

# **Summary**

Ultimedia provide a discovery service which identifies the client's needs of the cloud service and seeks to put that into a business context. User research, formal analysis of the requirements and technology considerations are presented jointly in a statement of needs for the cloud service.

Ultimedia also help establish a set of metrics which will be used as success criteria for the project and which the client can take ownership of early in the project lifecycle.

Ultimedia's approach to re-platforming services closely follows the GDS Service Manual standards.

# **Description**

### **Understanding User Needs**

Understanding the user needs and the context of their needs is a prime objective with Ultimedia and this is performed in conjunction with client staff ensuring transfer of knowledge at all stages.

#### Research

Feedback from users of the service is of prime importance and Ultimedia seek to put a plan in place with the client to service this need on an on-going basis.

### **Multidisciplinary Team**

Ultimedia have very experienced staff at all levels and so seek to utilise a multidisciplinary team in a collaborative manner with the client to ensure the success of the project.

### **Agile Methodology**

Ultimedia adopt an agile approach to service discovery, together with the collaborative approach to engagement with the client. Frequent iterations in this context ensure that requirements are thoroughly thought out and do sit well alongside established business objectives for the client.

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#### **Evaluation of Alternatives**

Alternatives are sought and tested against the requirements established.

There will be alternatives proposed in the areas of build, host, operations and measurement of the solution.

## **Understanding Security and Privacy**

Understanding the data to be held will form a major part of both security and privacy requirements.

# **Open standards and Common Platforms**

As the government has adopted open standards, Ultimedia seek to align their standards and platform usage along the same lines

## **Performance Standards**

Ultimedia establish, together with the client staff, a set of metrics which will be used as success criteria for the project. These are agree with the client up front and serve to sharpen our efforts in providing the correct cloud solution.