G-Cloud15

Access Education People and Payroll

Pricing Document

access
freedom to d

1 Access Education People and Payroll

Managed Payroll Service

Access Education Payroll Service (APS) provides customers with a service that delivers your payroll in line with your payroll schedules without the need for in-house payroll or pension expertise at your school or Trust. You will have a dedicated Payroll Executive who will work with your team to ensure that the payroll service is delivered as your business needs it to be and inline with our KPIs.

Appropriate users at the school or MAT will input all new starters, leavers and employee changes throughout the month into People (the HR system) which are then extracted by us and used to process your payroll. The Payroll Executive will run check reports for you to validate and sign off the payroll prior to the final payroll stages. The APS team will then be responsible for producing electronic payslips and creating the BACs file for payment to employees as well as completing a full pension processing service if required.

2 G-Cloud Specific Pricing

The following represents G-Cloud specific pricing for Access Education People and Payroll. Pricing is based on the number of employees

	Package	
	Starter	**Standard**
Costs per employee per month	£4.90	£7.50
Features	• Absence Management • Employee pay slip self-service • Mobile Application • Set of statutory reports • Managed pension and payroll service	**Everything included in our 'Starter' package, plus:** • Performance and Appraisals • Grievance and disciplinary module • Training Module • Single Central Record • Recruitment module

This Document is the property of Access UK
© Copyright 2025 Access UK Ltd | All rights reserved

Discount structure available on number of schools

Number of schools purchased	Discount % off the total price
11-20	10%
21-30	20%
31+	30%

Pricing assumptions

- 3rd party companies may charge for the link
- All pricing is subject to the employee count on the MIS to avoid duplication and addition of contractors that may exist in HR
- If additional support is required during set up then both parties reserve the right to quote for professional services time and agree this with the customer
- If any new schools join a trust then a new school will need to be purchased
- In the event employee counts rise during the life of the contract a true up of employee numbers and any new pricing will be agreed at renewal stage

Evo Everywhere

Evo Everywhere is the AI platform provided with all Access solutions, delivering enterprise-grade AI capability within the customer's own security perimeter. Included within the platform base fee, all users have access to Evo Navigator and Evo Workflows. Power user licences additionally unlock Evo Researcher (knowledge synthesis and information retrieval), Workflows AI and the ability to Run Agents.

Tier	Platform Base Fee	Power User Licence
Evo Everywhere	20% of annual cost	£50 per user per month

Customer Success

Customer Success Plan	Essential	Standard	Premier*
Percentage of ARR (per year)	0%	15%	25%

*Minimum cost of Premier Success Plan of £10,000 per year across all products purchased from The Access Group

Notes on Pricing / additional services

Parallel runs required at the monthly payroll/pension cost.

- If not single PAYE then option to migrate to single PAYE at an average cost of 4 consultancy days (scoping required based on size of establishment).
- Additional payslips charged at the per payslip pension rates plus Consultancy Days (Depending on size and complexities)

This Document is the property of Access UK
© Copyright 2025 Access UK Ltd | All rights reserved

- Recruitment can be procured for an additional £1,890 per annum (1206 flex points)
- Third Part Payment - £50 per BACS per PAYE
- Data Changes £7.50 per change per employee, made after data submission and before completion of payrun
- Supplementary Pay Runs – per supplementary run £200 or £7.50 per payslip produced.
- Payslip billed monthly in arrears from the first parallel run or 90 days after the Start Date, whichever is sooner. The monthly fee will be either the managed service payroll charges or the Minimum Monthly Fee, whichever is higher. Other costs (Base cost, workspace and success plans) billed annually in advance
- Excludes VAT

Assumptions & Conditions

- Single PAYE and common payday
- Additional month of payslip and pension costs required to process year end.
- If not a single PAYE then minimum monthly process charge of the highest of either Monthly payslip and pension or £250 for payslip and £200 pension applicable.

Example

Multi Academy Trust – 500 Employees – Starter Package

Software	Annual License Cost
Access Education Payroll – Starter Package	£31,850
Support	Inclusive
Implementation – Education people Flightpath B	Inclusive

Multi Academy Trust – 500 Employees – Standard Package

Software	Annual License Cost
Access Education Payroll – Standard Package	£48,750
Support	Inclusive
Implementation – Education people Flightpath B	Inclusive

• All Annual cost for Bureau based on 13 month salary/pension cost to include end of year adjustments.
• 2 Parallel runs required at the cost of the monthly payslip/pension rate.

3 Implementation Methodology

This Document is the property of Access UK
© Copyright 2025 Access UK Ltd | All rights reserved

We aim to provide you with an excellent experience in getting up and running. Our Implementations packages range from small site implementations using our rapid FlightPath Implementation packages right up to larger solution projects where we would use our Access Implementation methodology. For the set-up process to be as successful as possible, we need to work together to achieve this.

Access FlightPath

Our FlightPath services have been designed to be remote-first, providing you with an improved low-risk implementation journey, no matter how your organisation is structured or wherever your employees are working.

We use video technology to facilitate face to face contact, so you still get the hands-on benefit of working with an Access expert and our years of software deployment expertise. We have also invested in product e- learning, so your users can learn our products at their own pace.

Our remote-first approach means that you have regular, accessible communication with us to keep you on track at every step of your journey and that your software can be delivered flexibly to suit the needs of your organisation and employees.

All our FlightPath consultants and on-boarders are not only certified in our products, they are also trained and certified in our remote-first FlightPath implementation methodology, including training in effectively delivering remote customer projects.

Each FlightPath implementation programme from Access follows a well- defined journey with key milestones. These milestones represent – at a high level – the individual phases of your implementation journey. We'll be using these milestones to help us both track and communicate progress towards successfully launching to your users. Our aim is to give you value from your investment as quickly and as fully as possible. Using our years of software deployment expertise, we have defined the FlightPath methodology. This is a journey based on best practice and designed to deliver timely value to you and your colleagues. And while it is ultimately your journey, we are here to support you all along the way.

Clear roles and responsibilities

At the 'Getting Started' milestone phase, you will receive a Welcome Pack. In here you'll find clarity on roles and responsibilities. What you'll need to do, and what we will do. Crucially our FlightPath approach also clarifies our joint expectations, helping us both understand the process that we will jointly commit to, in order to successfully launch your chosen software to your end-users in a timely and efficient manner.

Your onward journey

Even when your implementation has successfully landed, and you are in a position to go live with our software, we will ensure that you are successfully transitioned to the care of our Success Team.

The Success Teams include our support colleagues and Customer Success Managers and will be

This Document is the property of Access UK
© Copyright 2025 Access UK Ltd | All rights reserved

available to support you as you use your software and realise the benefits of your investment in your Access Solution.

Full details of our Flightpath implementations for Access Education Payroll can be found here:

https://pages.theaccessgroup.com/Access-Education-Payroll-Managed.html

4 Service & Support Management Details

Providing you and your users with a high level of incident support is of prime importance to us. As well as being able to answer your queries, our support staff will also be able to inform you about the latest software releases, and provide hints and tips to ensure you are getting the most out of your product. To emphasise the importance of support to Access we have over 500 employees in the UK in our Support and Customer Success functions.

Support Commitment

We recognise that the systems, software and services we supply may be critical to the well-being of your business. Our aim is to ensure that you have continuous operational capability from our products. We will help you to achieve this by providing efficient support, resolving the majority of tickets at first-line contact.

We will help you maximise your return on investment by providing the best in technical assistance, advice and customer care. We own your support queries and will ensure that they are resolved as promptly and efficiently as possible.

We provide 3 main support plans as detailed below.

The Essential Plan

The online service The Essential Plan is available to all Access customers as part of your license fee and provides you with easy-to-access online support for all your queries, facilitated via our Customer Success portal.

The Standard Plan

Get answers faster

As a Standard Plan customer you benefit from faster response times and can access our support teams via telephone and live chat, as well as through our Customer Success portal. To help your team be more productive, you are provided with continued access to our e-learning content as well as a programme of Success webinars, designed to keep you up to date with new features and share best-practice advice and guidance.

The Premier Plan

This Document is the property of Access UK
© Copyright 2025 Access UK Ltd | All rights reserved

Boost productivity with direct access to the experts and achieve a higher return on investment
Our Premier Plan enables your team to achieve more and improve productivity through an ongoing relationship with your own designated Customer Success Manager. Your CSM will get to understand how you're using the technology and will advise you on how to get more from it.

Full details of our Customer Success Plans can be found here [Customer Success Plans]

This Document is the property of Access UK
© Copyright 2025 Access UK Ltd | All rights reserved