

Service Definition Document

Project Security Officer





We Are **i3Secure**, Your Trusted Cyber Security Partner.

i3Secure is a trusted supplier to the Ministry of Defence and the wider Defence Supply Chain, along with the National Health Service (NHS) and local government. We have extensive industry knowledge in Cyber Security, Information Assurance and Data Protection, generated from supporting a diverse customer base.

We have maintained a proven track record in serving the comprehensive needs of our clients, whilst providing value for money.

Our approach to delivery is centred on reliability, flexibility, and leading expertise. We use only the best people, highly

personable, qualified, and experienced, enabling us to exceed customer expectations, time and time again.

Understanding our clients needs and expectations is very important to us. We recognise that our clients have unique challenges, and therefore generic and inflexible approaches do not suffice.

Jason McAdam,
Co-Founder and Director



HM Government
G-Cloud
Supplier

NET ZERO | 2030



Chartered Institute of
Information Security

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Service Description

Project Security Officer

Our Project Security Officer ensures the implementation and maintenance of robust security measures throughout all phases of project development. We will work closely with project teams, stakeholders, and security experts to identify potential risks, develop security protocols, and mitigate threats to safeguard project assets and sensitive information.

Features

- **Comprehensive Risk Assessment:** Thorough evaluation of potential security risks and vulnerabilities.
- **Tailored Security Plans:** Customised security plans tailored to the unique needs of each project.
- **Proactive Threat Monitoring:** Continuous monitoring of project environments to detect and respond to security threats in real-time.
- **Incident Response Protocols:** Established protocols for effectively addressing and mitigating security incidents.
- **Compliance Assurance:** Ensuring project compliance with relevant regulations, standards, and contractual obligations.
- **Security Awareness Programs:** Implementation of security awareness programs to educate and empower project teams.
- **Continuous Improvement:** Ongoing evaluation and enhancement of security measures to adapt to evolving threats and challenges.

Benefits

- **Enhanced Security:** Mitigation of potential risks and vulnerabilities, ensuring the confidentiality, integrity, and availability of project assets and information.
- **Risk Reduction:** Proactive identification and mitigation of security threats minimise the likelihood and impact of security incidents.
- **Compliance Adherence:** Assurance of compliance with regulatory requirements, industry standards, and contractual obligations.
- **Improved Awareness:** Increased awareness and understanding of security best practices among project teams contribute to a more security-conscious culture.
- **Efficiency:** Streamlined security processes and protocols optimise resource utilization and project efficiency.
- **Stakeholder Confidence:** Demonstrated commitment to security instills confidence and trust among project stakeholders, clients, and partners.

Other Services on G-Cloud

Services

- Information Assurance
- Accreditation
- Security Architecture
- Cyber Security
- JSP 604 JSP 440
- Pen Testing
- Data Protection
- ISO 27001
- ISO 27701
- ISO 22301
- Incident Management
- Business Continuity
- Risk Management
- Cloud Security
- Physical Security
- Cyber Resilience
- Project Management
- Project Support

Rate Card

	Strategy & Architecture	Change & Transformation	Development & Implementation	Delivery and Operation	People & Skills	Relationships & Engagement
Follow	£460	£440	£440	£440	£440	£440
Assist	£630	£600	£600	£600	£600	£600
Apply	£800	£770	£770	£770	£770	£770
Enable	£900	£875	£875	£875	£875	£875
Ensure / Advise	£1000	£975	£975	£975	£975	£975
Initiate / Influence	£1250	£1200	£1200	£1200	£1200	£1200
Set Strategy / Inspire / Mobilise	£1350	£1300	£1300	£1300	£1300	£1300

Standards for Consultancy Day Rate Cards

Consultant's Working Day

8 hours exclusive of travel and lunch.

Working Week

Monday to Friday excluding national holidays.

Office Hours

09:00 h – 17:00 h Monday to Friday.

Travel and Subsistence

Payable at department's standard T&S rates.

Mileage

Payable at department's standard T&S rates.

Professional Indemnity Insurance

Included in day rate.

Volume Discounts

Volume Discounts

Considered on an engagement by engagement basis

Note: Rates are exclusive of VAT which will be charged at the prevailing rate.



Our Client Portfolio



“The i3Secure consultant responsible for delivering our CISO as a Service has been exemplary. He has completely focused on the Trust’s needs rather than any third-party commercial drivers. His integrity, knowledge, ability and flexibility to go above and beyond have been second to none. I am thoroughly satisfied with the solution provided and would not hesitate in recommending it.”

University Hospital North Midlands

Our Client Portfolio

We're trusted by a number of highly regulated and complex organisations: in the public, private and defence sectors.



"i3secure were fundamental to gaining our ISO 27001 certification on a very aggressive timeline. They were an effective guide through every stage - from initial scoping through to audit. They worked as both an extension of our team to take on the implementation effort and as a driver holding us to account for the necessary business change. We would highly recommend them.

Hadean





Our Experience

Case Study

Client

iForce Ltd

Service

ISO 27001 Implementation
and Ongoing ISMS
Management



“i3Secure have helped us overcome a number of information security and data privacy obstacles, they have provided innovative solutions and have always reacted in a timely manner. It is an honour to have i3Secure support our team and we look forward to continuing our working relationship with i3Secure.”

Senior Test Analyst, iForce Group

Case Study

iForce Ltd - ISO 27001 Implementation and Ongoing ISMS Management

Situation

i3Secure was selected as a new supplier to iForce Ltd in early 2020. This was during a period of resource challenge for the company. The senior management team were looking for a reliable consultancy to implement an ISO 27001 Information Security Management System to provide assurance to their customers.

i3Secure was selected as the preferred Cyber Security supplier because of our commitment to providing reliable consultants, for being a flexible company to work with and for having deep rooted values – integrity, innovation, and ingenuity. Work began implementing ISO 27001 for iForce in summer 2020.

Action

Our highly qualified and experienced consultant began work by conducting a Gap Analysis against the ISO 27001 Standard to better inform the implementation plan. This involved working with iForce employees and members of the senior leadership team to understand the security posture of the company before any implementation work started. Our Lead Implementer then created an outline plan for the project and once this had gained appropriate sign off, began implementing the Standard. In preparing the company for Stage 1 and Stage 2 audits with a UKAS accredited Certification Body we took a hands-on approach to creating Policies, Standards and Procedures to meet mandatory requirements. This involved conducting internal audits, management reviews, continuous improvement activities and working with software developers to create “Secure Development Processes”. The i3Secure approach to implementation of ISO 27001 is unique. We aim to provide the most efficient, cost-effective way of gaining certification for our clients.

Task

The task was to ensure the iForce Software as a Service (SaaS) offering – Route Genie was incorporated into an ISO 27001 certified ISMS to ensure future growth of the service and to meet contractual requirements from customers. We were able to deploy an experienced, CISSP level qualified ISO 27001 Lead Implementer at short notice (just 3 weeks) to begin the project.

Result

Passing Stage 1 and Stage 2 audits was a fantastic result for iForce. It was the culmination of hard work and commitment between us and the client. During the implementation of ISO 27001, our consultant had quickly become the go-to person in the company for all Cyber Security and Data Privacy matters, and even some which weren't strictly cyber security related! The icing on the cake for i3Secure was the request from the customers senior management that we provide ongoing ISMS support and maintenance for a further 12 months. This relationship has continued to work extremely well, evident by contract extensions in 2022, 2023 and 2024 for the support and maintenance of for their ISMS and additional contracts for UK GDPR Assurance projects and Cyber Security training.





Our Experience

Case Study

Client

Ministry of Defence

Service

Security Assurance &
Secure By Design



“i3Secure’s consultant worked tirelessly to plan and communicate our programme’s approach to security assurance, developing a strategic methodology to adopt and transition to Secure by Design”

Programme Delivery Manager, Defence Digital

Case study

Defence Digital - Security Assurance & Secure by Design

Situation

Our Security Assurance Coordinator (SAC) was selected to be part of the design and build team for an innovative data platform programme for the Ministry of Defence in Defence Digital. The team was formed of Civil Servants and consultants from a range of commercial companies, government laboratories and His Majesty's Armed Forces. Having such a diverse team required our consultant to already have a strong understanding of MOD policies and directives along with national and international cyber security standards and methodologies such as NIST.

The role required the formulation of all papers and plans to support the cyber security elements of the project throughout the Concept, Assessment, Demonstration, Manufacture, In-Service and Disposal (CADMID) lifecycle.

Action

Our consultant quickly gained the confidence of all collaborative partners and built effective professional relationships with all elements of the project. To ensure timely progress, our consultant produced a Risk Assessment in line with NIST 800-30, a Risk Treatment Plan and Risk Register, Baseline Control Set, System Security Categorisation (FIPS...), Risk Management Accreditation Document Set, Plan of Action and Milestones, a NIST 800-37 Document Tree, Security Working Group (SWG) documents and presentations and chaired the bi-weekly SWG. The document set fulfilled the requirements defined in JSP 440 and JSP 604.

Task

Appointed during the CONCEPT phase, the SAC was fully immersed in the project from the early design stages. The SAC was tasked to advise and direct on the relevant MOD policies and how they should be applied in conjunction with the National Institute of Science and Technology (NIST) Risk Management Framework process and select appropriate controls.

Result

Our consultant's experience meant they had full understanding of the processes involved which consequently allowed the project to deliver within tight timeframes even despite significant changing requirements of the programme. Collaborative working, striving for excellence and high professional competence produced an outstanding product.

The professional ability of our consultant coupled with the nature of the interactions with all stakeholders involved with the project, resulted in the our consultant being requested to join the team once again during the next evolution of the system.



What You Can Expect From Our Service Team

Quality of Service is at the heart of everything we do

Clients are our number one priority. Without their trust and respect, i3Secure wouldn't be the success it is today. We will make a conscious effort to deeply understand client needs and expectations. This understanding, combined with our specialist knowledge of Cyber security, Information Assurance and Data Protection consulting, enables us to help clients achieve their desired outcomes.



Unrivalled cyber security solutions



Our proprietary solutions can analyse your existing exposures and deliver effective solutions that integrate seamlessly into your business activities. We use our expert knowledge of technology, governance, and regulations to help you overcome business challenges and cost drivers, while enabling you to drive further growth.

Highly experienced specialists

Our consultants have been serving clients for over 40 years. We have worked with similar organisations both domestically and globally, delivering solutions that enable our clients to meet their security needs during tight timescales and extreme commercial pressures.



Delivering credible cyber security professionals

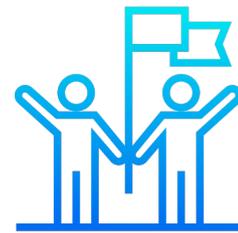


i3Secure deliver a dynamic team that will bring an innovative approach to your Cyber security.

Most of our services can be provided remotely, ensuring a smooth and fast deployment, when it matters most.

Aligning ourselves with your vision

Our methodology is designed to understand your long-term aspirations and provide solutions that empower you to achieve them. While we understand that ambitions do evolve over time, we are flexible enough to adapt quickly and ensure your services remain appropriate and best in class.





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