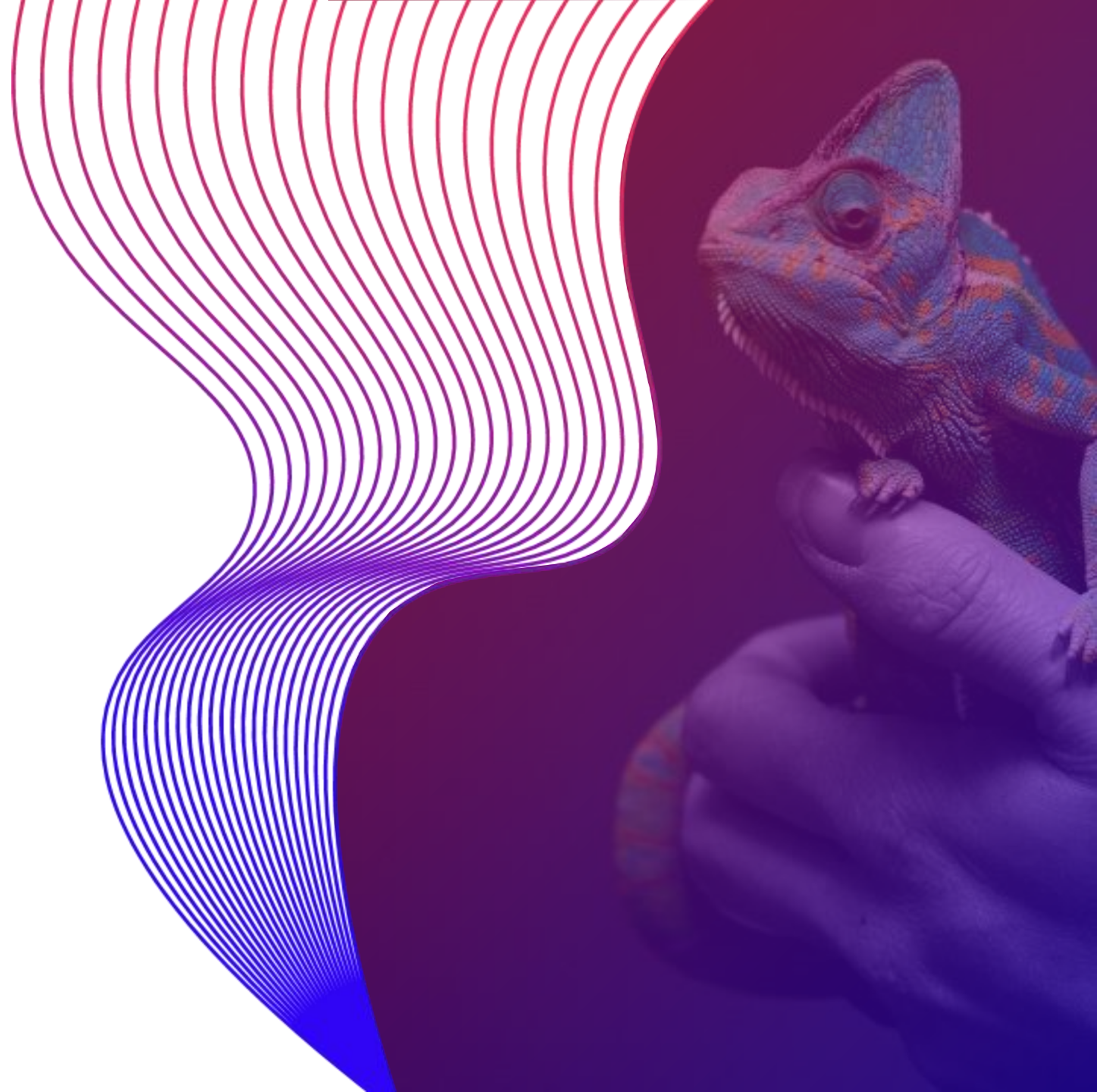




MICROSOFT 365 USER ADOPTION SERVICES

MAXIMISING MICROSOFT 365
ADOPTION: STRATEGIC
CONSULTANCY FOR COMPLIANCE,
IMPLEMENTATION, AND DIGITAL
TRANSFORMATION SUCCESS

July 2024




MICROSOFT 365 USER ADOPTION SERVICES

EMPOWERING ORGANISATIONAL CHANGE WITH MICROSOFT 365

Our Microsoft 365 user adoption services offer comprehensive support for compliance, implementation, and change management. By addressing challenges like shadow IT, we ensure full utilisation of M365 tools, facilitating digital transformation.

Our approach enhances investment return, empowers your workforce, and safeguards your organisation against compliance risks.

A woman with blonde hair, wearing a green cardigan over a black top, is pointing her right index finger towards a wall covered in numerous colorful sticky notes (yellow, pink, blue, green). She is looking at the notes with a focused expression. The background features a blue patterned wall with circular motifs.

“The team invest time in getting to know what’s happening around the organisation, what’s working, and where the challenges are. Then they work their magic to really bring ideas to life and communicate key messages in a really engaging and impactful way.”

HEAD OF DATA MANAGEMENT, GOVERNANCE AND SKILLS DEVELOPMENT

MINISTRY OF DEFENCE

OUR APPROACH

The Inform Team's Microsoft 365 (M365) consultancy service helps adoption and exploitation of M365. We support your compliance and implementation needs, reduce problems like shadow IT and offer people-focused change management to drive full adoption of M365 tools including SharePoint, Teams and the Power Platform to support your digital transformation.

BENEFITS



Get more return on your investment in Microsoft 365 adoption



Effective change increases likelihood of project success



Enable digital transformation and digital maturity



Supports exploitation of Microsoft 365 and unlocks its efficiencies



Identify the apps and services to empower your people



Identify the apps and services to empower your people

FEATURES

- ✓ Experienced in delivering Microsoft 365 programmes in complex organisations
- ✓ M365 adoption and behavioural change experts enable programme objectives
- ✓ Delivery and technical support throughout the project
- ✓ Design and delivery of organisational and business change initiatives
- ✓ Strategy tailored to your project objectives and use cases
- ✓ High-quality training, technical and communications support for adoption
- ✓ Proven change management methodology, aligned to Prosci's ADKAR model



WHY CHANGE MATTERS

CHANGE IS THE ONLY CONSTANT

If done right, it encourages innovation, drives efficiencies, develops new skills, and improves morale.

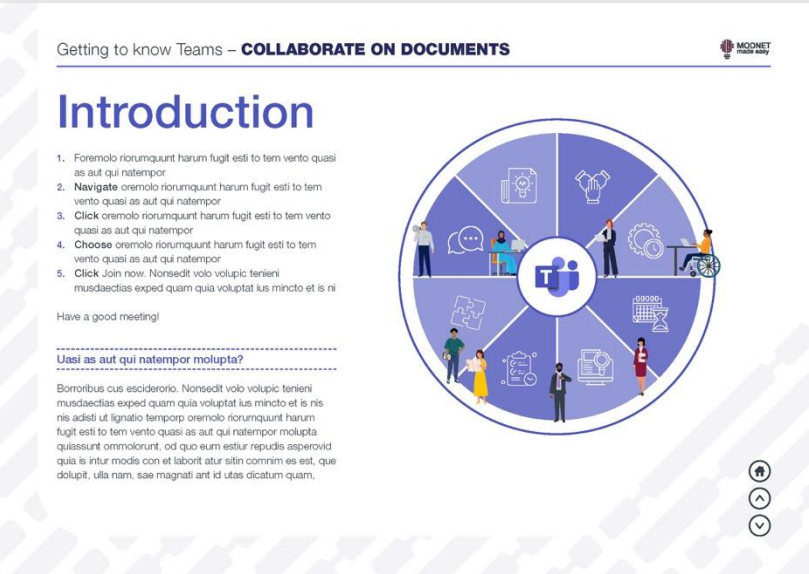
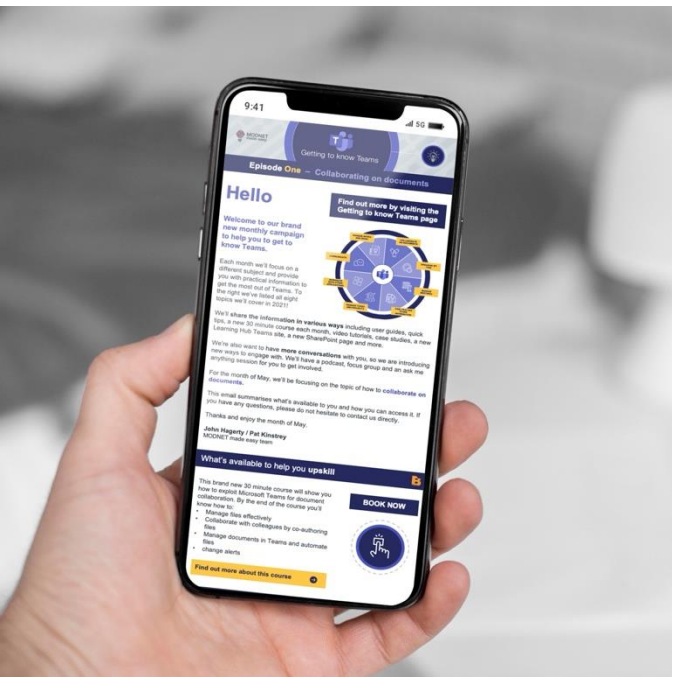
Messaging is the key to success, so we help you craft the right words to say.

OUR 4E'S METHODOLOGY

- **Establish:** build the foundations to make things happen
- **Excite:** drive awareness and enthusiasm
- **Equip:** Upskill your people
- **Embed:** Change that sticks



DRIVE ADOPTION WITH BESPOKE TRAINING & RESOURCES



SUCCESS STORIES



We're now an organisation that has got people with the level of skill to complement their passion for working in new ways. And who are supporting that change within their services.



DIRECTOR OF PEOPLE AND INCLUSION
BURY COUNCIL



[Read online: NHS Derby and Derbyshire ICB case study](#)

NHS DERBY AND DERBYSHIRE ICB

- ✓ Delivered a technology landscape report across 300+ care homes
- ✓ Completed a training needs analysis across the ICB
- ✓ Established M365 skill levels and attitudes towards training within the ICB
- ✓ Developed digital skills strategy with recommendations for priority skills and training approach
- ✓ Rolled out a digital champions programme and targeted M365 training

BURY COUNCIL

- ✓ Delivered 18 month digital champions programme
- ✓ Trained over 950 employees in Microsoft 365, soft skills and new ways of working
- ✓ Conducted digital maturity assessments to benchmark skills and measure progress
- ✓ Digital skills increased by 71%
- ✓ Training sessions rated on average 9.3 out of 10 by participants



[Read online: Bury Council case study](#)

SUCCESS STORIES



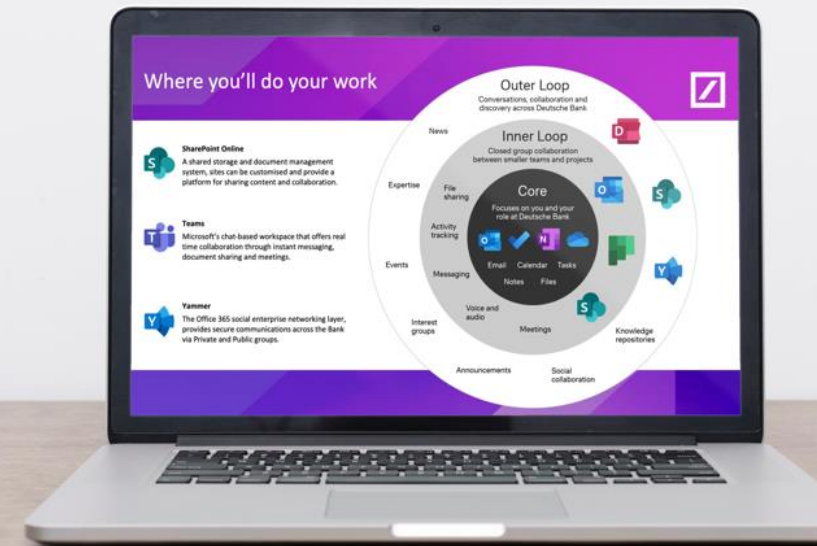
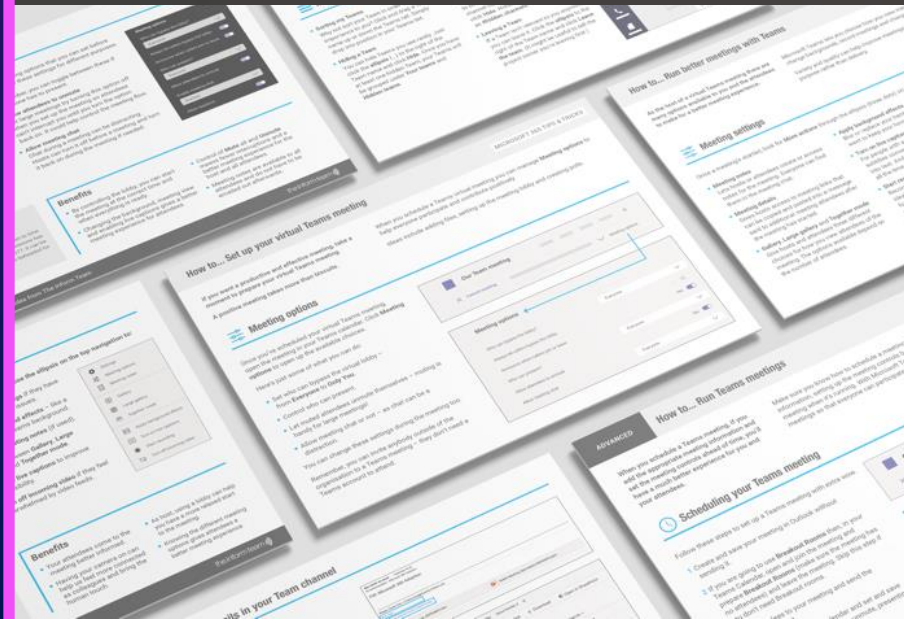
The Inform Team were pivotal in cultivating a mindset of change within ORR which was key to successfully implementing organisational transformation.

In the realm of business change when implementing Teams and SharePoint, it is prudent to remember that change is not a disruption, but an opportunity to unlock untapped potential and elevate our collective brilliance.



PROJECT LEAD

OFFICE OF RAIL AND ROAD



MIX AND MATCH OUR SERVICES TO **SUIT** **YOUR PROJECT GOALS**

- Change readiness assessment
- Discovery
- Maturity assessment
- Communication plan
- Creative communications
- Change management consultancy and services
- Culture change for business transformation
- Introducing new ways of working
- IT transformation through change management
- Leadership coaching for change
- Managing change for new technology
- Technology adoption and change management
- Communicating change for employee engagement
- Communications and engagement for digital transformation
- Event planning and support
- Graphics and design support
- Internal communications

