



assemble
you



learningpool

Assemble You, Learning Pool Collections

Productivity and Navigating Change

Exercise Your Way to Greater Productivity
Enhance Your Productivity with AI
Diet and Gut Health for Productivity
Pareto Principle
Sleep: Your Productivity Superpower
How to Guide Your Team Through Change
Manage Procrastination, and Boss Your Day
What is Change Management?
Stop Stagnating and Make the Change
How to Deal With Change to Your Job
Systems for Working Faster
Optimize Your Meeting Productivity
How to Manage Your Time
Keeping Your Energy High
The Power of No
Power Up Your To-Do List
Make Remote Working Work For You
Plain English

Traits of Leadership

Leading with Empathy
Inspirational Leadership
Influence and Impact: How to affect those around you
Speaking with Authority
Agile Leadership
Courageous Leadership
Transformational Leadership
Why Diverse Businesses are Winning
When to Protect Your Team
Communication and Collaboration
Coaching and Mentoring

New Leader

How to Get the Best From Introverts and Extroverts
Moving from Manager to Leader
How to Develop a High Performing Team Culture
Spotting Talent in Your Team
Exit Interviews
Performance Management
Managing Conflict in Your Team
Inclusive Leadership
Motivating Your Team

Safe and Legal

Using and Managing Passwords
Introduction to Social Engineering
Introduction to Malware
Cultural Awareness
Banter and Bullying
Unconscious and Implicit Bias and Microaggressions
The Meaning of Equality, Diversity, and Inclusion
Common Types of Attack

Innovate and Deliver

How to be Proactive
How to Initiate Change
Critical Thinking Explained
How to Build Your Personal Brand
Journaling: Your Secret to Personal Development
An Introduction to Agile
Encouraging Teamwork as a Project Manager
Troubleshooting Issues on Your Project
Running Your First Project
An Introduction to Project Management
Stakeholder Management for Innovation Projects
Scrum: The Basics
Overview of Prince2
Innovate and be an Intrapreneur
What is Intrapreneurship?
Introduction to PMI/PMP
Building an Innovation Business Case

Your Wellbeing

How to Manage Your Personal Finances
Using AI to Improve Your Well-Being
Meditation Basics
Avoiding Burnout
The Art of Resilience
Self-reflection
Identifying and Helping Others Who Need It
How to be Liked
How to Really Listen
Making Body Language Your Greatest Ally
Starting the Day the Right Way
Make Time for You
The Power of Positive Thinking
Impostor Syndrome
Managing Work Anxiety
The Impact of Habits
Ambitious Mindset
Maintaining your belief

Future Human

How to Manage Your Personal Finances
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