recognition	-	✓	✓
Recruitment (not Eploy)	-	-	✓

Select Payroll is available as an add-on to any package.

2 G-Cloud Specific Pricing

The following represents G-Cloud specific pricing for Access Select HR. Pricing is based on the number of employees under management per annum.

Select HR is licensed based on the number of employees under management, not users or payrolls processed. Pricing is structured per employee per month (PEPM) with volume-based tiering.

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Product	Implementation	250-500	501-1000	1001+
Select HR Core	Flightpath (A) £19,200 (Initials)	£4.00 (PEPM)	£3.63 (PEPM)	£3.25 (PEPM)
Select HR Premium	Flightpath (B) £25,200 (Initials)	£4.75 (PEPM)	£4.00 (PEPM)	£3.63 (PEPM)
Select HR Pro	Flightpath (C) £31,800 (Initials)	£5.63 (PEPM)	£5.25 (PEPM)	£4.88 (PEPM)

Proposed Additional SelectHR Solution	Monthly Cost Per Person
SelectHR Case Management	£0.60
Evo Additional Application	£0.50

Evo Everywhere

Evo Everywhere is the AI platform provided with all Access solutions, delivering enterprise-grade AI capability within the customer's own security perimeter. Included within the platform base fee, all users have access to Evo Navigator and Evo Workflows. Power user licences additionally unlock Evo Researcher (knowledge synthesis and information retrieval), Workflows AI and the ability to Run Agents.

Tier	Platform Base Fee	Power User Licence
Evo Everywhere	20% of annual cost	£50 per user per month

Customer Success

Customer Success Plan	Standard	Premium
Percentage of Contract Value (per year)	15%	25%

Notes on Pricing / additional services

- Annual fee invoiced annually in advance
- Set up costs included in annual fee
- Excludes VAT

Assumptions & Conditions

- All prices exclude VAT

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- Annual fee invoiced annually in advance from contract signature
- Select HR is licensed on the number of employees under management, not users
- Hosting costs are included in subscription fees
- Minimum contract term is 36 months
- Pricing is based on a 3+1 year agreement structure

Example
Example Costing: For an organisation with 500 employees requiring Select HR Premium

3+1 Contract Pricing Example (48 months)

Years 1-3 (Initial Term):
- Select HR Premium: 500 × £3.50 × 36 = £63,000
- Success Plan (15% of ARR): £21,000 × 15% × 3 = £9,450
- Subtotal: £72,450

Year 4 (+1 Extension):
- Select HR Premium: 500 × £3.50 × 12 = £21,000
- Success Plan: £21,000 × 15% = £3,150
- Subtotal: £24,150

3 Implementation Methodology

We aim to provide you with an excellent experience in getting up and running. Our Implementations packages range from small site implementations using our rapid FlightPath Implementation packages right up to larger solution projects where we would use our Access Implementation methodology. For the set-up process to be as successful as possible, we need to work together to achieve this.

Access FlightPath
Our FlightPath services have been designed to be remote-first, providing you with an improved low-risk implementation journey, no matter how your organisation is structured or wherever your employees are working.

We use video technology to facilitate face to face contact, so you still get the hands-on benefit of working with an Access expert and our years of software deployment expertise. We have also invested in product e- learning, so your users can learn our products at their own pace.

Our remote-first approach means that you have regular, accessible communication with us to keep you on track at every step of your journey and that your software can be delivered flexibly to suit the needs of your organisation and employees.

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All our FlightPath consultants and on-boarders are not only certified in our products, they are also trained and certified in our remote-first FlightPath implementation methodology, including training in effectively delivering remote customer projects.

Each FlightPath implementation programme from Access follows a well- defined journey with key milestones. These milestones represent – at a high level – the individual phases of your implementation journey. We'll be using these milestones to help us both track and communicate progress towards successfully launching to your users. Our aim is to give you value from your investment as quickly and as fully as possible. Using our years of software deployment expertise, we have defined the FlightPath methodology. This is a journey based on best practice and designed to deliver timely value to you and your colleagues. And while it is ultimately your journey, we are here to support you all along the way.

Clear roles and responsibilities
At the 'Getting Started' milestone phase, you will receive a Welcome Pack. In here you'll find clarity on roles and responsibilities. What you'll need to do, and what we will do. Crucially our FlightPath approach also clarifies our joint expectations, helping us both understand the process that we will jointly commit to, in order to successfully launch your chosen software to your end-users in a timely and efficient manner.

Your onward journey
Even when your implementation has successfully landed, and you are in a position to go live with our software, we will ensure that you are successfully transitioned to the care of our Success Team.

The Success Teams include our support colleagues and Customer Success Managers and will be available to support you as you use your software and realise the benefits of your investment in your Access Solution.

Full details of our Flightpath implementations for Access Select HR can be found here CLICK HERE

4 Service & Support Management Details

At Access we know why you choose our products, it's because you want to be more successful. We want you to be more successful too. So, we've taken a good long look at how we support you, taken on board feedback and made it a whole lot better. We're not just here to support you when you need a hand - we're here with you at every stage of your journey.

Support Commitment
We recognise that the systems, software and services we supply may be critical to the well-being of your business. Our aim is to ensure that you have continuous operational capability

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from our products. We will help you to achieve this by providing efficient support, resolving the majority of tickets at first-line contact.
We will help you maximise your return on investment by providing the best in technical assistance, advice and customer care. We own your support queries and will ensure that they are resolved as promptly and efficiently as possible.

We provide 2 main support plans as detailed below.

The Standard Plan
Get answers faster - as a Standard Plan customer you benefit from faster response times and can access our support teams via telephone and live chat, as well as through our Customer Success portal. To help your team be more productive, you are provided with continued access to our e-learning content as well as a programme of Success webinars, designed to keep you up to date with new features and share best-practice advice and guidance.

The Premier Plan
Boost productivity with direct access to the experts and achieve a higher return on investment: our Premier Plan enables your team to achieve more and improve productivity through an ongoing relationship with your own designated Customer Success Manager and named Technical Support Engineer. Your Access experts understand how you're using the technology and will advise you on how to get more from it. Working with the same people also makes faster resolution times likely when you're looking for advice and guidance.

Full details of our Customer Success Plans can be found here Access Customer Success Plans

Get to know our knowledge base
Knowledge Base is our huge database of commonly asked questions, articles and videos. All you need to do is Register and Login and you can find the answers you need any time of the day.

The advanced search function not only searches articles from Knowledge Base, but links up with our Community hub to display the topics that you need. So you've got everything you need all in one place.

Can't find the article to answer your question? Not a problem. Each article links to our Community so you can ask a question, or to raise a case with the Access team.

Got a question? Ask our Community
Community connects our customers together to help them solve problems and share how to get the very best out of their Access products.

Our customers know more about using our products in their jobs than anyone else. Community gives you the chance to receive – and share – friendly expert advice that goes beyond normal customer support. Discover best practice hints and tips from peers in your industry to help you make the most of your experience with your Access product.

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Each of our products has its own dedicated Community, so you can get straight to the discussions that matter to you. No unnecessary searching needed.

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