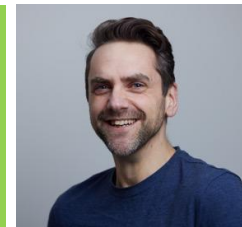
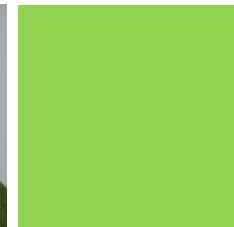
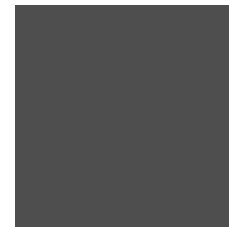
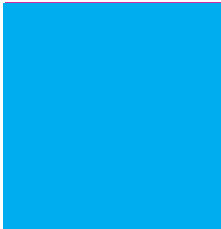
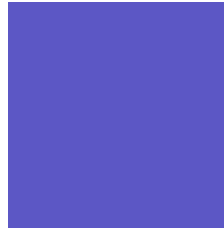


TRAINING NEEDS ANALYSIS AND DIGITAL SKILLS STRATEGY

Our training needs analysis will give you a clear understanding of your organisation's digital literacy landscape

theinform team 

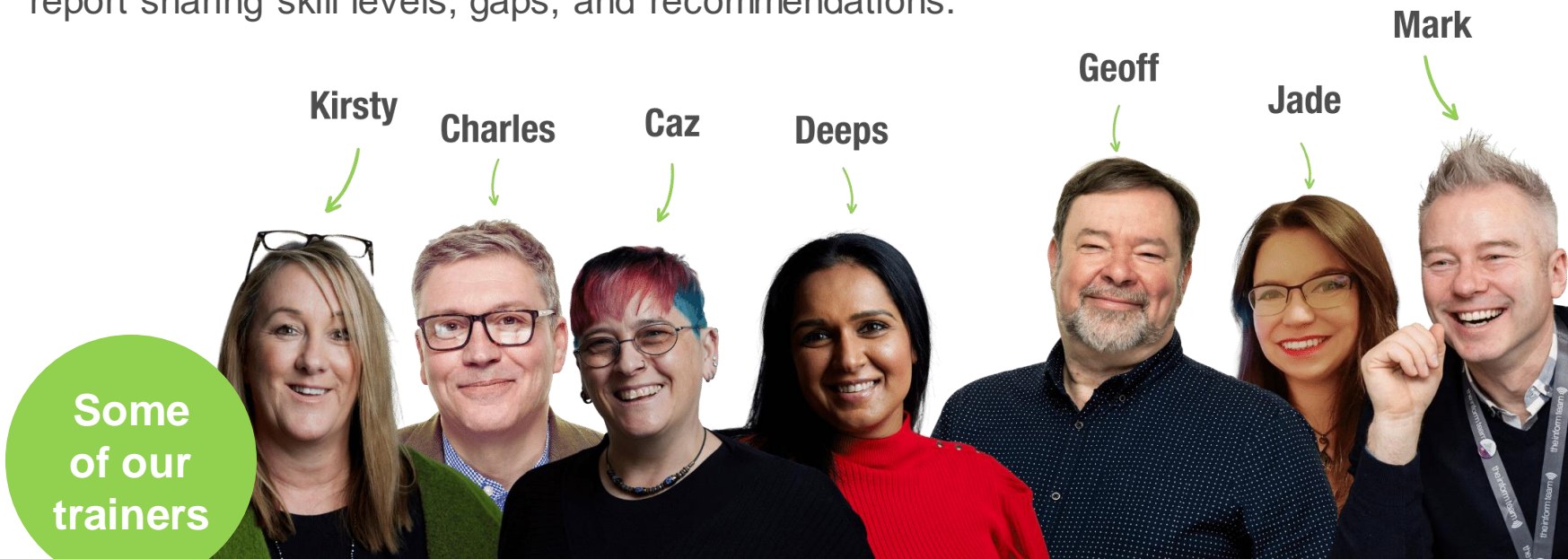


TRAINING NEEDS ANALYSIS AND DIGITAL SKILLS STRATEGY

Analyse, strategise, achieve: your digital skills blueprint for success

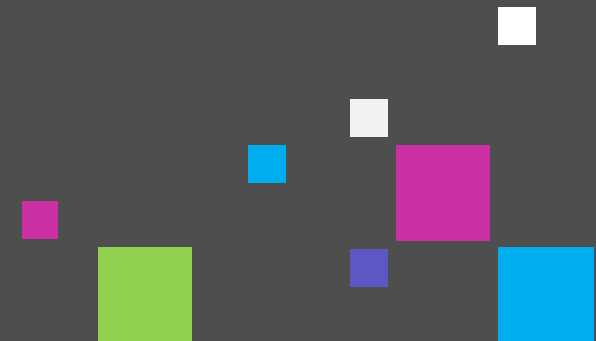
A training needs analysis from The Inform Team gives you a data-driven action plan to implement your digital skills strategy.

Our training specialists design and deliver a detailed survey aligned to your goals. Then, using insight from your people, we prepare a comprehensive report sharing skill levels, gaps, and recommendations.



“They’re friendly, approachable and exhibit the kind of behaviours we’d want in a partner by how they work and interact with us”

Head of Digital Development and
Information Governance
NHS DERBY AND DERBYSHIRE ICB





OUR APPROACH

Our training needs analysis and digital skills strategy service provides a data-driven foundation to enhance your organisation's digital literacy. We align with your goals to maximise technology adoption and digital upskilling. Through detailed surveys and comprehensive reporting, we identify skill gaps and training needs to develop an accessible, inclusive training approach for your people.

BENEFITS



Understand the current levels of digital skills across your organisation



Provides a custom training plan designed for your organisation



Identifies your quick wins and long-term skill challenges



Detailed report communicates priorities for skills development



Maximises the impact of technology adoption and digital upskilling



Engages your people in training by identifying relevant skills

FEATURES



Comprehensive report with a recommended training approach for your organisation



Consultation aligns training needs analysis with your strategy and goals



Identifies digital literacy levels and skill gaps across your organisation



Report includes skill levels, recommended courses, and preferred delivery mechanisms



Managed survey delivery to maximise engagement and data quality

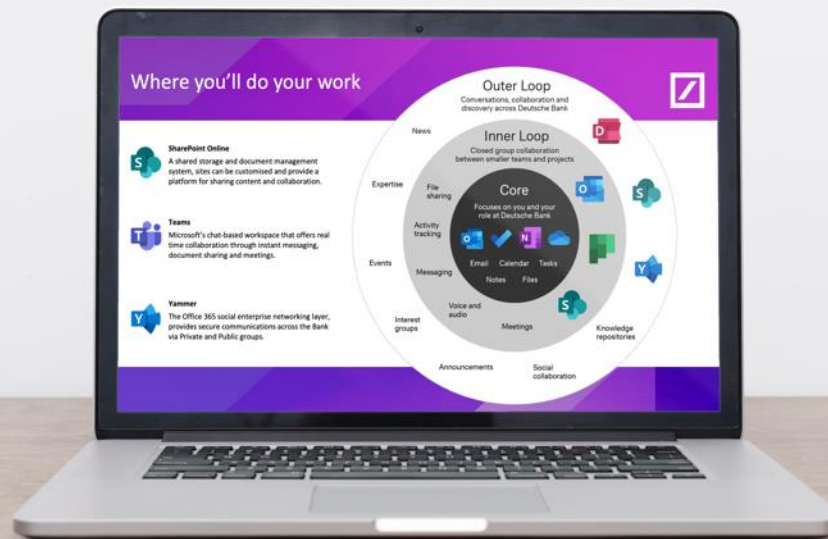
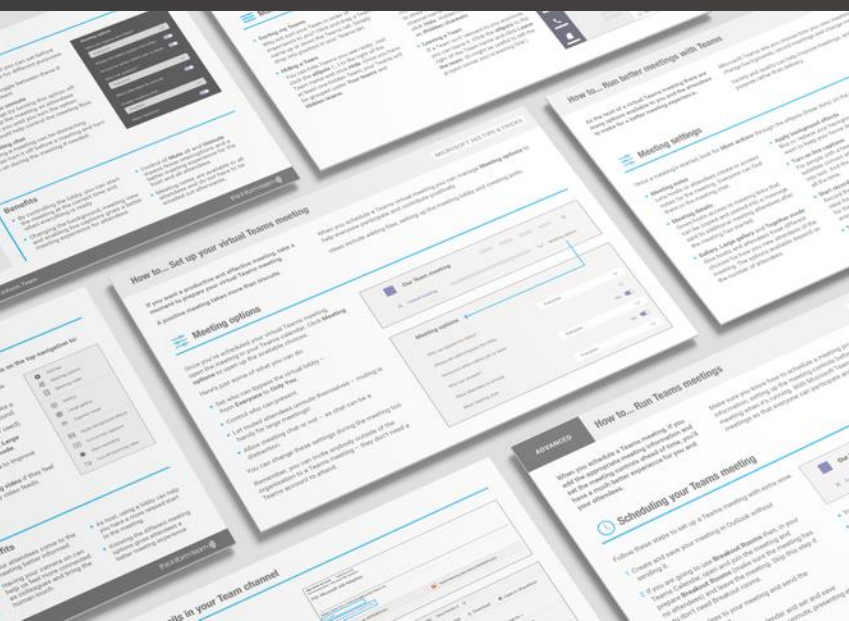
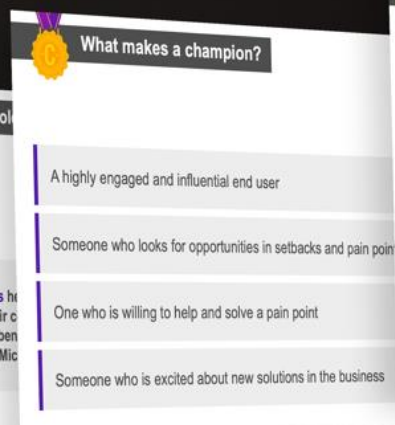
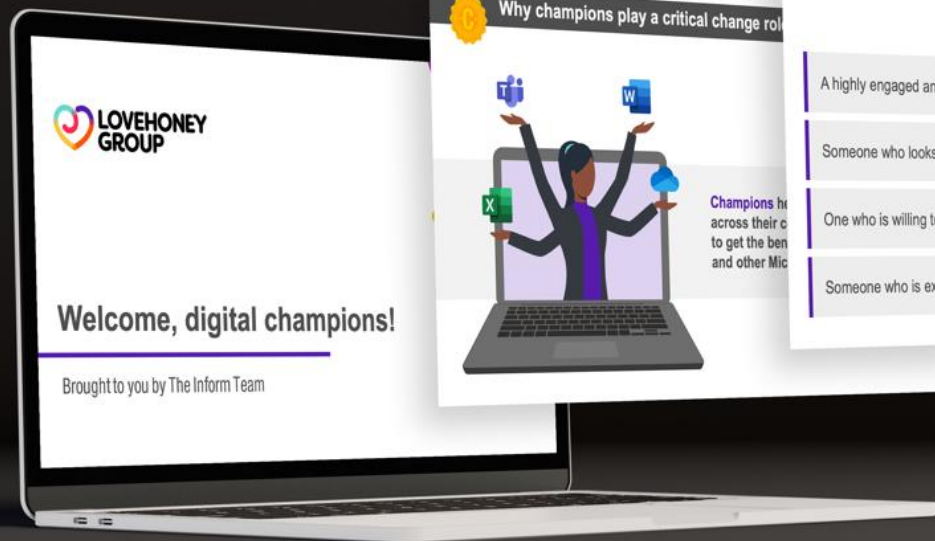


We develop survey questions with stakeholders for tailored skills analysis



Optional communications support to drive awareness and participation





“This programme of work is a really good lever to help us unlock capability.

It should be making people's jobs easier to do, quicker to do, and that helps us with value for money, patient experience, and ultimately improving the health of the population.”

CHIEF DIGITAL INFORMATION OFFICER
JOINED UP CARE DERBYSHIRE

SUCCESS STORIES

“We’re now an organisation that has got people with the level of skill to complement their passion for working in new ways. And who are supporting that change within their services.”

DIRECTOR OF PEOPLE AND INCLUSION

BURY COUNCIL



[Read online: NHS Derby and Derbyshire ICB case study](#)

NHS DERBY AND DERBYSHIRE ICB

- ✓ Delivered a technology landscape report across 300+ care homes
- ✓ Completed a training needs analysis across the ICB
- ✓ Established M365 skill levels and attitudes towards training within the ICB
- ✓ Developed digital skills strategy with recommendations for priority skills and training approach
- ✓ Rolled out a digital champions programme and targeted M365 training

BURY COUNCIL

- ✓ Delivered 18 month digital champions programme
- ✓ Trained over 950 employees in Microsoft 365, soft skills and new ways of working
- ✓ Conducted digital maturity assessments to benchmark skills and measure progress
- ✓ Digital skills increased by 71%
- ✓ Training sessions rated on average 9.3 out of 10 by participants



[Read online: Bury Council case study](#)

MIX AND MATCH OUR SERVICES TO **SUIT** YOUR PROJECT GOALS

- Digital champions programme
- Digital upskilling and digital literacy
- Microsoft 365 learning and support helpdesk
- Train the trainer: coaching and development
- Training for hybrid working and remote working
- Training needs analysis and digital skills strategy
- Windows 11 training and adoption
- Knowledge sharing and collaboration with Microsoft 365
- Microsoft Copilot training
- Microsoft 365 for task and project management
- Microsoft Power Platform training and development
- Microsoft Teams training and digital upskilling
- Online meetings, collaboration and web conferencing
- Cloud productivity consultancy, training and support services
- Rosa training
- Microsoft 365 NHS shared tenant services

