

Service Definition Document

Introduction

1.1 Please note, the SFIA Rate Card prices quoted represent the maximum for each category. The day rate will vary according to the SFIA level of the service required by the Client. Prices in the SFIA rate card do not include VAT. VAT at the appropriate rate will be included on the NEERU CONSULTANCY LIMITED invoice. No other pricing models or discounts are available. Expenses payment is covered on the SFIA rate card and in our Terms and Conditions.

2 Planning Service

We are a strong Project management consultancy, providing a range of delivery services with a focus on planning, risk management and project delivery.

2.1 Service Summary

We provide a value-add service to IT-enabled business change programmes of work. With our ways of working, our experience and knowledge of working in public and private sector, portfolio, programme & project management [P3M]; we will support, challenge and enable successful management and control of delivery. Our consultants have the depth and breadth of all project management and PMO disciplines, processes, methods and techniques, and are a ready formed team. We offer a tailor-made service to design, build and deliver a planning & scheduling service. Key features of our service: is to influence senior management decision making; to inspire programme or project managers to use best practice management; and to support recruit, train and mentor a permanent team to deliver PfMO, PMO & PSO services.

2.2 Service Features

- ☐ Experts in tactical and strategic planning delivery
- ☐ Dependency management
- ☐ Risk and Issue management
- ☐ Scheduling
- ☐ Support for agile, waterfall and hybrid delivery methods
- ☐ Workshop facilitation
- ☐ Whole life planning delivery
- ☐ Mentorship and skills transfer to permanent PMO team
- ☐ Robust functions and features to manage & control transition
- ☐ Support benefits-led business change

2.3 Service Benefits

- ☐ Professional and independent experts
- ☐ Experienced across public and private sectors
- ☐ Qualified, skilled and experienced practitioners
- ☐ Influential and inspirational consultants
- ☐ Provide informed decision making and consistent messaging
- ☐ Provide management control throughout delivery lifecycle
- ☐ Project Planning and Control [PPC] Practitioners
- ☐ Members of Association of Project Management [APM]
- ☐ Management of Risk, Agile PM, Prince2 Practitioners

2.4 How the Planning Service Works

NEERU CONSULTANCY LIMITED provide a Planning, Scheduling & Control Service, which covers:

- ☐ Engage with SRO and management team to discuss the strategic vision, current and future state of portfolio, programme or project;
- ☐ Assess and bring to light the gaps to move toward the future state, taking into consideration the wider management and control services within the organisation;
- ☐ Identify the planning and scheduling features and functions to close the gaps and achieve a successful transition of legacy systems to Cloud based services;
- ☐ Consider the priorities and resource requirements to run the planning and scheduling service;
- ☐ Map out the roadmap to start-up and mobilise the Planning, Scheduling & Control Service, concentrating on the most needed plan documents & schedule at the stage of delivery we are engaged;
- ☐ Confirm the deliverables, timeline, cost and consultancy resource requirements to complete the work.

2.5 Service Scope & User Support

NEERU CONSULTANCY LIMITED provide services support during the provision of planning services

2.6 Staff Security

Staff security screening is not normally performed by NEERU CONSULTANCY LIMITED on our staff, partners, associates and sub-contractors; as we are usually aware of their work/assignment history and current clearance levels. We would perform checks to BS7858:2012 for new entrants. Our staff, partners and sub-contractors are prepared up to Security Clearance (SC) level and willing to undergo Developed Vetting [DV].

2.7 Pricing

£240 to £1000 per person per day - see Pricing Document / SFIA Rate Card for detailed rates.

3 Contact

If you have any queries regarding the content of this document, or would like any additional information, please contact:

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