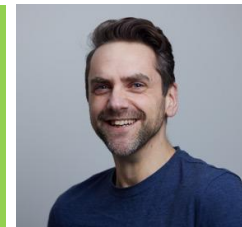
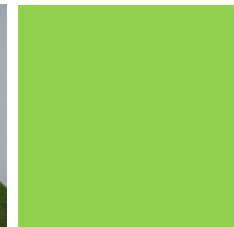
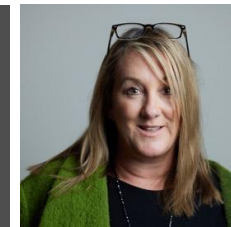
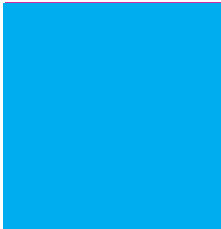
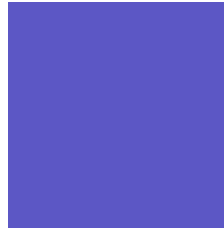


TRAIN THE TRAINER: COACHING AND DEVELOPMENT

Empower trainers: in-house
development for digital
mastery and sustainable
digital upskilling

theinform team 

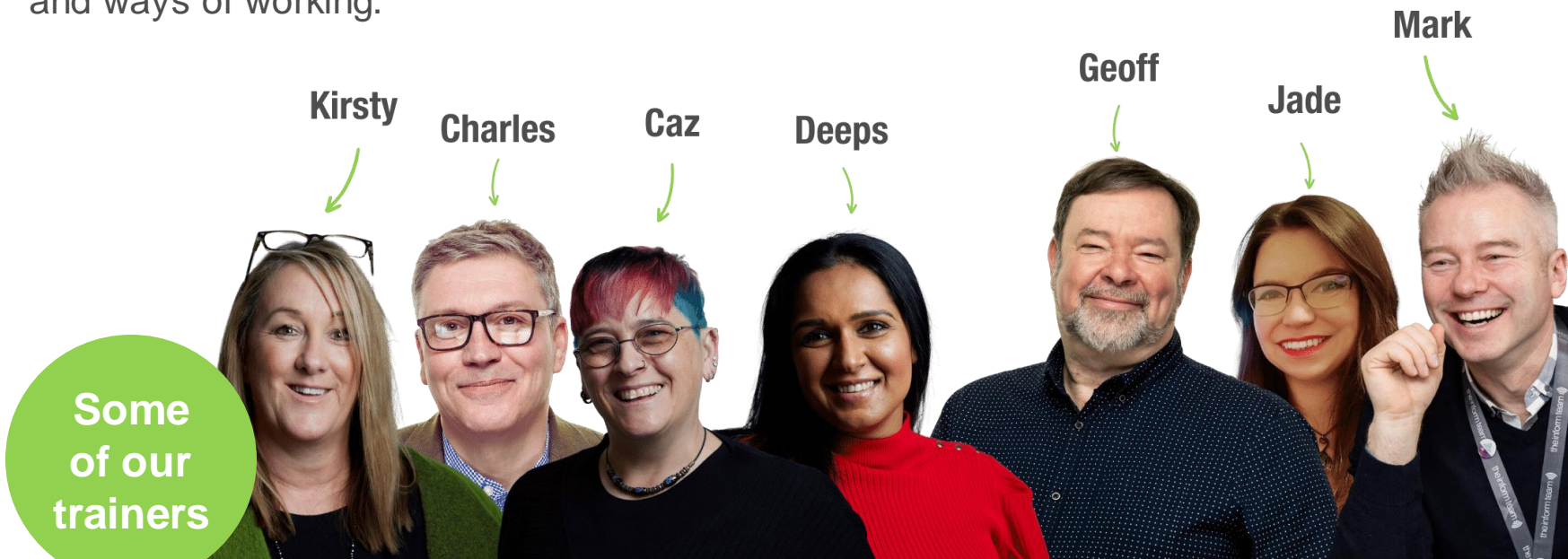


TRAIN THE TRAINER: COACHING AND DEVELOPMENT

Transforming trainers into catalysts for digital innovation and empowerment.

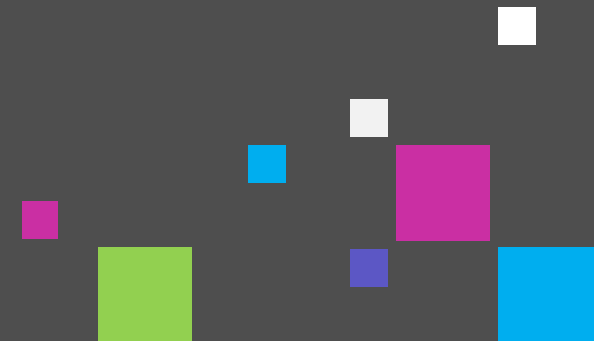
The Inform Team's trainer coaching and development service is a cost-effective way to build training capacity and support your digital upskilling.

Our expert trainers will support your in-house learning and development team, equipping them with the knowledge and skills to train others in new digital tools and ways of working.



“They’re friendly, approachable and exhibit the kind of behaviours we'd want in a partner by how they work and interact with us”

Head of Digital Development and
Information Governance
NHS DERBY AND DERBYSHIRE ICB





OUR APPROACH

Elevate your training capabilities with our train the trainer service, designed to enhance in-house expertise in digital tools and technologies. Our seasoned experts provide personalised coaching and development, enabling your trainers to effectively disseminate knowledge and drive technology adoption. Optimise learning with our flexible, impactful and inclusive training solutions.

BENEFITS



Develop skills in-house through train-the-trainer capacity building



Effective ongoing learning prevents and reduces skill gaps



Empower your people to support peers and champion new technology



Remote and face-to-face training options to suit your needs



Develop confidence in new technologies across your training team



Blended programmes use time and budget with most impact

FEATURES



Enhanced training for trainers, champions, change agents and super users



Coaching for different training delivery styles



Bespoke content to match your training needs and desktop environment



Train the trainer in persona-based sessions with use cases



Experienced training team, specialising in technology adoption and Microsoft 365



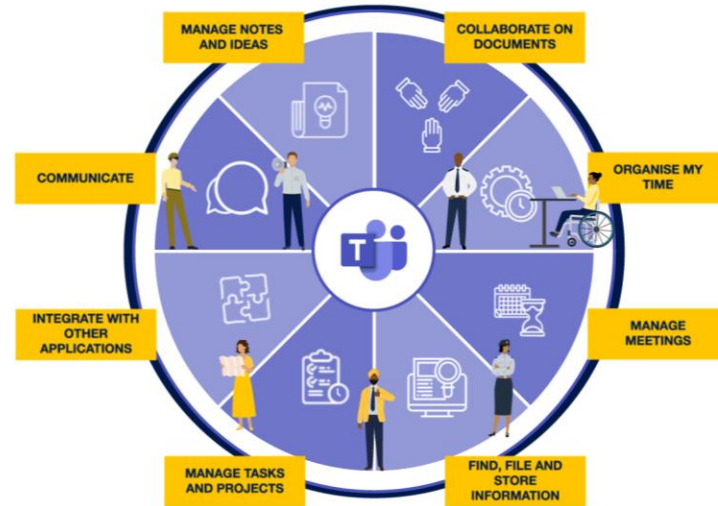
Instructor-led virtual and classroom-based training delivery available



Detailed design, content creation and curation of learning modules



TRAIN THE TRAINER TO ENSURE EFFICIENT TECHNOLOGY ADOPTION



Getting to know Teams – COLLABORATE ON DOCUMENTS

Introduction

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2. **Navigate** oremolo riorumquunt harum fugit est to tem vento quasi as aut qui natempor
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4. **Choose** oremolo riorumquunt harum fugit est to tem vento quasi as aut qui natempor
5. **Click** Join now. Nonsedit volo volupic tenieni musdaectas exped quam quia voluptat ius mincto et is ni

Have a good meeting!

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Getting to know Teams – COLLABORATE ON DOCUMENTS

Accessing your files

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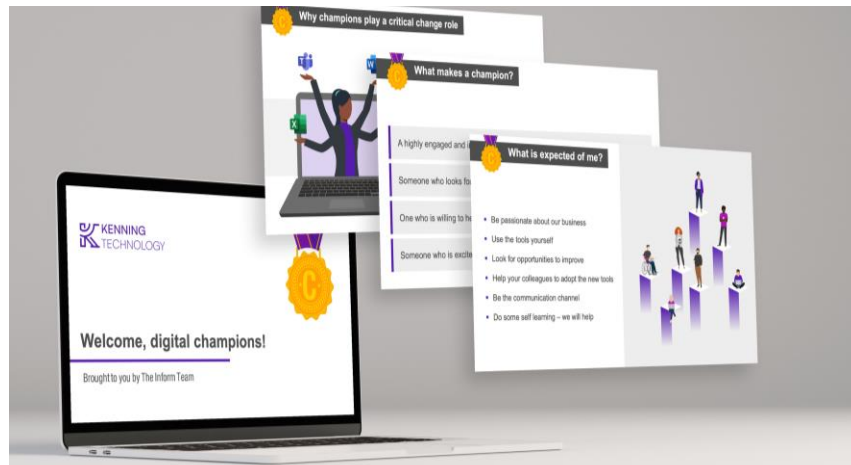
- Use OneNote in Teams to create and collaborate on ideas...notes are automatically shared with your team and are easy to find
- Click 'Save message' to bookmark and



FLEXIBLE DELIVERY: TRAINING STYLES TO SUIT YOUR PEOPLE



REMOTE TRAINING



DIGITAL CHAMPIONS NETWORK



CLASSROOM LEARNING

“This programme of work is a really good lever to help us unlock capability.”

CHIEF DIGITAL INFORMATION OFFICER
JOINED UP CARE DERBYSHIRE



SUCCESS STORIES

“We’re now an organisation that has got people with the level of skill to complement their passion for working in new ways. And who are supporting that change within their services.”

DIRECTOR OF PEOPLE AND INCLUSION
BURY COUNCIL



[Read online: NHS Derby and Derbyshire ICB case study](#)

NHS DERBY AND DERBYSHIRE ICB

- ✓ Delivered a technology landscape report across 300+ care homes
- ✓ Completed a training needs analysis across the ICB
- ✓ Established M365 skill levels and attitudes towards training within the ICB
- ✓ Developed digital skills strategy with recommendations for priority skills and training approach
- ✓ Rolled out a digital champions programme and targeted M365 training

BURY COUNCIL

- ✓ Delivered 18 month digital champions programme
- ✓ Trained over 950 employees in Microsoft 365, soft skills and new ways of working
- ✓ Conducted digital maturity assessments to benchmark skills and measure progress
- ✓ Digital skills increased by 71%
- ✓ Training sessions rated on average 9.3 out of 10 by participants



[Read online: Bury Council case study](#)

MIX AND MATCH OUR SERVICES TO **SUIT** YOUR PROJECT GOALS

- Digital champions programme
- Digital upskilling and digital literacy
- Microsoft 365 learning and support helpdesk
- Train the trainer: coaching and development
- Training for hybrid working and remote working
- Training needs analysis and digital skills strategy
- Windows 11 training and adoption
- Knowledge sharing and collaboration with Microsoft 365
- Microsoft Copilot training
- Microsoft 365 for task and project management
- Microsoft Power Platform training and development
- Microsoft Teams training and digital upskilling
- Online meetings, collaboration and web conferencing
- Cloud productivity consultancy, training and support services
- Rosa training
- Microsoft 365 NHS shared tenant services

