GovAssure Support

ACTICA consulting

| Planning | Set-up and Migration | Quality Assurance and Performance Testing | Security | Training | Ongoing Support |

Purpose: To provide services to public sector organisations and arms-length bodies across all stages of GovAssure. This includes planning/managing the internal engagements on GovAssure, liaising with stakeholders and technical staff to carry out scoping, identification of critical services/systems, CAF self-assessments, Stage 4 Independent Reviews and assist in the understanding and implementation of the GSG issued get-well plan.

Overview: Actica has mature GovAssure capabilities, backed up and evidenced through the successful delivery of GovAssure services across the public sector together with excellent familiarity and experience with the Cyber Assessment Framework (CAF). Actica is an NCSC-assured consultancy and a member of both the Risk Management and the Security Architecture schemes, eligible for the NCSC Assured route for GovAssure services. The GovAssure scheme provides public sector organisations with a better understanding of their security and resilience capabilities in the face of hostile threats. It also relays this information to the central government for transparency and alignment with the Government Cyber Security Strategy to strengthen the UK's resilience against cyber-attacks across essential services. As part of the wide range of GovAssure services that Actica Consulting provide across the [five-stage GovAssure process](#), our experienced team of cyber security consultants are on standby to assist organisations with a range of services. This includes planning/managing the internal engagement on GovAssure, liaising with stakeholders and technical staff to carry out the scoping, identification of critical services/systems and the CAF self-assessment. Where there is no conflict of interest, our experts will perform independent reviews to verify organisations' self-assessments performed against the CAF. We will then work with the organisation to agree findings and recommendations and then report back to GSG and assist in the progression and implementation of the GSG issued get-well plan.

Planning:

- Plan and project manage the internal engagement on GovAssure
- Assist in the prioritisation of actions to prepare for GovAssure
- Assist in the identification and onboarding of key GovAssure stakeholders and ownership within organisation.
- Liaising with Government Security Group (GSG) to communicate plan and key stakeholders.
- Assist in identifying your organisation's essential services and critical systems keeping wider GovAssure requirements at heart.
- Support the identification of critical systems that support the essential services
- Assist in prioritising and selecting a number of in scope systems that are representative of the organisation for that given year.
- Support scoping activity and the agreement of scope and in-scope services/systems with GSG
- Support in defining the boundary of each critical system going through the GovAssure process

Quality Assurance and Performance Testing:

- Review scoping documentation completed by organisations to provide feedback on whether the scope is proportional and complete prior to submission to GSG.
- Review CAF self-assessments completed by organisations to provide feedback on whether comments are relevant, sufficiently detailed and are backed up by evidence prior to Stage 4 Independent Review.

ACTICA
c o n s u l t i n g

| Planning | Set-up and Migration | Quality Assurance and Performance Testing | Security | Training | Ongoing Support |

Security:

- Assist in or carryout the GovAssure CAF self-assessment ensuring that the comments are representative, relevant, sufficiently detailed and are backed up by evidence.
- Where there is no conflict of interest, our experts will perform independent reviews to verify organisations' self-assessments performed against the CAF.
- Provision of support in mapping existing assurance frameworks (such as NIST SP 800-53 and CIS CSC) to GovAssure self-assessments.
- Physical security analysis and advice on countermeasures, security processes and procedure
- Advice and support on implementation of CAF for Public Sector Infrastructure/Services/Systems .
- Audit of Public Sector Infrastructure/Services/Systems against CAF .

Training:

- Training and briefing senior and technical stakeholders to provide an understanding of the GovAssure process, requirements and obligations.
- Provide briefing and training to individuals involved in the completion of the CAF Self-Assessment.

Ongoing Support:

- Provide support in understanding, planning and implementing recommendations made by GSG as part of the Get-well Plan.

Service management details and constraints: Our service is subject to ISO9001 compliant quality controls. A lead consultant shall be appointed who will have responsibility for liaising with the client and managing the Actica team providing the required services. In addition, a Project Authority will be appointed who is normally a Director within the Company who will act as the point of escalation. We support our clients on-site, via email or by telephone, during standard office hours and with a 1 business day response time to acknowledge support requests.

Data backup and recovery: Where our staff use infrastructure and information provided by our clients, it is the clients' policies and procedures that prevail. Ordinarily, our consultants are supported by our own infrastructure up to, and including OFFICIAL, and we have facilities for higher classification information to be received, stored and transmitted. Our consultants' laptops and our corporate systems are backed up regularly and our corporate Disaster Recovery Strategy and Plan ensures that we are able to continue to provide services to our clients in any event.

On-boarding/off-boarding: For all of our assignments we operate our standard on-boarding/mobilisation activities. At assignment closure, we undertake a review and ensure that skills have been transferred to client staff where appropriate.

Ordering and invoicing process: Specific details of the client's requirement should be sent to cloud@actica.co.uk. Following discussions about your requirement Actica will send a fully priced proposal detailing the services to be provided. Once approved a valid purchase order should be sent to finance@actica.co.uk for processing. Once the work is completed and accepted by the client Actica will invoice the client for the work. Payment is expected within 30 days. We are able to use a range of electronic purchase and payment systems (e.g. CP&F).

Consumer responsibilities: We will expect you to liaise with the Actica lead consultant and ensure timely access to the information and key stakeholders necessary to deliver the service.

www.actica.co.uk