

Consulting Services
G-Cloud – Service Definition

Project & Programme Planning

1. About Us

Valcon is a full-service provider that works at the intersection between consultancy, technology, data, advanced analytics and strategy. Situated in The Netherlands, The United Kingdom, Denmark, Sweden, Germany and Croatia, Valcon forms a European community helping clients across national borders. We focus on end-to-end transformations in which we create long-lasting and sustainable value together with a human approach.

We know that every link matters in improving an organisation value chain. We support our clients in pursuing the right change in people, system, and process. Our involvement is based on deep knowledge and experience, working shoulder to shoulder with many different organisations. We do not blindly follow a methodology; we follow through on getting things done. Who have deep expertise in operationalising strategy, process design, data and analytics, technology, and change.

2. Service offering

Valcon recognise that organisations are embarking on ever more challenging, multi-faceted projects and programmes to drive competitiveness, either with the launch of new products or complex implementation of technology. Valcon understand that key to delivering complex programmes is the ability to successfully build robust and cohesive plans.

Features

- Single source of truth and ability to rapidly analyse data
- A structured and consistent approach to planning
- Ability to build and maintain a strong planning capability
- Suite of tools/expertise to automate planning and reduce overheads
- Assurance, drive and insights that provide the early warning mechanisms
- Programme plan consolidation that provides executive dashboards and MI
- Planning tools; MS Project, Primavera, Clarity, Planview, MS Portfolio Server

Benefits

- Proven planning process and Valcon's planning toolset
- Integrated plan detailing the logical flow of activities
- Systematic process for tracking, reporting progress, identifying and escalating variance
- Standard, robust planning tool that provides ability to automate plans
- Effective programme reporting to support key decisions and actions
- Reduction in planning resource overheads through automation

3. Approach

As a specialist Project and Programme Management Company, Valcon has a planning approach that has been successfully deployed on some of the most challenging and complex programmes in corporate history. Our unique blend of seasoned Programme Planning specialists, together with our tools and techniques, means we can work with you to plan your business critical programmes, build a planning capability for your organisation, supplement your own planning team with specialist resources. We can deploy a robust, proven planning process together with our planning toolset that drives bullet-proof planning across the organisation to secure business critical initiatives.

Our proprietary planning process provides a systematic approach to build quality into the plans and test them as fit for purpose. Our approach is based on top-down thinking with bottom-up detail, based on

identifying the tangible deliverables for your Projects and/or Programmes. We will develop an integrated set of risk-assessed plans that can be analysed and tracked at different levels. Our approach establishes the “single version of the truth” in terms of programme status. This underpins the ability to report progress in a professional and systematic way and to engage with your key stakeholders with meaningful data to drive decision making.

4. Effort and Cost

Effort will be scoped between Valcon and the client based on the skills mix required. See the Pricing Document for the current rates.

Rate card prices are exclusive of VAT. Expenses are re-charged at cost. Expenses will be evidenced by receipts and will include reasonable travel, accommodation and subsistence costs. The payment schedule will follow milestone completions as agreed in the Statement of Work.

5. Assumptions

The successful delivery of and engagement is dependent on the key assumptions identified through collaboration between the client and Valcon. These will be documented and agreed as a part of the Statement of Work.