

# G-Cloud 14 Service Description

Programme Management



## Programme Management

Methods provide a Programme Management service to ensure the coordinated management of groups of related projects and change management activities that will deliver beneficial change. We offer a scalable service with the flexibility to suit all types of deliveries, from complex change programmes to enterprise-wide cloud transformation initiatives.

### What is the Service

Methods provide experienced Programme Managers to design, initiate, deliver and assure programmes encompassing various related projects to achieve long term beneficial change. Services include:

- Bespoke design and Programme categorisation
- Assessment of Programme risks and return
- Monitoring of progress via gateways
- Periodic programme reviews and regular reporting
- Programme-wide approach to benefits management

Our approach balances proven methodology with an understanding of what is right for your organisation’s environment, applying approaches tailored to the scale and scope of the project. We engage with the business to ensure that their needs are being met, and that benefits are being realised. Through working collaboratively with the Programme stakeholders, our skilled, and experienced professionals are able to transfer knowledge and skills to build sustainable capabilities in your team.

### What can it do for you

Benefits of our Programme Management service include:

- A flexible methodology approach, suiting the environment and uniqueness of each client’s programme management requirements
- Prioritisation of all projects and programmes to deliver business strategic objectives, subject to risk, resource constraints and affordability
- Provision of highly experienced specialists qualified in a range of Portfolio Management methodologies, including agile, waterfall and hybrid.
- Commitment to the successful completion of client programmes
- Effective and efficient delivery of programme requirements, adapting to changing environments and circumstances
- Optimisation of programme resources across projects
- Timely and appropriate governance, escalation, facilitation of decision-making and assurance, across programmes
- Identification of opportunities, benefits and savings, fully realising the benefits of investment
- Effective management and control of risks and interdependencies
- Experienced, specialist support to stakeholder engagement, communications and reporting.

## Service Features

1. Design and Implement Programme planning techniques and standards
2. Design and implementation of Programme Management Reporting
3. Design and Implementation of Programme Management governance structures
4. Design and Implementation of Programme Benefits Management and Benefits tracking
5. Design and Implementation of risk and issue templates and processes
6. Design and implementation of a structure and the supporting processes
7. Provide qualified and experienced Programme Managers
8. Become the ‘Critical friend’ providing recommendations on programme improvements
9. Provide mentoring and coaching to the Programme team
10. Perform a maturity assessment on existing programme management structure

## Service Benefits

1. Provides a single view of all projects/workstreams within programme
2. Resources are prioritised based on single view of all projects/work streams
3. Risks are reviewed and managed within the full programme context
4. Provides a consistent quality and risk management approach
5. Cost efficient approach due to economies of scale
6. Duplication is minimised and approach is consistent across projects/work streams
7. Interdependencies between projects/workstreams are easily identified and managed proactively
8. Co-ordination of stakeholders and communications
9. Lessons learnt are shared and applied across projects/work streams
10. Reporting covers interdependencies and provides insights across all projects/work streams

## Contact details



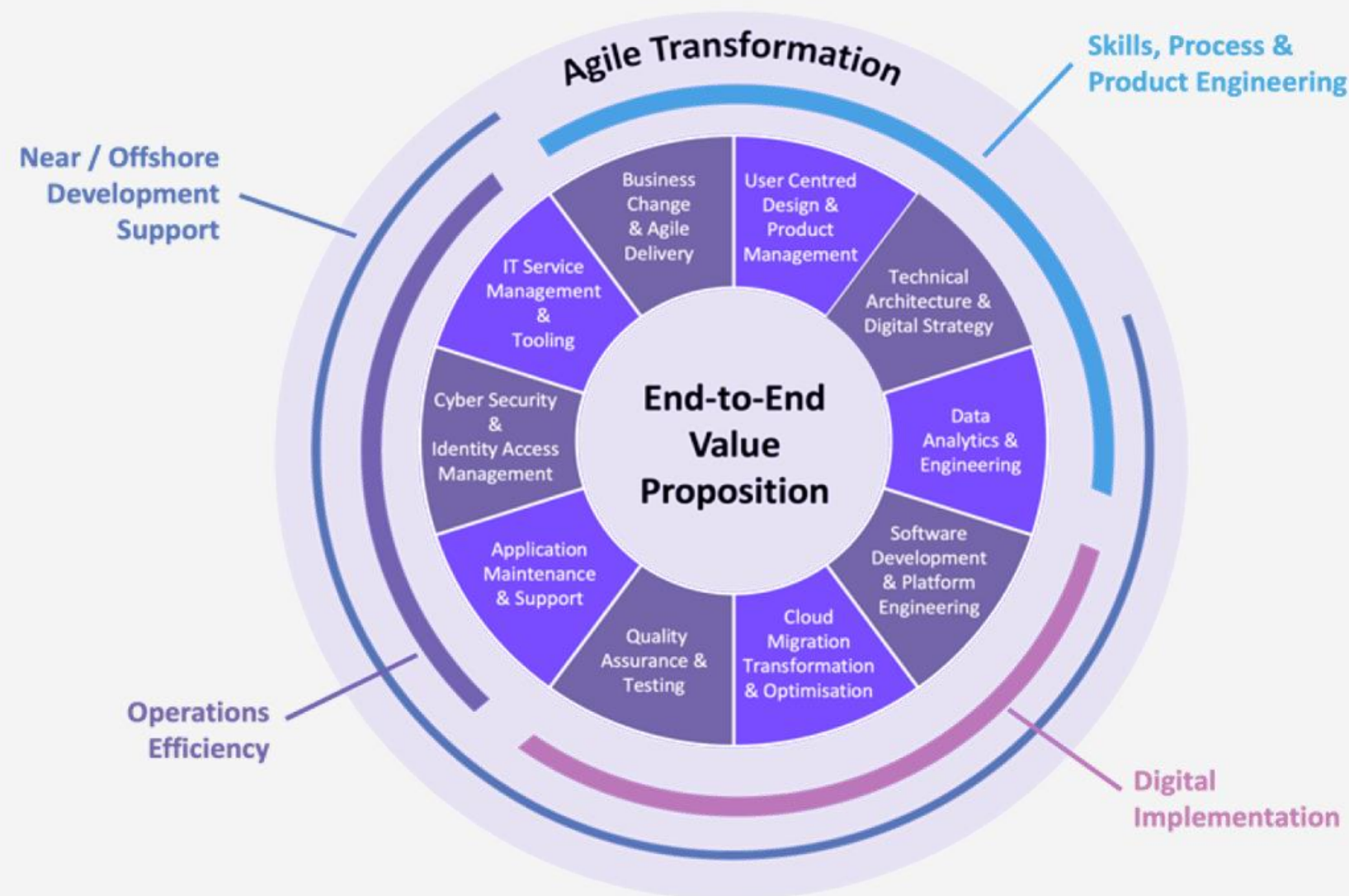
# End-to-end transformation and innovation experts

Applying our skills in innovation and collaboration from across the Methods Group, to deliver end-to-end business and technical solutions that are people-centred, safe, and designed for the future.

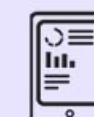
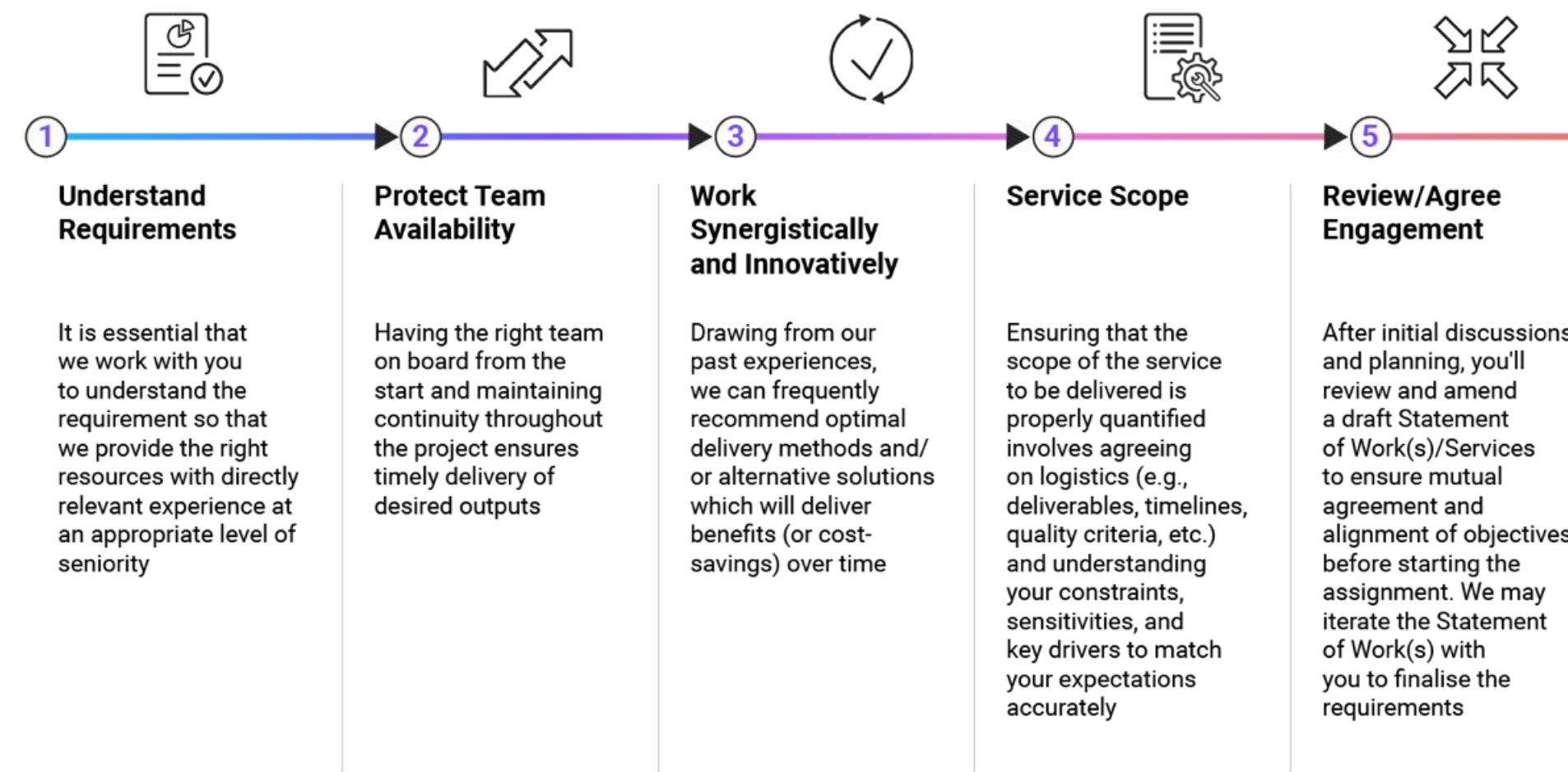
Methods provide collaborative and innovative solutions to help Central Government adapt to the changing landscape and deliver better outcomes for citizens.

With a focus on driving interoperability and innovation in UK Central Government, we have helped multiple organisations in the sector modernise their IT architecture, systems, strategy, and operating models to improve organisational resilience and service delivery.

Methods deliver wide-ranging services and thought leadership to support delivery including:



## Onboarding and offboarding process



### Ordering and Invoicing

Once we have agreed a Statement of Work(s) we will sign the appropriate agreement and complete a Call Off contract with an attached Statement of Work(s), and submission of a Purchase Order. We will then set up a mutually acceptable start date and commence work.

Payment terms are 30 days or less as may be agreed.

Please note - we are unable to accept Government Procurement Card (GPC) payments.



### Customer Responsibilities

For any given requirement, we will identify any dependencies on the customer (e.g. access to key stakeholders, facilities, documentation, etc.) and agree these at the start of the work.



# Making a difference

The work we do each day is focused on delivering a positive difference for the public sector for the benefit of society as a whole.



# Customer stories



Stopped a Central Government high-severity Cyber threat in its tracks with a Threat Management solution that continuously monitors the security posture and responds to active cyber security incidents and vulnerabilities fast



Simplified 230+ service offerings with no disruption to live service to deliver service management maturity that was standardised to be more efficient, and optimised to reduce cost at a critical time for HMCTS



Put nature at the heart of government decision-making using digital and AI innovation to explore 21 natural capital ecosystem assessments with Defra



Reduced service costs by 60% through the design and transition of Robotic Process Automation of 1.2M service billing transactions per month at NOS Telecoms Cabinet Office



Enabled the delivery of 4.7M care and food supplies to people who were at the highest risk from COVID-19 through the development, delivery, and maintenance of the Shielding Vulnerable People service at the Cabinet Office



Increased speed and traceability of annual education funding allocations by transforming the Funding Service at ESFA in the DFE