

G-Cloud 14 Framework

Business Analysis Services

Service Description – ANSEC IA Limited



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Company Profile

ANSEC IA Limited (ANSEC) is a Northern Ireland based consulting company, formed in 2007 and dedicated to providing our customers with quality independent services. ANSEC joined the Outsource Group in August 2022.

As specialists in Information Assurance, Programme & Project Management, ICT Strategy & Architecture, Business Analysis, Software Quality Testing and Digital Forensics, we are experienced in providing services to Public and Private Sectors – both locally and nationally.

We have a pool of experienced consultants who can operate at all levels within an organisation, communicating effectively in technical and business terms with all levels of client staff. ANSEC has extensive experience in the design, procurement and implementation of complex IT solutions, associated project and programme management (PRINCE 2, MSP) and business analysis. Our consultants have ChCSP, CCP, CISSP, CISA, ISEB, Microsoft and other certifications. Our technical capability is demonstrated by the range and scale of services, solutions and projects that ANSEC has successfully delivered. These range from large transformational programs for organisations with large user populations to small cloud migrations.

Assignments undertaken by ANSEC over the last three years have included significant consultancy delivery and support roles across UK Private and Public sectors. Our consultants have worked within a number of Northern Ireland Civil Service (NICS) departments, local charities and criminal justice organisations. We have also supported projects within GB public sector including, central government, criminal justice organisations and NHS Trusts. In the Private Sector we have worked with and provided specialist advice to Utilities (Power and Telecoms), Pharmaceutical, Finance Services Industry and the ICT Sector across the UK, Ireland and internationally. Our consultants have also provided support to EU projects and presented at international subject matter conferences.



The ANSEC Effect

We believe the factors that make us stand apart from our competitors include:

- **Industry Experience:** Our consultants have undertaken a wide range of significant and high-profile technical and project delivery roles for a wide range of public sector clients;
- **Technical Capability:** The qualifications and certifications outlined in Section 3 highlight the broad spectrum of technical specialisms our consultants possess. This includes a number of CCP, CISSP, Microsoft and VMWare certified professionals;
- **Security Clearance:** All of our experienced consultants hold current UK Security Clearances and have a proven history of successful project delivery within the UK and further afield;
- **Breadth of Experience:** The blend of technical and business focussed consultants within our team mean that we fully understand and can support you at each stage of the project lifecycle; and
- **Value for Money:** Our operating model and breadth and depth of expertise means that we can tailor our delivery teams to meet your specific requirements and deliver an appropriate solution at a competitive price.



Qualifications, Certifications & Memberships

CCNA	Cisco Certified Networking Associate
CCP	Cyber Certified Professional
CCSP	Cisco Certified Security Professional
CeH	Certified Ethical Hacker
CISA	Certified Information System Auditor
CISMP	Certified Information Security Management Professional
CISSP	Certified Information Systems Security Professional
CITP	Chartered IT Professional
EnCE	Encase Certified Examiner
FBCS	Fellow of the British Computer Society

ChCSP	Chartered Cyber Security Professional
MBCS	Member of the British Computer Society
MCP	Microsoft Certified Professional
MCSE	Microsoft Certified Solutions Expert
MCTS	Microsoft Certified Technology Specialist
IISP	Institute of Information Security Professionals
ISO 27001 Lead Auditor	Certified ISO 27001 Lead Auditor
MSP	Managing Successful Programmes
Prince 2	Certified Project Managers
VCP	VMware Certified Professional



Business Analysis Services

Service Description



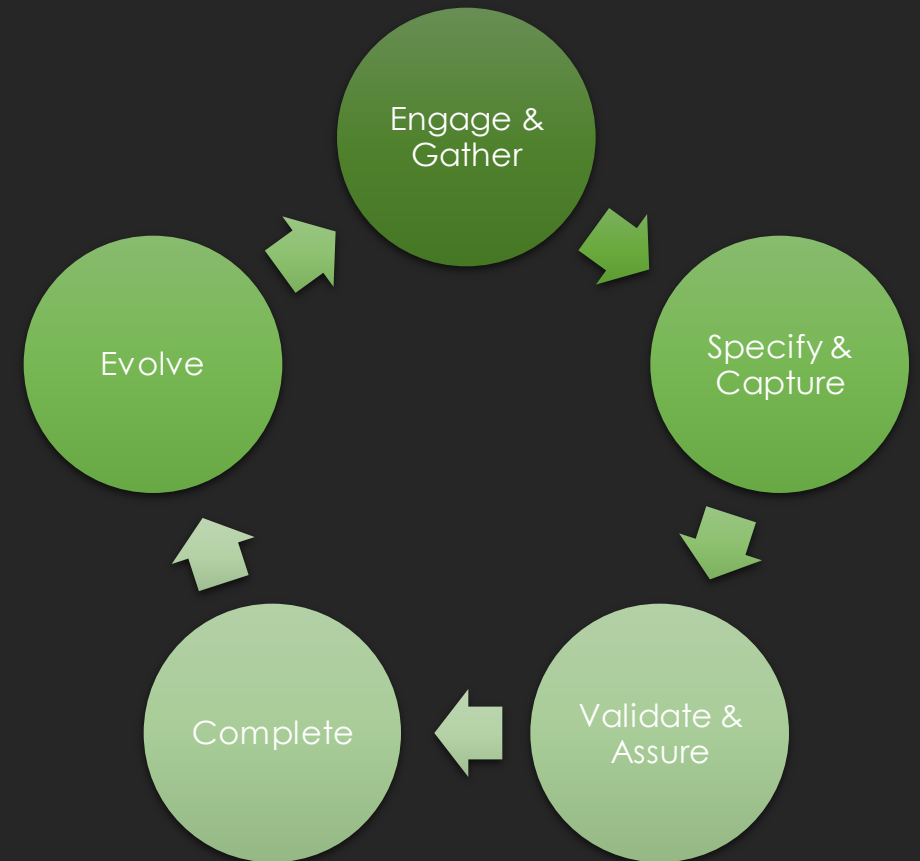
Business Analysis Services

This section identifies the broad range of Business Analysis services that ANSEC can and have been delivering for Government organisations. We have developed a set of reusable approaches and methodologies to help support various Government Departments and Agencies to gain efficiencies through appropriate implementation.

Requirements Specification and Analysis:

At ANSEC, our consultants recognise that requirements analysis is a vital set of activities for identifying, assessing and recording business, operational and technical needs. The importance of fully engaging the business stakeholders in this activity cannot be overstated. Ensuring that technical requirements underpin the business need is a pre-requisite to delivering solutions that are fit-for purpose, deliver business benefit, and can be implemented within target timescales and budget.

Defining quality requirements has positive implications later in the project lifecycle. System testing issues, deployment issues and project delays, all of which might lead to contractual disputes can often be the result of poorly defined requirements. Recognising the need for a structured and repeatable process that supports requirements evolution and traceability, we have defined our five step Requirements Specification and Analysis Methodology.



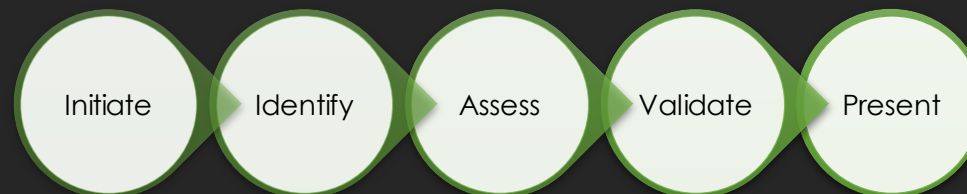
ICT Strategy Services

Business Case Definition & Support Services:

Within Government a business case is a vital component of any IT or procurement exercise. Capturing the reasoning of initiating a task or project, the business case sets out the benefits, risks, and costs associated with making a change or not. It provides the critical information to allow an informed decision to be made by the senior management team.

Our team of Business Analysts have a depth of experience writing business cases for Public Sector organisations. These have ranged in value from cases with an overall cost of sub £100K to in excess of £50M. Adopting a structured and proved approach to business case definition allows us to deliver a quality product whilst achieving process efficiencies.

Our consultants are experienced in applying the HM Treasury Green Book and/ or local authority (e.g. NIGAE) approaches to Public Sector business cases, and can bring a wealth of practical experience through our structured approach to business case definition.



ICT Strategy Services

Business Process Engineering:

At ANSEC we recognise that there has never been a greater need to focus on the delivery of streamlined, cost effective business. Our consultants are experienced at developing pragmatic solutions that are tailored to meet the changing needs of your organisation and the environment in which you operate.

Some of the key drivers for adopting new approaches to Government IT are around efficiencies. These benefits are only truly realised if the technology supports the business processes – rather than the reverse. ANSEC adopts a holistic approach to Business Process Engineering and streamlining the way you do your business. We consider each client's need as a whole; not analysing individual projects in isolation.

ANSEC's consultants analyse the existing organisational objectives and business processes currently in place before meeting with management to ascertain the organisation's short and long term goals. ANSEC will then document the business behaviours that will enable the organisation to achieve its targets. Finally, ANSEC will produce key performance indicators to track the progress of implementation and relate these to efficiency improvements across the organisation.

ICT Strategy Services

Procurement Support:

We have worked with many high-profile Public Sector organisations to support the specification, selection and procurement of IT systems. These have included procurement via existing framework contracts and through the Official Journal of the European Union (OJEU).

Appreciating the need to follow proper process while ensuring any competitions are fair and transparent, we are well positioned to support you through any evaluation and selection process.

ANSEC have a structured approach to Selection and Procurement, streamlining the process where appropriate to deliver value and efficiency.



ICT Strategy Services

Project Delivery Support:

Our experienced consultants can offer a wide range of project delivery support services. These include defining appropriate project delivery methodologies, providing services to keep the project on track or regaining control of a project that is experiencing difficulties.

Services include project health checks to identify and rectify problem areas, budget analysis, cost control, project planning and base lining, progress measurement, project evaluation, change management and project closure.

Cloud Strategy:

Given our blend of technical and business IT focussed consultants, ANSEC can support you with the definition and implementation of a Cloud Strategy.

As Information Assurance is our core business (a number of our resources are CCP certified consultants) we are well placed to identify risks, potential mitigations and advise on many of the common concerns of adopting cloud-based services.

ICT Strategy Services

Digital Strategy:

Digital Strategy plays a critical role in all businesses. Given the wide variety of places your organisation can be represented in the digital space, it is important that a strategic approach, rather than a number reactive tactical fixes, is adopted.

Our consultants have a wealth of experience in working with both public and private sector organisations to define Digital, IT and IA strategies to support the overarching business goals. Our approach comprises:



Capture Current ICT / Digital State



Analyse & Inform



Define ICT / Digital Vision



Devise Delivery Plan & Model

Rate Card

Aligned with Attachment 9 of your tender documentation we now provide rates for each SFIA Level. We have indicated a level of discount available for orders which exceed a particular value.

SFIA Level	Level Description	Consulting Daily Rate (0-100 Days)	Additional Discounted Daily Rate (101 - 200 Days)	Additional Discounted Daily Rate (200 + days)
Level 1	Follow	£700	£650	£620
Level 2	Assist	£800	£750	£725
Level 3	Apply	£900	£850	£800
Level 4	Enable	£1,000	£950	£900
Level 5	Ensure, Advise	£1,100	£1,050	£1,000
Level 6	Initiate Influence	£1,200	£1,125	£1,075
Level 7	Set strategy, Inspire, Mobilise.	£1,400	£1,300	£1,200

Definitions:

Consultant's Working Day: 8 hours exclusive of travel and lunch.

Working Week: Monday to Friday excluding national holidays.

Office Hours: 09:00 – 17:00 Monday to Friday.

Point of Contact

Should any questions arise from the contents of this document or if any further information is required, please contact the ANSEC Partner as detailed below:

Peter Leitch
ANSEC Partner

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ANSEC IA Limited is registered in Northern Ireland.
Registration Number: NI 064909



Appendices

Service Definition

ansec



```
mirror_mod = modifier_ob.  
#set mirror object to mirror  
mirror_mod.mirror_object  
operation == "MIRROR_X":  
    mirror_mod.use_x = True  
    mirror_mod.use_y = False  
    mirror_mod.use_z = False  
operation == "MIRROR_Y":  
    mirror_mod.use_x = False  
    mirror_mod.use_y = True  
    mirror_mod.use_z = False  
operation == "MIRROR_Z":  
    mirror_mod.use_x = False  
    mirror_mod.use_y = False  
    mirror_mod.use_z = True  
  
#selection at the end -add  
mirror_ob.select= 1  
modifier_ob.select=1  
context.scene.objects.active  
("Selected" + str(modifier_ob.name))  
mirror_ob.select = 0  
= bpy.context.selected_objects  
data.objects[one.name].select  
  
print("please select exactly  
-- OPERATOR CLASSES ----  
  
types.Operator):  
X mirror to the selected  
object.mirror_mirror_x"  
mirror X"  
  
context):  
context.active_object is not None
```

Appendix I: Service Definition (1 of 2)

Information Assurance

ANSEC operates an ISMS which is ISO/IEC 27001 certified. We began as an Information Assurance practice and the security of our customers data continues to be vitally important to our values as a trusted partner. Our offices have been designed and purpose built with security in mind. Our facility is equipped with evidential quality CCTV, a 24/7 monitored alarm and a proximity card access control system. Our staff are cleared to various National Security Vetting (NSV) levels and are experienced advisors on the application and implementation of Government Security Standards.

Details of the backup/restore and Disaster Recovery

ANSEC have policies and processes to safeguard the availability of client data. Technical and procedural controls have been implemented as part of the ANSEC Business Continuity Management system. Specific requirements for availability of customer data will be discussed and agreed with the customer prior to the start of each engagement.

On-boarding

ANSEC are a customer centric organisation and we understand the importance of offering a flexible service to our customers. We will discuss and agree with customers the most appropriate On-boarding and Exit processes prior to placement of the order.

Pricing

Refer to the pricing table in section 5.

Service Management

Our quality system is certified to ISO9001 and we have developed and implemented the ANSEC Quality Method (AQM) to ensure that we consistently provide quality services and products for our clients. Many of our staff are accredited PRINCE 2 practitioners and these skills are brought to bear when managing client engagements.

Service Constraints

Our preferred approach is to agree any necessary service constraints prior to the start of an engagement. Where appropriate service constraints will be documented in advance of the completion of the order.

Service Level

We believe in providing our customers with a service that is tailored to their specific needs. Our preferred approach is therefore to discuss and agree appropriate service levels and service delivery requirements with customers prior to beginning an engagement. ANSEC will then include the agreed service levels within the Cloud Services Agreement and utilise the ANSEC Quality Method to ensure that these levels are attained.

Appendix I: Service Definition (2 of 2)

Financial Recompense

ANSEC has built its reputation on providing high quality services to customers within the UK and Ireland. It is always our aim to meet or exceed our clients expectations and our quality management and assurance processes and procedures are designed to be customer centric. We are therefore keen to establish agreed protocols and checkpoints within every engagement to minimise the likelihood of service delivery issues.

Training

At ANSEC we take great pride in the quality of our consultants. Whilst the Cloud Services we provide do not specifically require training for customers our staff are happy to engage in knowledge and capability transfer processes. We are happy to discuss any knowledge transfer requirements with customers prior to commencing the engagement to ensure that we can design and implement effective plans.

Ordering / Invoicing

Please refer to Clause 7 of the ANSEC IA Ltd Cloud Services Terms and Conditions (supplementary document in attachment area).

Termination Terms

Please refer to Clause 8 of the ANSEC IA Ltd Cloud Services Terms and Conditions (supplementary document in attachment area).

Data Restoration / Service Migration

Whilst we do not envisage that our specialist cloud services will require data restoration or service migration facilities we will be happy to engage with customers to define and agree any requirements prior to beginning the engagement.

Consumer Responsibilities

Consumer responsibilities are described in Clause 3 of the ANSEC IA Ltd Cloud Services Terms and Conditions (supplementary document in attachment area).

Technical Requirements

Whilst we do not envisage that our specialist cloud services will have many technical requirements we will be happy to engage with customers to define and agree specific requirements prior to beginning the engagement.

Details of Trial Service

Where applicable and appropriate we would be willing to discuss the possibility of trial services for our cloud service offerings in more detail. Please contact the named person in section 6 to discuss your requirements; they will be happy to respond to any of your queries.

DOCUMENT CLASSIFICATION

This document has been prepared by ANSEC IA Limited (ANSEC) and has been classed as "COMMERCIAL - IN CONFIDENCE". All the information contained in this document is strictly for the intended Recipient and must not be disclosed to any other party without the prior written consent of ANSEC IA Limited.

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