

Portfolio, Programme & Project Management (P3M) for Cloud & Digital Services

Thinking ahead to deliver outcomes that matter in government digital transformation.

Summary

4ThoughtDigital excels in delivery of transformative government projects, specialising in implementing client's digital, data and cloud services.

Committed to innovation, we deliver objective, effective roadmaps for value-driven digitalisation.

Collaborating with teams, we streamline e-governance operations, augment public service delivery, and provide actionable insights, fostering a culture of sustainable improvement.

Features

1. Strategic project insights, definition, planning excellence, mastering change.
2. Digital information services (including C5ISR and Support) governance, TCoP compliance.
3. Robust change controls assure compliance, surpassing industry benchmarks.
4. Tailored methodologies (SAFe Agile, MSP, PRINCE2) to suit your organisation.
5. Integrates financial foresight and justification to support business cases.
6. Government, Maritime, Air, Land Environment SMEs to catalyse stakeholder engagement.
7. Ensures benefit realisation management anchors value in every delivery.
8. Data as an asset underpinning every decision, ensuring success.
9. Risk/issue management ensuring early identification and appropriate ownership.
10. Proactive dependency management within P3M ensures delivery and transition.

Approach

Our approach to managing government projects and programmes involves rigorous planning, resource coordination, and stakeholder management to ensure efficient and effective delivery.

We implement comprehensive quality assurance measures throughout the project lifecycle to maintain standards and meet expectations.

Regular status updates and adjustments ensure that projects remain on track and aligned with strategic objectives, fostering accountability and trust among all stakeholders.

Benefits

1. Consistently delivers projects on time, within budget, meeting quality standards.
2. Exceeds client expectations through effective planning and management.
3. Empowers strategic decision-making through enhanced Management Information systems.
4. Achieves precise change outcomes by conducting thorough impact assessments.
5. Ensures successful cloud project delivery by leveraging effective methodologies.
6. Maintains financial stability by accurately forecasting project costs.
7. Enhances stakeholder satisfaction through clear communication and engagement.
8. Maximises project outcomes by proactively managing and realising benefits.
9. Strengthens cloud strategies by developing robust business cases.
10. Ensures successful cloud transformations through accurate delivery forecasts.

Ordering and Invoicing

- **Purchase Orders:** All projects require a signed Purchase Order before commencement.
- **Invoicing:** Invoices are issued monthly in arrears based on an agreed Payment Plan. Alternative Milestone Payment Plans may be established before contract finalisation.
- **Payment Terms:** Invoices are due within 30 days of receipt.

Support, Service Constraints, and Performance Levels

- **Technical Account Manager:** A dedicated Technical Account Manager will be assigned to enhance communication, support the delivery team with domain expertise, and address administrative, financial, and contractual concerns. This manager will also oversee performance, gather feedback, and ensure that the project meets the customer's expectations.
- **Service Specifications:** Specific constraints, dependencies, and performance metrics will be outlined in our detailed proposal and tailored to each project before the contract begins.

Quality and Security

- **Quality Management System:** Our Quality Management System is designed to deliver high-quality, assured outputs, enabling clients to make informed, evidence-based decisions. This system ensures the deployment of suitably qualified and experienced personnel and controlled delivery processes.
- **Information Security:** We are dedicated to maintaining the confidentiality, integrity, and availability of information assets.
- **Staff Security Clearance:** All team members are security cleared at levels appropriate to the project requirements.

Social value

Fighting Climate Change

As a small business with fewer than 10 employees, 4ThoughtDigital is committed to sustainable practices that are both impactful and feasible given our size and resources:

Hybrid Working Model: We employ a hybrid working model to reduce commuting, aiming to cut our carbon emissions by 30%.

Local Hiring: We focus on hiring locally to minimise travel and support the community, with a target of 80% local recruitment.

Energy Efficiency: We use energy-efficient devices and LED lighting in our small office to reduce our energy consumption by 20% over the next two years.

Digital Operations: Operating digitally where possible, we aim to reduce paper usage significantly, striving for a 50% reduction in our first year.

Community Involvement: Our team is encouraged to participate in local environmental initiatives like clean-ups, doing so in their own time to foster community spirit and environmental consciousness.

COVID-19 Recovery

4ThoughtDigital supports recovery from the COVID-19 pandemic with practical, low-cost strategies:

Enhanced Remote Capabilities: We leverage remote collaboration tools to maintain high productivity and reduce the need for travel.

Skills Development Workshops: We host digital skills workshops, targeting individuals affected by the pandemic, aiming to assist at least 10 individuals annually.

Flexible Work Arrangements: We maintain flexible work arrangements to ensure a safe and productive work environment.

Local Business Support: We offer discounted services to local businesses, helping at least one business annually to enhance their digital capabilities, within our operational capacity.

Social value (continued)

Tackling Economic Inequality

4ThoughtDigital's approach to economic inequality includes:

Apprenticeships and Training: We provide one or two apprenticeships or internships annually, focusing on individuals from disadvantaged backgrounds.

Local Business Empowerment: We support local entrepreneurs with practical advice and services at reduced rates.

Prompt Payment Practices: We adhere strictly to timely payments to support our local suppliers' cash flow.

School Engagement: We collaborate with local schools to offer talks and workshops, enriching students' understanding of digital careers.

Wellbeing

Wellbeing is key to our company culture:

Online Wellbeing Resources: We provide free online resources and organise virtual quarterly wellbeing workshops to support our team's mental health.

Flexible Working Options: All team members have flexible working options to accommodate their personal needs.

Health and Safety Standards: We conduct regular self-audits to ensure our workplace is safe and healthy.

Community Engagement and Team Spirit: We promote team participation in community service activities, which not only supports our local area but also strengthens our team spirit. These shared experiences are integral to building a supportive, cohesive workplace that enhances the overall wellbeing and satisfaction of our team.

These strategies are designed to be practical and sustainable for a small business like 4ThoughtDigital, ensuring we can maintain high utilisation rates and manage our cash flow effectively while still making a meaningful impact.

Contact Details

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