

Service Price List



PWM Training (UK) Limited

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www.pwmtraining.co.uk

Service Type	Description	Price	Unit
On-site Training	Microsoft 365 End user Classroom training, floorwalking & drop-ins. Training session development and customisation. Recording attendance and feedback.	£ 700.00	Day
Online Training	Delivered using Microsoft Teams or TeamsTown Hall. Microsoft 365 End user Online training and Support. Training session development and customisation. Recording attendance and feedback. Recording of Live or closed training sessions. Uploading and correcting transcript for video captions, adding chapters for easy viewer navigation.	£ 700.00	Day
Videos	<i>(if not incorporated as part of a Training day)</i> For videos up to 30 minutes long. This price, per video, includes video script development, screen recording, writing and adding captions, adding chapters for easy viewer navigation. Your selection from our music library, your selection from our voice over team and 2 edits per video. Bespoke ways of working prep time may also be required. Charged at our Trainer daily rate. Additional edits, music outside of our library or specific voice-over requests may incur additional costs. <i>Video bundle price available upon request</i>	£ 500.00	Video
Power Apps Training	Power BI and Power Automate Training and Consultancy/Development.	£ 800.00	Day
Specialist Services (PWM Senior)	Service delivery, scheduling and management, Comms Support, Change and Adoption Support. Reporting and Analytics.	£ 850.00	Day
PWM Learn Hub / Knowledge Base / Support library site	Site build and design, develop learning materials and pages, publish videos and create custom help guides. Update and promote topics and news items, generate reports.	£ 700.00	Day
DC Community development	Champion/advocate network development Community management and announcements Moderate Discussion forums, Lunch & Learn or "First look" Training session delivery Regular Community meeting scheduling, development and facilitation	£ 750.00	Day
Microsoft 365 Copilot Specialist Services (PWM Senior)	Pilot/Trial Management, Cohort identification support. Onboarding & Offboarding activities. Community support, drop-in and Promptathon management and facilitation Service delivery, scheduling and management for rollout. Comms Support, Change and Adoption Support.	£ 850.00	Day
Microsoft 365 Copilot Trainer	Delivered using Microsoft Teams or TeamsTown Hall. Microsoft 365 Copilot Training & Support. Training session development and customisation. Drop-in, Promptathon and community support. Mission videos and Evergreen update announcements. Recording attendance and feedback. Recording of Live or closed training sessions. Uploading and correcting transcript for video captions, adding chapters for easy viewer navigation.	£ 700.00	Day
AI Expert	Risk & Implementation training and Consultancy Services	£ 1,300.00	Day
Travel & accommodation expenses	Reimbursing expenses, including travel, accommodation, meals and other 'subsistence' while on-site. Subsistence includes meals and any other necessary costs of travelling, e.g. parking charges, tolls, congestion charges or business expenses. Claimed in accordance with your policy where possible.		

The daily rates above are exclusive of VAT and are valid for the duration of the G-Cloud 14

Framework agreement applies to engagements delivered on a Time and Materials basis only.

The rates are subject to the availability of suitably skilled resources.

A working day is eight hours exclusive of travel and lunch. Sessions are scheduled to maximise daily working hours tasks are calculated .

*Training project management tasks include, but are not limited to, meetings, scheduling, planning, feedback analysis and project reports. Time completed is collated

Review Date 12/4/2024