EXECUTIVE SUMMARY – MODERN WORK ASSESSMENT

Overview: Organisations that currently leverage Microsoft solutions for productivity and many third-party solutions for security and compliance can optimize modern work and security through the recommendations below.

1. Consolidate third-party tools to reduce licensing and ongoing admin costs
- Consolidation opportunities exist across threat protection, identity & access management, and compliance for Contoso
- Upgrading to M365 E5 and M365 F1/F3 can lower Contoso overall licensing costs and admin efforts

2. Consider changes to employees throughout the transformation
- Improve employee experience by enabling better communication, collaboration, efficiency, and engagement
- Develop a holistic organizational change management strategy for employees going through changes to technology tools and organizational structure
- Utilize Viva tools to onboard new hires, upskill employees, and retain talent

STRATEGIC CONSIDERATIONS

1. Reduce costs
2. Streamline and stabilize
3. Scale and grow

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3. Prioritize scalability and automation in building processes
- Deploy Teams for all users to enhance collaboration and communications
- Automate business processes and repetitive tasks with Teams and Power Platform (Power Apps and Power Automate)
- Improve technical onboarding processes to improve employee experience and productivity