



## **Delivery Partner Services**

Service Definition Document | G-Cloud 14

**morson** PRAXIS

# Delivery Partner Services

## Service Definition Document

Morson Praxis are experts in the delivery of user-focused digital transformation and Cloud solutions that adhere to Digital by Default service standards. Our services enable public sector organisations to capitalise on the opportunities of digitisation. From discovery through delivery, change management and integration, our modular services span the project lifecycle.

### Service definition for Delivery Partner for G-Cloud Services only (functional, non-functional)

Morson Praxis is adept at performing the role of Delivery Partner for our customers, offering and supporting tailored and flexible packages that enable organisations to deliver complex Cloud, Digital, Data and Technology portfolios, programmes and projects. We can efficiently support both a blended and fully outsourced model, in accordance with the specifics of the customer's requirements. Underpinned by clearly defined and co-created work packages, Morson Praxis works in partnership with our customers to implement and achieve value-based outcomes.

As a trusted delivery partner, Morson Praxis's embedded teams work closely with organisations to deliver our comprehensive range of Cloud, Digital, Data and Technology services. By providing tailored and flexible work packages that drive delivery, we enable organisations to execute complex ICT portfolios, programmes and projects Risk and vulnerability assessments.

Outcomes-based approach	Cost efficiency
We ensure there is a clear line of sight between outcomes and achievable delivery plans, including the creation of work packages alleviating IR35 concerns.	We provide a cost-efficient alternative to the freelance market – scaling organisations' own internal technical/ project capability and capacity to meet business demands.
Rapid scale delivery teams	Ease of procurement
We can augment and scale the customer's own delivery teams at pace, enabling organisations to meet key project deliverables and support business strategy.	We are listed suppliers on all the main government frameworks, including Management Consultancy, G-Cloud and Digital Outcomes & Specialists.
Planning	Bid Management
We provide a full project management solution, encompassing procurement planning, competitive bidding and migration to new commercial models.	Our wealth of experience in the management of complex procurement processes means that we are well positioned to support bids and tenders.

### Service Features

- Scalable, on-demand access to specialist Cloud/ DDaT resource
- Support through each stage of the service delivery lifecycle
- Robust delivery governance structure with defined supporting processes
- Flexible resource model to enable effective and efficient project support
- Integration of highly skilled resources within internal team structures/culture
- Evidence-based, decision-making support for successful business cases
- Agile services which enable organisations to respond effectively to change
- Rapid enablement of effective, high performance, impactful delivery teams
- Design and blueprinting to allow organisations to re-imagine services
- Change management that supports the adoption of cloud-based technology

### Service Benefits

- Structured delivery strategies that mitigate risk and enable execution.
- Clear line of sight between outcomes and achievable delivery plans
- Access to a diverse range of specialist, in-demand skills
- Programme delivery approach is clearly aligned to benefit realisation
- Cost efficiency through an optimum approach to project execution
- Effective, impactful change management in an Agile environment
- Delivery of outcomes that maximise return on investment
- User-led culture transformation, enabled by cloud digital technology
- Clearly defined work packages, based on the delivery of outcomes

### Information Assurance

Morson Praxis's information assurance capabilities support both our internal requirements for appropriate security controls alongside those of our customers. Our diverse portfolio of projects and customers mean that we have extensive experience in working with information and systems at all impact levels (IL 0 to IL 6+). We are proud to be a Cyber Essentials Plus certified organisation.

### Data Restoration/ service migration

We work closely with Buyers in the migration of data from legacy solutions to new cloud solutions.

### On-boarding and off-boarding processes / scope

Morson Praxis agrees specific on and off-boarding processes for all work packages. Agreed processes are always tailored to the Buyer's individual requirements to ensure the effective



transition of resources alongside the management of data, assets, corporate memory, and operational integrity.

### **Pricing overview**

Please refer to Morson Praxis's Pricing and SFIA documents.

### **Combination pricing**

Morson Praxis's services can be bought separately or together; combination pricing is offered accordingly.

### **Account management**

A G-Cloud Account Director/ Manager is allocated to each Buyer. This individual is responsible for overseeing the delivery of service(s) – closely monitoring the assignment's progress, ensuring that any risks or issues are appropriately managed to ensure that all activities are delivered in accordance with the agreed scope, deliverables, and timeframes. Through structured customer relationship management, Morson Praxis's G-Cloud Account Director/ Manager remains in regular contact with the Buyer to ensure their satisfaction with Morson Praxis's service(s).

### **Service constraints**

Bespoke services, such as those in scope of 'G-Cloud 14, Cloud Support Services' are not subject to specific service constraints.

### **Service levels**

Morson Praxis recommends that we enter into a performance-based Service Level Agreements with each Buyer. The implementation of bespoke service levels represents the positive obligation of both parties to deliver a mutually beneficial partnership which supports end user activities and facilitates effective measurement and monitoring of the work package. Due to the diversity of services in scope of 'G-Cloud 14, Cloud Support Services', service levels must be closely tailored to each assignment. Agreed performance parameters/ service levels form part of the Call-Off agreement.

### **Recompense model**

Financial recompense for the services in scope of 'G-Cloud 14, Cloud Support Services' are related to the actual losses incurred through specific engagement issues. Financial penalties must be aligned to the assignment, with the agreed financial recompense model cited within the Call-Off Agreement.

### **Training**

Wherever possible, Morson Praxis ensures an effective knowledge and skills transfer from the consultant(s) to the Buyer. Through knowledge empowerment, Morson Praxis guarantees the ongoing efficiency of the assignment and full embedding of the new system/ service.

### **Ordering and invoicing**

As an approved and accredited supplier to multiple government frameworks, Morson Praxis is used to working with Buyers to agree tailored ordering and invoicing processes. Typically, a

purchase order is issued following the Buyer's confirmation of the purchase of a service and the signing of the Call-Off contract. Accompanying single or consolidated electronic invoices are issued with an authorised statement from the Buyer which confirms the number of units worked/charged for and the Buyer's satisfaction with the work undertaken and delivered. Payment terms are 30 days from receipt of invoice.

### Termination terms

Morson Praxis's standard terms and conditions include clauses which facilitate contract termination by either the consumer or the supplier.

By the consumer	By the supplier
By the consumer: Termination can commence without notice in the event of a customer citing dissatisfaction with the service provided and the issue not being rectified within an agreed timeframe, or in the event of a material breach of contract.	By the supplier: In the unlikely event that Morson Praxis was to withdraw from 'G-Cloud 14, Cloud Support Services' a minimum 30 days' notice would be served. Ongoing assignment commitments would be maintained through to completion in accordance with the terms of the Framework Agreement.

### Customer responsibilities

Customer responsibilities are closely aligned to the assignment and as such, these must be discussed and agreed with the Buyer prior to the commencement of the assignment. All responsibilities are clearly cited within the Call Off contract.

### Technical requirements / service dependencies

The technical requirements / service dependencies for the services offered under 'G-Cloud 14, Cloud Support Services' are specific to each Call-Off. Such detail must be discussed and agreed with the Buyer prior to the commencement of the assignment.

### Trial services

If a Buyer wishes to engage Morson Praxis on a trial basis, we will work with the Buyer to agree an appropriate trial period.

## Social Value Commitment: Supporting the government's 25-Year Environmental Plan (25YEP)

Morson Praxis is an ISO 14001 accredited business which has the correct processes, procedures, and systems in place to manage environmental issues – enabling us to effectively support the Government's 25-Year Environment Plan (YEP) and Environmental Improvement Plan (EIP) by matching improvement initiatives with targets to measure progress. Over the years, we have continued to challenge our ability to reduce the impact that our business operations have upon the environment as we work towards our target of Net Zero by 2030.

<b>Adapting to climate change</b>	<b>Minimising waste</b>
<p>Reducing our carbon footprint and working towards Net Zero by 2030 requires a multi-faceted approach. Morson Praxis is committed to reaching this target by reducing energy consumption, investing in renewable energy sources, deploying hybrid/electric vehicle fleets, promoting hybrid working, sustainable procurement, and carbon off-setting.</p>	<p>Environmentally sound waste management and recycling facilities are available at all Morson Praxis offices, and we divert all non-recyclable waste for energy processing. This helps reduce reliance on fossil fuels, generates renewable energy, and minimises the environmental impacts associated with waste disposal, in accordance with the priorities of the 25YEP.</p>
<b>Enhancing biodiversity</b>	<b>STEM focus</b>
<p>As part of the Morson Group, Morson Praxis partners with Treeapp to support its reforestation efforts. We always identify suitable planting sites based on ecological considerations and select tree species that are well-adapted to the local environment, to maximise their ability to support biodiversity protection in the community.</p>	<p>The Morson STEM Foundation continues to change lives by creating new pathways into education and training. With participants developing a deeper understanding of environmental issues and the scientific principles underlying them, through STEM education, communities can build a more environmentally conscious and resilient future.</p>
<b>Sustainable procurement</b>	<b>TOMs Framework</b>
<p>Morson Praxis always endeavours to work with local suppliers, and we proactively target SMEs and minority owned suppliers to promote diversity and sustainability in the supply chain within local communities.</p>	<p>We consistently demonstrate our commitment to local environmental objectives by transparently reporting on environmental initiatives using the National TOMs Framework for measuring Social Value.</p>



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