



# Training Services

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## About this service

Our training consultants analyse, design, deliver and assure training programmes as part of an organisation's digital transformation. We help organisations reduce risks, gain efficiencies, and achieve their training needs with a comprehensive through life service that draws on our domain expertise.

BMT's through life training offering draws on our full breadth of skills from experienced training consultants and psychologists through to human factors experts and futurists. We combine this with our domain knowledge, independence and innovative technology to help our customers achieve their training needs in ever more demanding and complex environments.

By understanding our customer's objectives, we help them to identify their knowledge and skill gaps so we can create a blended training solution. We use the most appropriate methods and media to deliver learning outcomes or behavioural change for organisations and their people.

In a rapidly changing world with technology advancing at an unprecedented rate, we understand that our customer's training solutions need to keep pace with their evolving operations. We continually invest in researching, understanding and using these new technologies, so we know how they will impact our customer's future training needs and solutions.

## When to use this Service

To enhance the effective implementation and adoption of cloud-based services in your organisation, you may need cultural and behavioural changes in the way your employees operate alongside an upskilling of the workforce.

## What we deliver

- Skills and Training/Development Needs Analysis
- Design and delivery of bespoke training
- Off-the-shelf training courses
- Training programme assurance
- Coaching and mentoring
- Culture and behavioural change

Our training portfolio includes:

- Enterprise Risk Management Training
- Investment Analysis Training
- Project and Programme Controls Training
- Project, Programme and Portfolio (P3) Awareness Training
- Risk Management Training
- Enterprise Architecture Training
- Solution Definition Training
- Project Management Training
- Earned Value Management Training
- MODAF training
- Problem Solving Training
- Quantitative Risk Analysis Training
- Fully Immersive Training

## Our assumptions and your obligations

- Training delivered by BMT at client premises will not incur any cost to BMT

- Provision of existing levels of training, skills and knowledge is made available to BMT

## How we work with you

BMT provides a scalable service with flexible, skilled resources delivered via a Managed Service mechanism. Our outcome-based delivery to cost, time and quality is managed by a dedicated manager who is assigned to you.

Our team works with you and your key stakeholders to ensure your requirements are understood and met at both a strategic and tactical level. We develop an approach that draws on our experience and best practice from a range of related disciplines such as Programme Management, Systems Engineering and Enterprise Architecture. We combine and tailor these to the requirements and risks, within an appropriate life cycle model such as Agile, 'V' model or waterfall (or hybrids).

Our approach ensures we retain and use our knowledge and understanding of your organisation effectively. Performance and quality of service delivery is monitored, assessed, measured and assured, and by maintaining frequent, regular contact and dialogue with you, we seek feedback and assess your satisfaction with our performance, with the capacity to escalate issues rapidly if required.

Our aim is always to deliver a sustainable solution and we work with you to ensure we transfer knowledge and skills to your staff, enhancing your inhouse capability and maximising the benefit you gain from your engagement with us.

## How we deliver this service

To support your staff in acquiring, deploying, managing, operating and optimising cloud-based services our training methods look to identify knowledge and skill gaps so we can create a blended training solution. This can include delivery of a variety of content, courses, workshops and learning interventions to develop the required skills and understanding.

We follow a highly structured solution-seeking process to meet the training needs involving requirements capture, design, delivery, evaluation and benefits optimisation all within clearly defined phases.

Your specific requirements are established through training needs analysis which is carried out at the beginning of our engagement. We look at the roles of operators, the skills they need to effectively deliver their role, the existing levels of experience alongside current training procedures to identify gaps. We then make recommendations on the best way to upskill your employees.

Our highly interactive content and engagement of the delegate through discussion, case studies and exercises combined with tailored follow up, embeds learning and ensures both the individual and organisation gain the benefit of new and enhanced skills.

Our training service includes:

- An assessment of your training/ development needs
- Content confirmed for your organisation through workshops and interviews to establish your needs

- A training/ development plan, which captures the desired future competency levels as identified through discussion and debate with yourselves
- Face to face and/or online training course development and delivery
- Tailored coaching, mentoring and course follow up to embed learning

### **Previous customers who have used this service**

We have provided training services extensively across the UK MOD, to the Canadian Department of National Defence, Rolls Royce, SAB Miller and to Bombardier.



[www.bmt.org](http://www.bmt.org)

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