APACHE iX

"STRAIGHTFORWARD THINKING FOR A COMPLEX WORLD"

Power Platform Design, Development, Implementation and Support Service Definition Document

G-Cloud 14, Framework Reference: RM1557.14

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1 Apache iX Limited

1.1 Who are we?

We work with government and industry to help deliver national security objectives by providing pragmatic, trusted and collaborative consultancy support.

Apache iX Limited (the iX stands for 'independent experts') is a Bristol based consultancy that operates UK wide and internationally. We provide specialist Portfolio, Programme and Project Management (P3M) services, business analysis, and ICT and data focussed systems engineering services to government and industry clients across the defence and security sector. We support our clients deliver change throughout the lifecycle, typically in an acquisition and procurement centric environment.

Our clients include MOD, Defence Digital, Dstl, and Other Government Departments across the ICT, Cyber, Defence Intelligence (DI), Multi-Int, GeoInt, and ISR domains.

1.2 What's it like to work with us?

1.3 Service Description

Our agile and flexible client-side support services help you acquire and implement new and innovative capabilities into your organisations to enable and manage business change and transformation.

The Procurement Management and Programme and Project Delivery Support service focuses on ensuring that the client has a driven and determined team of suitably qualified and experienced personnel (SQEP) to describe, design, develop and deliver any required cloud solution (or a defined subset of this process). We have efficient tools, techniques, and procedures ready to use within the problem / solution space that have been successfully utilised on existing Government projects. This service can include support to the completion of any associated Government approvals activity.

Service Features

- Procurement and migration strategy analysis, scoping, and development

- Business analysis, systems engineering, requirements development and management

- Independent evidence-based options definition, analysis, and recommendations

- Specialist P3M cost, schedule and risk modelling, forecasting and analysis

- Treasury Green Book Business case development and approvals support

- Agile, SAFe, Kanban, Scrum, Traditional Waterfall, or Hybrid Project Management

- Scaled Agile Framework (SAFe) Practitioners including Program Increment (PI) Planning support

- Programme Management Office (PMO) service (PMOaaS), Power Platform tools

- Monitoring, reporting, governance, control, and decision-making support

- Supplier migration and obsolescence management, change management and control.

Service Benefits

- Flexible, adaptable, and pragmatic style integrates well into your teams

- Leadership, tenacity, and enthusiasm to solve your most difficult problems

- Collaborative and inclusive stakeholder engagement along the entire journey

- Unbiased options analysis and recommendations that can be trusted

- Evidence based and traceable approach that stands up to scrutiny

- Aligns to the Treasury's Green Book Five Case model

- Qualified P3M practitioners supporting discovery, build, Alpha/Beta test, into Live

- Confidence in your organisation's ability to deliver

- Greater efficiency through use of existing tools to automate tasks

- Structure, pace, and urgency to realise your programme benefits.

1.4   Service Definition

The diagram below describes the aspects of support that are pulled together via this Service. Starting with an understanding of the strategy or client requirements, our team of SQEP will plan and manage the delivery of the programme or project to provide the solution.
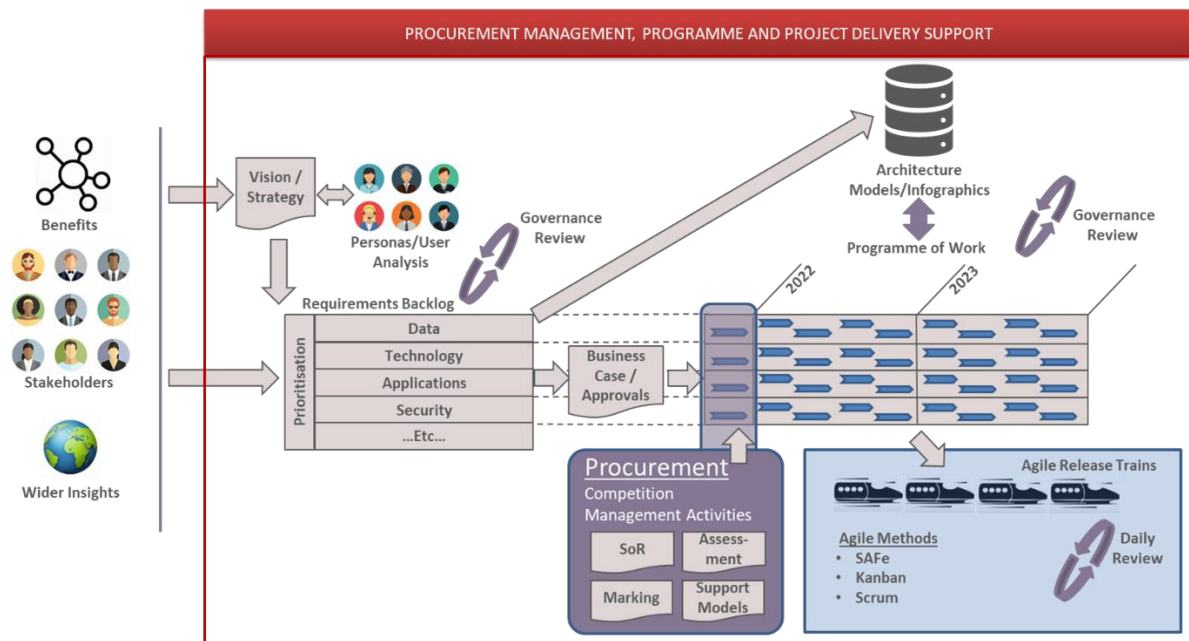
If you do not have an outline of your vision or strategy, then please look for our 'Cloud Migration Strategy Development Implementation and Assurance Service' which can be combined with this service to provide a complete solution to your needs.

Our team will work with you throughout the delivery stages to deliver any or all the following:

- Requirements capture, prioritisation, and selection
- Business case development and approvals support with all supporting evidence
- Procurement management including procurement strategy and commercial options advice, authoring of the technical Statement of Requirement (SoR), developing the tender and assessment process, associated marking scheme and supporting models
- Initiation of Project delivery working with selected suppliers as appropriate
- Support to overall programme and project delivery, via waterfall, agile or hybrid methodologies, monitoring progress towards desired benefits, performance, cost, time, and risk status, and assessing RAIDO via PMO resource.

Development, implementation and completion of continuous Governance reviews to maintain stakeholder engagement, support and assurance.

1.1 Social Value Actions

We are always looking to ensure that the work we undertake as a company, the way we undertake it and the benefits that it can deliver are contributing to support of the Social Value Model. We complete actions at a company level that are aligned with the Social Value needs and then ensure we review how we can build on this with each new piece of work we are involved in. We have added some examples of this below, but this is not an exhaustive list of what we do. Wherever possible our actions are designed and implemented to overlap with the full delivery team across client and associated stakeholders.

1.1.1 COVID-19 Recovery

- Mentoring. We have a mentoring scheme in place ensuring our team members are able to talk about their needs.
- Flexible and remote working. Offering the best solution for team members to complete their work and achieve their life goals.
- Inclusive and accessible recruitment. Looking across skill needs, development and local requirements.
- Mental Health at Work. We have a large number of initiatives to encourage in this area (Mental Health First Aiders, Physical Activity groups, Community of interest support networks).

1.1.2 Tackling Economic Inequality

- Small to Medium Enterprise (SME) Collegiate with embedded supplier diversity. We work closely with other SMEs to offer alternative economical solutions to clients.
- Prompt Payment. All our Subcontractors and Associates are paid on time, 100% of the time.
- Training, Work Experience. Training is available to all team members. We operate a Graduate Scheme and work with local schools to offer knowledge, skills and experience to students in relation to our professions.
- Innovation and Disruptive Technologies. We are adapting Digital, Cloud, Artificial Intelligence and Machine Learning developments to bring new efficient delivery approaches to our clients (such as our Intel iX Experimentation, Demonstration and Development platform).
- Modernising Delivery and increasing productivity. We focus on implementation of new agile delivery practices and pragmatic delivery approaches for our clients.
- Managing Cyber Security Risks. We are certified to Cyber Essentials Plus.

1.1.3 Fighting Climate Change

- Net Zero. Our Environmental Social Governance (ESG) Policy is focused on achieving our Net Zero requirements. We operate a CarbonPay Card scheme across the company to offset our carbon footprint.
- Volunteering Opportunities. We offer Volunteer Days to our members to give something back to the community and / or environmental work.

1.1.4 Equal Opportunity

- Inclusive and accessible recruitment. Looking across skill needs, development and local requirements.
- Transparency. As a Small to Medium Enterprise we share company information with the entire membership each quarter.

- In-work Progression. From our Graduate Training Scheme, through our Communities of Interest and Mentoring approaches and Member Development plans, every member is working on their personal improvement.
- Supply Chain Management. We have appropriate policies and procedures in place to manage our Supply Chain interactions effectively.

1.1.5 Wellbeing

- Mental Health at Work. We have a large number of initiatives to encourage in this area (Mental Health First Aiders, Physical Activity groups, Community of interest support networks).
- Thriving at Work. We undertake Quarterly Team Building events, encourage company team members shared social interaction, host lunch and learn sessions, communities of interest, team bonding and development opportunities e.g. UK Challenge attendance. We encourage feedback with an annual member survey and a People Working Group in the Governance structure.

2 Other Services on G-Cloud 14

Apache iX Limited is an independent engineering consultancy, offering a range of high-quality services to support your organisation. Our experienced professionals bring with them a range of skills, to support, advise or lead your team, bringing straight forward solutions to complex problems. All services are covered by our Business Continuity and Disaster Recovery Plan.

Our complete list of G-Cloud 14 services is as follows:

- Cloud Migration Strategy Development, Implementation and Assurance Services
- Procurement Management and Programme and Project Delivery Support
- Business Case Development and Approvals Support
- Business Analysis, Systems Engineering, Requirements Development and Management
- Specialist Portfolio, Programme and Project Management (P3M) Services
- Secure Environments for Application Design, Development and Demonstration
- Power Platform Design, Development, Implementation & Support
- Architecture Design Validation and Assurance
- Obsolescence Management and Migration Support.
- Solution Implementation, Refresh and Update.

We also provide a range of other services, broadly aligned to the categories shown below. These services can be accessed through a G-Cloud search, or for more specific information, please contact us at: commercial@apacheix.co.uk.

To find out more about our services and to see what customers have to say about us, please visit: www.apacheix.co.uk.

Strategy

We'll inject imaginative and structured thinking to work with your senior stakeholders to facilitate the development of a clear strategy that can be delivered.

P3O

We'll implement an organised, enthusiastic, and collaborative approach to design and implement your P3O so that it can support the delivery of your initiatives.

P3M

We'll provide proactive, hard working, & experienced leaders to work with your teams to help deliver traditional, agile, DevOps, or anything in-between portfolios, programmes & projects.

Specialist P3M

We'll use specialists in their field to bring honest, pragmatic, & high quality analysis & advice to your acquisition, procurement, proposal, or single source regulated environment.

BA & SE

We'll employ structured systems thinking to help you understand your current business processes, identify opportunities for improved efficiency, and help enable complex change.

Digital, Data & DevOps

We'll bring specialist expertise to rapidly design and deploy demonstrator capability that meets user needs, is secure, and is easily adopted by through life owners.

Cyber & InfoSec

We'll bring not only technical, but people and behaviour orientated thinking to assess your risks and recommend practical solutions that are more likely to be adopted.

Document Control

Author	Andy North Head of Business Development
Approver	Andrew Page Director

Changes History

Issue	Date	Description / Changes
Issue 1.0, Final	01/05/2024	Final Release for G-Cloud 14 Submission