

IGHealthRate™ Service Definition

2024



Assessing Your Information Governance Maturity with **IGHealthRate™**

IGHealthRate™ will assist clients in achieving the following goals:

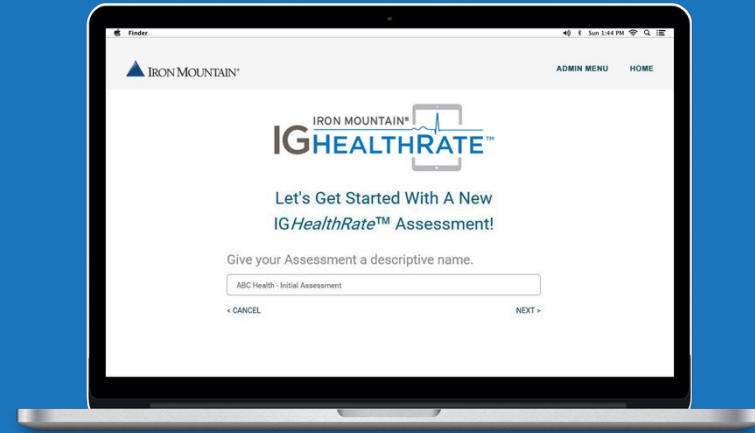
- Use information as a strategic asset
- Provide trustworthy and reliable information organisation-wide
- Identify areas of opportunity to accelerate strategic objectives

With **IGHealthRate™** you can...

- Assess your state of IG maturity and prioritise your IG agenda
- Identify gaps with your IG practices to determine highest risk areas
- Prioritise your efforts on the most strategic to ensure risk mitigation

Iron Mountain's approach as an integrated solution partner:

- Iron Mountain will facilitate workshops designed to assess your organisation's current state of IG maturity across multi-disciplinary departments
- Iron Mountain will provide a report of the findings, including the identification of the key risk areas and the more mature competencies against best practice
- Iron Mountain will provide a high level, indicative strategic roadmap to support your IG program and prioritise remedial action to help you accelerate your strategic objectives

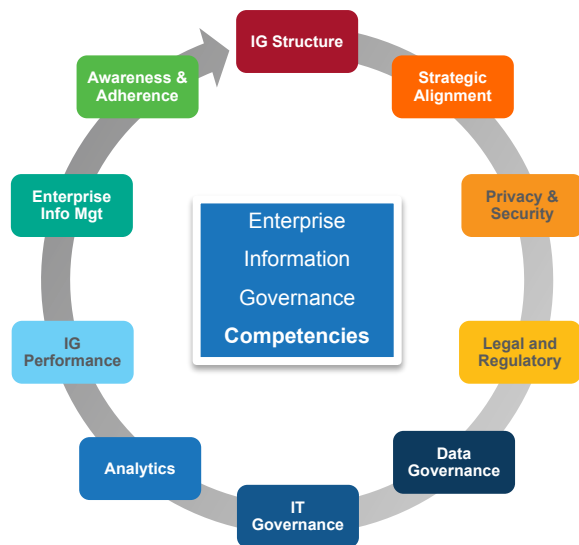


IGHealthRate™ Framework & Approach

IGHealthRate™ consists of 10 key **Information Governance Competencies** which are assessed during a series of facilitated workshops.

Each competency is sub-categorised into a total of 75 **Markers** and individually scored against a 5 level **maturity rating** model.

An overall maturity rating score is determined and an agreed future state, including an indicative, high level, strategic roadmap.



Typical Workshop Stakeholders

- Records & Information Management
- IT
- Business Unit Leaders
- Data Privacy
- Information Security
- Risk Management
- Compliance
- Legal & Discovery
- Data Governance
- Business Intelligence/Analytics

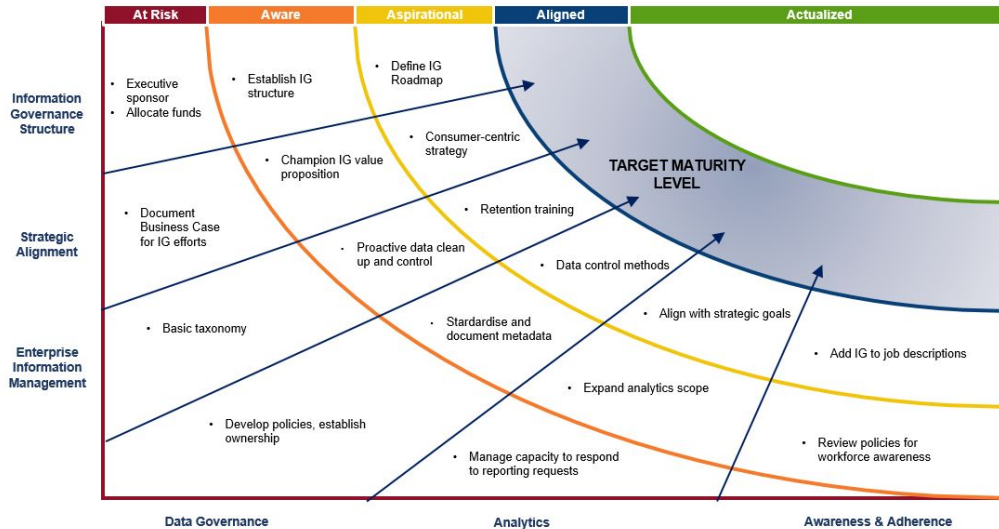


IGHealthRate™ Findings and Report

A consolidated **Report** is presented, detailing the overall **IG Maturity Rating Score** as well as scores for each **Competency Marker** with recommendations for improvement.

Key risks are identified along with **good practice** to help you prioritise remedial action.

A high level, indicative, strategic roadmap is included to help you shape and develop a more detailed plan of action to reach your agreed future state.



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IG COMPETENCY SUMMARY

IG Structure	Strategic Alignment	Enterprise Information Management	Data Governance	IT Governance
Level 2	Level 1	Level 2	Level 1	Level 4
Analytics	Privacy & Security	Regulatory & Legal	Awareness & Adherence	IG Performance
Level 1	Level 4	Level 2	Level1	Level1

RECOMMENDED APPROACH

IGHealthRate™ will help your organisation understand their current **Information Governance maturity** against best practice and help to educate key stakeholders and senior leaders about what **Information Governance** is and why it's critical to improving compliance, mitigating information risks, and unlocking value from information.

IGHealthRate™ consists of an Enterprise wide, high level assessment, involving key stakeholders from across the whole organisation:

- **Mobilisation** - Establish key stakeholders, schedule of workshops, timeframes and project plan, covered in a 1 hour planning meeting
- **Assessment** - 6 x 90 minute virtual workshops, over a period of 2 weeks, covering the 10 x IG competencies, facilitated by Iron Mountain and attended by the agreed stakeholders
- **Report** - Findings analysed and presented in a consolidated report

Project will be managed and facilitated by Iron Mountain Information Governance Principal and Senior Consultants.

BENEFITS / OUTCOMES

IDENTIFY

- Good practice for replication across the organisation
- Gaps in Information Governance best practice
- High Risk areas
- Quick Wins and Low Hanging Fruit

INFORM

- Organisational strategy
- Business case for an IG Program
- Increase awareness and understanding of Information Governance and its benefits
- Influence and gain support from Senior Management

IMPROVE

- Compliance
- Risk mitigation
- Efficiency
- Cost management
- Decision making
- Use of information as an asset
- Cross functional collaboration

Elevate the power of **your work.**™



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