

In this brochure:

Contents and welcome

Service Line

Other services on G-Cloud

SFIA rate card

Service information/terms and conditions

i3
WORKS



innovative individuals

inspirational ideas

immediate impact

Thank you for considering i3Works

As an established, dynamic and growing SME management consultancy, i3Works has extensive experience of working across all tiers of government and within highly regulated industries to deliver successful outcomes across our P3M, Project Controls, Digital, Business Change and Service Management engagements.

Our service catalogue continues to evolve and map to the Digital, Data and Technology (DDaT) Capability Framework as well as complying to the GDS functional standard for the creation of digital services. This enables us to bring the more traditional skills of planning, controls, project and programme management in an Agile manner to support our customers in achieving successful outcomes from their cloud and wider digital transformation initiatives.

Our capability for delivering high-profile digital, comms and technology-centric management and support solutions across the government spectrum is how we are best known, but that isn't our sole focus. Our record speaks for itself: we successfully deliver commissions requiring P3M, planning, strategy and delivery along with related functions.

When we work with you, you get far more than a consultancy. Our values of innovation, inspiration and integrity are underpinned by exceptional levels of industry knowledge, management and leadership experience, and a flexibility that allows us to hit the ground running and embed change within the digital projects, programmes, and portfolios to which we are assigned. Our people work alongside yours, developing strategy, providing challenge and advice, and putting in the hard graft on the frontline where needed.

Our teams consist of a diverse range of talented, highly qualified, and driven colleagues trained in a multitude of recognised management techniques. Our understanding of the theory is evidenced by a range of qualifications, from MBAs through to Registered Project Professionals (APM), Chartered Professionals (ChPP) and Chartered Engineers (CEng). Most importantly, we have a proven track record showing how capable we are at putting the theory into practice. We understand how to implement the right processes, when to adapt them, and when to try something new, so that we can deliver effective and efficient solutions tailored to the specific demands of our clients.

As an SME we pride ourselves on our ability to be agile and flexible – our 'can do' attitude is ingrained in our people. We provide the high-level strategy and leadership, but we also embed ourselves as part of your team or service, working both for you and alongside you. Our ability to integrate and adapt has been the cornerstone of our success so far, and it's why we retain so many clients. In essence, they trust us to deliver, regardless of size, complexity, or duration.

If you need P3M, digital strategy, leadership, advice, or support, get in touch. No matter your requirements, you can be sure of one thing: **i3Works...works.**

P3M

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About our Portfolio, Programme and Project (P3M) team

Our P3M consultants are qualified in a broad range of disciplines, including but not limited to PRINCE2®, MSP®, Agile®, ITIL® and APMP®. They combine their years of experience working within major projects, programmes and portfolios across several different sectors using proven methods and tools, meaning we can adapt, understand and succeed in any environment. We are committed to incentivised continual professional development, at no cost to our clients, ensuring our consultants are always operating at peak performance, offering best in class capabilities and advice.



P3M Service Groups

| | |
|--------------------------------|---|
| Project Management | Project Management Office (PMO) |
| Programme Management | Programme Management Office (PMO, PgMO) |
| Portfolio Management | Portfolio Management Office (PMO, PfMO) |
| Agile Project Management | Agile PMO |
| Scaled Agile (SAFe) | P3M Maturity Assessment (P3M3) |
| Project Management Consultancy | P3M Consultancy |
| Business Case Management | Benefits Management |



What are the benefits of working with i3Works?

- Approach adaptable to any organisation delivering objective efficiently
- Experience of delivering projects and programme using various methodologies
- Using Best Practices throughout delivery i.e. MSP, APM and PRINCE
- Fast stand up and stand down of teams
- Trustworthy company that has delivered expectational projects and programmes
- Support from Concept to Implementation
- Enabling the right information at the right time to make the right decision
- Experience and knowledge to support and grow your team
- Support with or production of artefacts and governance structures

We can partner with you to deliver P3M objectives through a 'hands-on' approach. Deploying throughout your organisation to understand and work alongside your key stakeholders and staff, at all levels. We are skilled at aligning with delivery teams already in place to boost P3M performance. ensuring that all knowledge and experience is passed on to the key individuals within the delivery team. This is to ensure and support; ensuring strategic objectives are translated throughout the business whilst upholding effective governance.

What we can do for you

- We tailor our services to meet individual needs by drawing on our wealth of experience to adapt industry best practice, and by working closely with you to understand your objectives, in-house processes and standards.
- Our project, programme and portfolio managers are experienced across a broad range of services, from stakeholder management to project controls, meaning our professionals will provide knowledge led, informed leadership.
- We will work with delivery teams to drive your project forward through understanding your organisation, tailoring methodologies (such as Agile SAFe and SCRUM) and demonstrating best practice in everything we do.
- Through this approach you can be sure that deliverables are achieved on time, on budget and to the desired quality; all while upskilling delivery teams for measurable and lasting benefits.

Experience Examples

Defence Digital Transformation Portfolio



Defence Project Type

Transformation and PMO Implementation at Ministry of Defence (Defence Digital)



£7m Overview

Working with senior leaders across Defence to deliver processes, skills & structures to enable this complex and fast-moving portfolio of work to progress at pace.



2020 - 2022 Scope

Providing the majority of roles working on delivery, our team peaked at 50 project support staff in one team alone.

Cabinet Office (CDIO)



Government Project Type

Transformation of the Chief Digital and Information Office (CDIO).



£140k Overview

i3Works supported the delivery of a new business unit for the Cabinet Office combining existing operations of six functions across government.



2018 - 2020 Scope

Design, implement and transition a new way of working covering the entire digital estate of the central government

Network Rail Telecoms



Telecoms Project Type

i3Works instituted new assurance and oversight approaches that deliver real improvements to the way programmes and projects are designed, delivered, and assured at Network Rail Telecoms



£400k Overview

Driving improvements in outcomes for customers and ensuring better returns on investment through a P3M maturity improvement programme, which delivers significant improvements in the governance, assurance, and delivery across all the UK rail network



2021 – Ongoing Scope

Providing P3M maturity assessments, specialist advice, upskilling the existing PMO, improving the use of data analytics and performance metrics and delivering real-time reporting to senior leaders.

Our Experience

Defence Digital

This is an ongoing contract, in which i3Works was commissioned to deploy assurance across each portfolio integration office through a P3M (project, program and portfolio management) lens, focusing on planning and scheduling; risk, assumptions and dependencies; and business change and benefits management. We are continuing to deliver value in line with approved assurance recommendations.

Baker Hughes

One of the world's largest energy technology companies engaged our team's support for their detailed planning and baselining activities, resource management, change management, and document controls. We also provided training that covered project plans, the schedule narrative and quality checklists to the internal project team.

Network Rail Telecoms

We were tasked with creating a portfolio of documents for the planning function within Network Rail Telecoms. In the first stage of the project, we created guidance notes and templates to guide the NRT team to use industry best practices within their project, programme and portfolio environments. Within the second stage of deployment, we created further work instructions, processes, and roadmaps to support the team in the use of these, to provide the best outputs to their future projects.





His collaborative approach and attention to detail has improved confidence in the plan and relationship with the wider team. He is very supportive to interface disciplines and works to resolve issues with very limited guidance required. His willingness to learn from other team members and ask insightful questions has resulted in quickly becoming integrated in the project and a valuable member of the team.

PCS Planning Lead, Baker Hughes



For more information about us, contact

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Or

Business Development: bd@i3Works.co.uk

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www.i3Works.co.uk

Other Services on G-Cloud

i3Works offers a range of digital and cloud services to your organisation, with skills to lead, support, and advise your team - no matter how large or small, complex or simple.

Everything we do is delivered by highly experienced practitioners who can offer either stand-alone advice or manage a fully integrated service. As well as the service offered within this brochure, we provide arrange of other aligned services within the broad categories shown below, these can be found easily with an appropriate G-Cloud search or by contacting us directly at **bd@i3Works.co.uk**

The quantity of our satisfied customers speaks volumes for us, and our track record of success is unrivalled. If you need a range of cloud specialists, a cloud delivery team or digital consultancy support, you need i3Works.

To find out more about our industry leading services, visit: www.i3Works.co.uk

Among our Other Services are:



P3M



IT Transformation



Strategic Analysis



Service Management



Business Analysis



Knowledge Management



Agile



Lessons Learned



Planning



Risk Management



Project Controls



Digital and Design Consultancy



Project Assurance



Turnaround



Sustainability & Decarbonisation

SFIA Price Matrix

| | SFIA Level | Equivalent consultancy level | Rate (excluding VAT) |
|---|----------------------|---------------------------------|----------------------|
| 1 | Follow | Graduate/ Fast Track Consultant | £385 |
| 2 | Assist | Junior Consultant | £525 |
| 3 | Apply | Consultant | £660 |
| 4 | Enable | Senior Consultant | £770 |
| 5 | Ensure/Advise | Principal Consultant/SME | £910 |
| 6 | Initiate/Influence | Managing Consultant | £1075 |
| 7 | Set strategy/inspire | Associate Director | £1210 |

Standards for consultancy day rate cards

To find out more about our industry leading services, call us on 01172 338903 or visit www.i3Works.co.uk

- **Consultant's Working Day** 8 hours exclusive of travel and lunch.
- **Working Week** Monday to Friday excluding national holidays.
- **Office Hours** Assumed 9am to 5pm, but flexible to client requirements.
- **Travel and Subsistence** Included in day rate within 30 miles of i3Works office locations (Bristol and London), payable at client's T&S rates outside of this.
- **Professional Indemnity Insurance** Included in day rate.

Note: Rates are exclusive of VAT, which will be charged at the prevailing rate

Service Levels



- Our consultants are qualified in: PRINCE2®, APMG® Change Management, IAM® Accelerated Implementation Methodology, AgilePM®, APMP®, PPC®, MoR®, RPP®, Better Business Cases™, MBAs, Agile SAFe®, Lean®, Primavera P6, MoP®, MSP®, MoV® and various other professional qualifications
- Our team includes Fellows and Members of the Association of Project Management
- We provide permanent staff as standard, but these can be supplemented by our world-class associate pool for specific sector expertise and practical domain knowledge
- We also work closely with an extensive range of renowned partners – including BOXARR and Hyde Park Solutions – who add their expertise and capacity to our own to provide the best service possible for our clients

Quality in our Service



- We are accredited to ISO9001, ISO27001 and ISO44001 & ISO14001
- Our embedded contract performance monitoring and client satisfaction processes minimise issues and maintains our reputation for delivery
- We can work within client's systems and are highly experienced in data management software such as SharePoint, Jira, Trello, MS Project, Primavera P6, etc
- i3Works staff hold appropriate security clearance (generally SC and above), and the company itself holds Cyber Essentials+ and ISO27001. All staff are trained in cyber and data security

Services Implementation: On-boarding and off-boarding support



- We follow a non-intrusive process for project implementation (on-boarding), transition and handover effectively and smoothly transitioning to business as usual (off-boarding). This is customised to each of our clients and projects
- We apply the i3Works 'Engagement Model' which includes assigning a senior account director to each contract. The model ensures engagement is formally controlled and enables effective client outcomes

Contract Termination Terms



- Negotiable depending on the requirement and length of engagement
- For further information see our Terms and Conditions included within the service description

Additional Information



- Support hours are standard working hours Monday to Friday

i3Works is a Bristol-based consultancy with nationwide coverage. We have extensive experience of working with high-profile clients across a number of sectors, including:

- Defence
- National Security
- IT/Comms
- Public Sector
- Private Sector (Energy, Utilities, Rail, Infrastructure, Health, Technology)
- Nuclear

Our people are experienced, highly qualified and trained in the relevant techniques for their skillsets. Our understanding of the theory is evidenced by a range of qualifications, from MBAs through to (APM) Registered Project Professionals.

More importantly, we know how to put the theory into practice, when to adapt it and when to try something new, so that we can deliver effective and efficient solutions tailored to the specific demands of our clients.

For more information about us, contact

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Or

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