

Consulting Services G-Cloud – Service Definition

Project & Programme Delivery

Version 1.0

1. About Us

Valcon is a full-service provider that works at the intersection between consultancy, technology, data, advanced analytics and strategy. Situated in The Netherlands, The United Kingdom, Denmark, Sweden, Germany and Croatia, Valcon forms a European community helping clients across national borders. We focus on end-to-end transformations in which we create long-lasting and sustainable value together with a human approach.

We know that every link matters in improving an organisation value chain. We support our clients in pursuing the right change in people, system, and process. Our involvement is based on deep knowledge and experience, working shoulder to shoulder with many different organisations. We do not blindly follow a methodology; we follow through on getting things done. Who have deep expertise in operationalising strategy, process design, data and analytics, technology, and change.

2. Service offering

Valcon bring experienced change leadership, with relentless business focus on making the right things happen at pace. Working closely with your third parties and your teams, we confront reality and act proactively to resolve challenges. Our consultants are skilled and experienced in both Agile and traditional approaches to delivery.

Features

- Guide a disciplined approach to execution
- Create clarity and transparency through structure and visual management
- Drive progress at pace against realistic plans, maximising delivery momentum
- 'Proof Points' that provide objective evidence of outputs and outcomes
- Use of experienced delivery consultants who have tackled similar challenges
- Experienced in AgilePM, Prince2Agile, Scrum, DSDM
- Experience in Prince2 and Managing Successful Programmes
- Establishing collaborative ways of working
- Developing delivery strategies that cope with ambiguity and uncertainty

Benefits

- Improve clarity and transparency
- Progressive reduction of the risk profile
- Increased predictability of outputs and outcome delivery
- Integration of improvements into in house methodologies
- Delivery strategies that cope with ambiguity and uncertainty
- Partnering, bringing the best out of in-house and external teams

3. Approach

Valcon challenge the rationale for any project to ensure that, before any funds and resources are committed, there is a sound business case for undertaking the initiative. Valcon recognise that it is critical to ensure the objectives are clearly defined and agreed, and then supported by a comprehensive plan for delivery. Valcon's Programme Delivery service will ensure that all projects are successfully delivered. We will enable this by providing the best programme and project managers and project specialists who have the ability to balance the 'hard' project management techniques such as schedule control, risk and change

control, with a command of the 'soft' skills like leadership, relationship building, stakeholder management and change management.

Valcon can help to devise the approach to migrating users to new cloud services or between services. This involves all aspects of the process redesign, test planning and user acceptance testing, data cleansing, migration and archiving, transition planning, business change management, communication and leadership and governance. Our experienced practitioners ensure that all of these activities are orchestrated in such a way as to minimise disruption to operations and optimise the adoption of the new cloud services.

4. Effort and Cost

Effort will be scoped between Valcon and the client based on the skills mix required. See the Pricing Document for the current rates.

Rate card prices are exclusive of VAT. Expenses are re-charged at cost. Expenses will be evidenced by receipts and will include reasonable travel, accommodation and subsistence costs. The payment schedule will follow milestone completions as agreed in the Statement of Work.

5. Assumptions

The successful delivery of and engagement is dependent on the key assumptions identified through collaboration between the client and Valcon. These will be documented and agreed as a part of the Statement of Work.