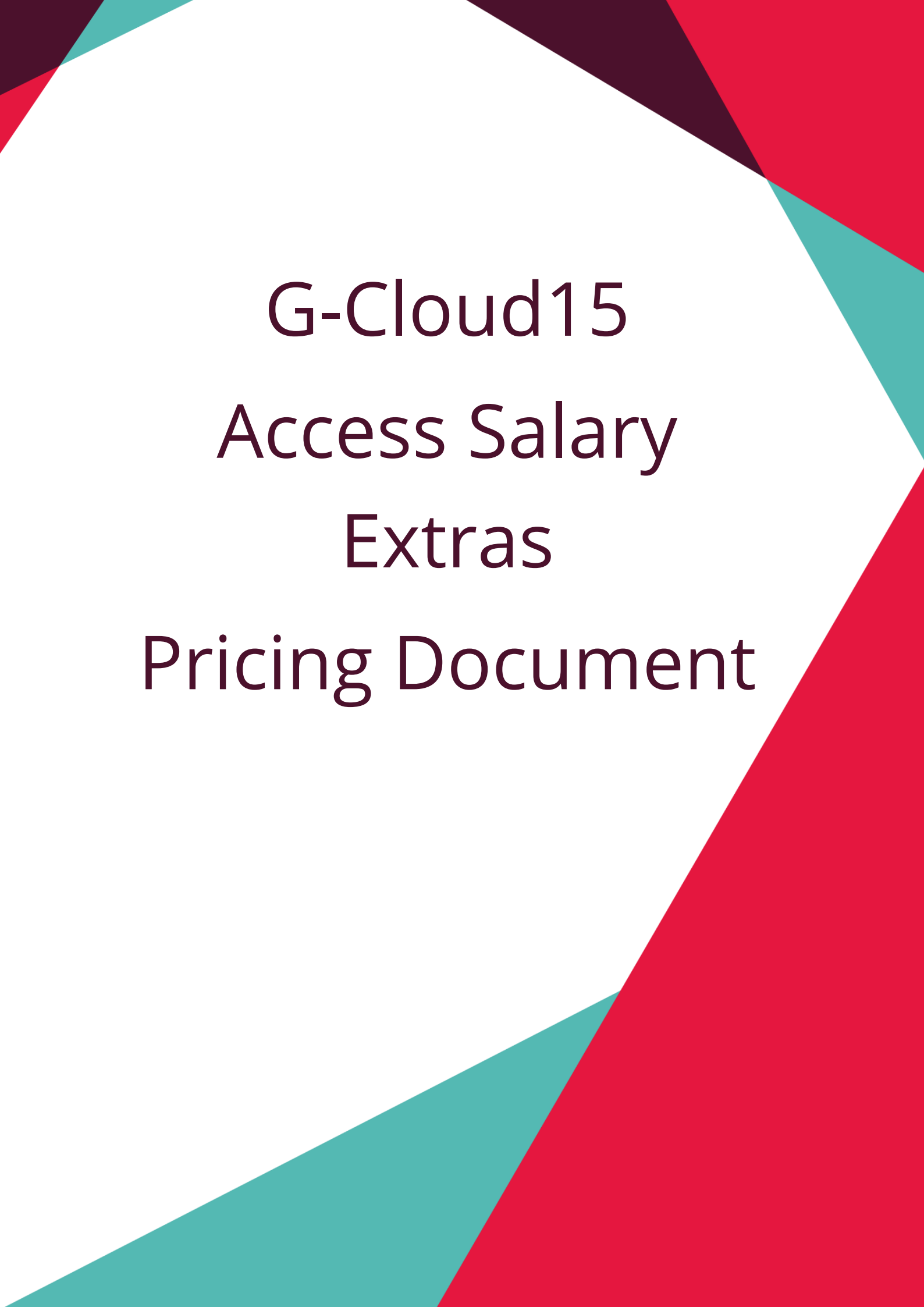




G-Cloud15 Access Salary Extras Pricing Document

1. Access Salary Extras

Access Salary Extras is a cloud-based employee benefits and engagement platform designed to help organisations reduce costs through salary sacrifice schemes whilst improving employee wellbeing, engagement and retention.

Our platform transforms the employee benefits experience by bringing together salary sacrifice, retail discounts, health and wellbeing resources, and benefits administration into a single, integrated solution that employees can access from any device.

Suitable for organisations from 10 to 10,000 employees across single or multi-site operations.

Salary Sacrifice Schemes

- Cycle to Work scheme with full HMRC compliance
- Electric Vehicle scheme
- Holiday Trading (buy and sell annual leave)

Net Pay Deduction Schemes

- Technology scheme (partnership with Currys)
- Season ticket loans

Salary sacrifice schemes integrate directly with Access Payroll Services (APS) and provide monthly CSV deduction files. Employees benefit from tax and National Insurance savings of 28% for lower rate taxpayers and approximately 42% for higher rate taxpayers (at time of writing).

Employee Discounts & Lifestyle Benefits

Access to approximately 200 retailers covering thousands of locations and offers delivering instant e-gift cards and discount codes typically within 30 seconds of purchase.

Health & Wellbeing

Dedicated wellbeing hub featuring mental health resources, fitness content, financial wellbeing tools, and health assessments to support whole-person employee wellness.

Integration of Existing Benefits

Creation of dedicated pages, including application, amendment and termination processes if necessary, for all existing benefits – for example Pension or Private Medical Insurance

Platform Features

- Single sign-on (SSO) capability for seamless access
- Native mobile Discounts app for iOS and Android devices
- Comprehensive reporting and analytics dashboard
- Automated payroll integration and deduction management (with Access PeopleXD)

2. G-Cloud Specific Pricing

The following represents G-Cloud specific pricing for Access Salary Extras. Pricing is based on the number of employees, shown per month.

Please note that fees below are subject to a minimum SaaS spend of:

- £10,000 per annum, excluding Total Reward Statements
- £20,000 per annum, including Total Reward Statements

Salary Extras	Monthly Cost Per Person (£ Excluding VAT)
Salary Extras Elite	
<ul style="list-style-type: none"> • Integrated Benefits <ul style="list-style-type: none"> • Cycle to Work • Technology Scheme • Holiday Trading • Halfords Motorsave • Existing Benefits • For example; <ul style="list-style-type: none"> • Pension • Health Cash Plan • Death in Service • Health and Wellbeing Benefits <ul style="list-style-type: none"> • Health and Financial Wellbeing Libraries • Gym Discounts • Wellbeing Hub • Perks <ul style="list-style-type: none"> • Retail Discounts • Cinema Discounts • Analytics and Reporting • Admin Control and Approval • Workflow Creation and Management • Role Based Admin Control 	£2.50
Total Reward Statements	£0.25
Salary Extras Pro Edition	
<ul style="list-style-type: none"> • Integrated Benefits <ul style="list-style-type: none"> • Cycle to Work • Technology Scheme 	£1.75

Salary Extras	Monthly Cost Per Person (£ Excluding VAT)
<ul style="list-style-type: none"> Holiday Trading Halfords Motorsave Health and Wellbeing Benefits <ul style="list-style-type: none"> Health and Financial Wellbeing Libraries Gym Discounts Perks <ul style="list-style-type: none"> Retail Discounts Cinema Discounts 	

Evo Everywhere

Evo Everywhere is the AI platform provided with all Access solutions, delivering enterprise-grade AI capability within the customer's own security perimeter. Included within the platform base fee, all users have access to Evo Navigator and Evo Workflows. Power user licences additionally unlock Evo Researcher (knowledge synthesis and information retrieval), Workflows AI and the ability to Run Agents.

Tier	Platform Base Fee	Power User Licence
Evo Everywhere	20% of annual cost	£50 per user per month

3. Implementation Methodology

Standard Implementation Timelines

The standard implementation timeline for Salary Extras is under 3 months from contract signature to platform launch. Actual timelines depend on scheme complexity, client responsiveness, and integration requirements.

Deployment Complexity	Typical Timeline
Standard (core schemes, no integrations)	4-6 weeks
Standard with integrations	8-10 weeks
Complex (multiple schemes, custom requirements)	10-12 weeks

Implementation Approach

We use video technology to facilitate face-to-face contact, so you still get the hands-on benefit of working with an Access expert and our years of benefits implementation expertise. Our remote-first approach means that you have regular, accessible communication with us to keep you on track at every step of your journey.

Implementation is a collaborative process with clear milestones and regular communication:

Phase 1: Discovery & Configuration

- Initial kick-off meetings to understand your benefit schemes, suppliers, rules and eligibility criteria
- Platform branding and design configuration
- Specification sheets created for each benefit documenting how schemes work, eligibility rules, and lifecycle events
- Integration requirements gathering (PeopleXD/People HR connectivity, payroll file formats)

Phase 2: Build & Testing

- Benefits schemes configured on platform
- Approval workflows set up
- Payroll file testing and validation
- Weekly project calls to track progress and resolve queries

Phase 3: Launch Preparation

- Administrator training delivered
- Employee communications materials finalised
- Platform ready for launch
- Go-live support scheduled

Post Go-Live

- Dedicated support during initial launch period
 - Regular check-ins with your implementation team
 - Transition to standard Customer Success Manager engagement
- Throughout implementation, you'll have a project plan ensuring delivery meets your target enrolment window timings. Our implementation team handles the heavy lifting - you're primarily answering questions and approving configurations rather than doing the technical work yourself.

Implementation Team

Access Resources:

- Sales Executive participates in initial kick-off call for smooth handover
- Account Manager serves as dedicated point of contact throughout delivery and post-go-live
- Dedicated Implementation Consultant oversees configuration and setup
- Implementation team responsible for benefits scheme configuration

- Design team creates branded platform theme, tiles and banners based on your brand guidelines
- Marketing team assists with supporting communications copy
- Client Services team (Sandbach helpdesk) available to address employee questions post-launch
- Head of Operations oversees customer service delivery and acts as escalation point

Client Resources Required:

- Someone with authority to determine which benefits should be implemented and provide final launch approval
- Subject matter expert who understands existing internal benefits and how they should be presented
- Individual who can provide access to basic employee data required for setup
- Person with authority to approve and sign off on platform design work
- Individuals willing to test the platform before go-live

Clear roles and responsibilities

Crucially our implementation approach clarifies our joint expectations, helping us both understand the process that we will jointly commit to, in order to successfully launch your chosen platform to your end-users in a timely and efficient manner.

4. Service & Support Management Details

At Access we know why you choose our products, it's because you want to be more successful. We want you to be more successful too. So, we've taken a look at how we support you, taken on board feedback and made it a whole lot better. We're not just here to support you when you need a hand - we're here with you at every stage of your journey.

Support Commitment

We recognise that the systems, software and services we supply may be critical to the well-being of your business. Our aim is to ensure that you have continuous operational capability from our products. We will help you to achieve this by providing efficient support, resolving the majority of tickets at first-line contact.

We will help you maximise your return on investment by providing the best in technical assistance, advice and customer care. We own your support queries and will ensure that they are resolved as promptly and efficiently as possible.

Support Channels

Channel	Availability	Description
Support Portal	24/7	Log and track tickets, access knowledge base
Telephone	Business hours	Direct line to UK-based support team

Standard Support Hours

Monday to Friday, 09:00 – 18:00 (UK time), excluding UK public holidays

Target Response Times

Priority	Description	Target Response
P1 - Critical	Complete service outage affecting all users	1 hour
P2 - High	Major functionality unavailable, no workaround	4 hours
P3 - Medium	Functionality impaired, workaround available	8 hours

Note: Response times are targets and represent the time to first meaningful response, not resolution