

G-Cloud15

Access Paycircle

Pricing Document

1. Access Paycircle

Paycircle offers flexible payroll solutions designed to meet the diverse needs of UK businesses. Whether you want to run your payroll in house, an outsourcing service for your organisation's payroll, or Payroll software for your own Bureau, Paycircle offers comprehensive functionality with a modern, easy to navigate UI.

In-House Payroll - Your payroll, your control

Our payroll solution is designed to reduce administrative costs while improving accuracy and providing detailed management insights. Its flexible framework can be tailored to meet the specific needs of individual organisations. Fully compliant with UK legislation, the system is regularly updated in line with any legal changes.

With robust security features at both the database and application levels, the solution includes comprehensive audit capabilities. Employees can easily access their payslips online via self-service, which can be accessed on mobile devices or desktop. Additionally, they can update their payroll details, such as bank account information or address.

The solution operates with configurable parameters, offering your organisation the flexibility to adapt it to your unique payroll requirements. It supports both group and individual payroll processing, including online net pay calculations.

Key Features:

- Integration with our PeopleHR Solution
- Highly flexible structures and parameters
- Real-time entry and validation
- Updated to comply with HMRC
- Full pension Auto Enrolment
- Payrolling of Benefits
- Electronic payslips, P60s and P45s
- Support for multiple pay groups and cycles (weekly, bi-weekly, monthly, quarterly, etc.)
- Advanced security and audit tracking
- Parameter-driven statutory deductions and payments
- Occupational Rule configuration
- Integration to specified Pension Providers
- Intuitive report builder, in addition to a comprehensive set of standard reports
- HMRC integration for auto filing of RTI submissions and receiving coding notices etc.
- Configurable importing tool

Managed Payroll Service (Access Payroll Services) Powered by Paycircle

Access Payroll Services is our managed payroll bureau offering, providing flexible outsourced payroll solutions powered by Paycircle.

Key highlights

- Team of 100+ CIPP-accredited UK and Ireland-based payroll professionals

- Processes around £6 billion in payments annually with 99.9% net pay accuracy at first run
- First payroll bureau to achieve 100% in the CIPP Payroll Assurance Scheme
- Fully and Part Managed service options
- Integrates with PeopleHR and other Access solutions for seamless data flow.

Key Features

- Paycircle Client Portal – Dedicated portal allowing users to upload payroll instructions, view payroll reports and sign off payroll.
- Dedicated payroll specialist – Your named expert who knows your business
- Quality assurance – Built-in checks and validation before every payroll run
- Pension administration – Expert handling of auto-enrolment and provider submissions
- Year-end services – Complete statutory reporting support

2. G-Cloud Specific Pricing

The following represents G-Cloud specific pricing for Access Paycircle.

In-House Payroll	Paycircle
Price per employee per month	£3.00

Managed Payroll	Monthly	Fortnightly	Weekly	4 Weekly
Payslip Processing Rates	£6.00	£2.00	£2.00	£6.00

Evo Everywhere

Evo Everywhere is the AI platform provided with all Access solutions, delivering enterprise-grade AI capability within the customer's own security perimeter. Included within the platform base fee, all users have access to Evo Navigator and Evo Workflows. Power user licences additionally unlock Evo Researcher (knowledge synthesis and information retrieval), Workflows AI and the ability to Run Agents.

Tier	Platform Base Fee	Power User Licence
Evo Everywhere	20% of annual cost	£50 per user per month

Customer Success

Customer Success Plan	Essential	Standard	Premium
-----------------------	-----------	----------	---------

Percentage of ARR (per year)	0%	15%	25%
------------------------------	----	-----	-----

Notes on Pricing / additional services

- Annual fee invoiced annually in advance
- Set up costs included in annual fee
- Excludes VAT
- Implementation fees (flightpath) pricing subject to scope
- Additional Payrolls:
 - Monthly: £1,050
 - Other: £1,200
- Minimum Charges per Period
 - Payslip Processing: £100
 - Pension Processing: £100

3. Implementation Methodology

We aim to provide you with an excellent experience in getting up and running. Our Implementations packages range from small site implementations using our rapid FlightPath Implementation packages right up to larger solution projects where we would use our Access Implementation methodology. For the set-up process to be as successful as possible, we need to work together to achieve this.

Access FlightPath

Our FlightPath services have been designed to be remote-first, providing you with an improved low-risk implementation journey, no matter how your organisation is structured or wherever your employees are working.

We use video technology to facilitate face to face contact, so you still get the hands-on benefit of working with an Access expert and our years of software deployment expertise. We have also invested in product e- learning, so your users can learn our products at their own pace.

Our remote-first approach means that you have regular, accessible communication with us to keep you on track at every step of your journey and that your software can be delivered flexibly to suit the needs of your organisation and employees.

All our FlightPath consultants and on-boarders are not only certified in our products, they are also trained and certified in our remote-first FlightPath implementation methodology, including training in effectively delivering remote customer projects.

Each FlightPath implementation programme from Access follows a well- defined journey with key milestones. These milestones represent – at a high level – the individual phases of your implementation journey. We'll be using these milestones to help us both track and

communicate progress towards successfully launching to your users. Our aim is to give you value from your investment as quickly and as fully as possible. Using our years of software deployment expertise, we have defined the FlightPath methodology. This is a journey based on best practice and designed to deliver timely value to you and your colleagues. And while it is ultimately your journey, we are here to support you all along the way.

Clear roles and responsibilities

At the 'Getting Started' milestone phase, you will receive a Welcome Pack. In here you'll find clarity on roles and responsibilities. What you'll need to do, and what we will do. Crucially our FlightPath approach also clarifies our joint expectations, helping us both understand the process that we will jointly commit to, in order to successfully launch your chosen software to your end-users in a timely and efficient manner.

Your onward journey

Even when your implementation has successfully landed, and you are in a position to go live with our software, we will ensure that you are successfully transitioned to the care of our Success Team.

The Success Teams include our support colleagues and Customer Success Managers and will be available to support you as you use your software and realise the benefits of your investment in your Access Solution.

4. Service & Support Management Details

Providing you and your users with a high level of incident support is of prime importance to us. As well as being able to answer your queries, our support staff will also be able to inform you about the latest software releases, and provide hints and tips to ensure you are getting the most out of your product. To emphasise the importance of support to Access we have over 500 employees in the UK in our Support and Customer Success functions.

Support Commitment

We recognise that the systems, software and services we supply may be critical to the well-being of your business. Our aim is to ensure that you have continuous operational capability from our products. We will help you to achieve this by providing efficient support, resolving the majority of tickets at first-line contact.

We will help you maximise your return on investment by providing the best in technical assistance, advice and customer care. We own your support queries and will ensure that they are resolved as promptly and efficiently as possible.

We provide 3 main support plans as detailed below.

The Essential Plan

The online service The Essential Plan is available to all Access customers as part of your license fee and provides you with easy-to-access online support for all your queries, facilitated via our Customer Success portal.

The Standard Plan

Get answers faster

As a Standard Plan customer you benefit from faster response times and can access our support teams via telephone and live chat, as well as through our Customer Success portal. To help your team be more productive, you are provided with continued access to our e-learning content as well as a programme of Success webinars, designed to keep you up to date with new features and share best-practice advice and guidance.

The Premier Plan

Boost productivity with direct access to the experts and achieve a higher return on investment

Our Premier Plan enables your team to achieve more and improve productivity through an ongoing relationship with your own designated Customer Success Manager. Your CSM will get to understand how you're using the technology and will advise you on how to get more from it.