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i3
WORKS



innovative individuals
inspirational ideas
immediate impact

Thank you for considering i3Works

As an established, dynamic and growing SME management consultancy, i3Works has extensive experience of working across all tiers of government and within highly regulated industries to deliver successful outcomes across our P3M, Project Controls, Digital, Business Change and Service Management engagements.

Our service catalogue continues to evolve and map to the Digital, Data and Technology (DDaT) Capability Framework as well as complying to the GDS functional standard for the creation of digital services. This enables us to bring the more traditional skills of planning, controls, project and programme management in an Agile manner to support our customers in achieving successful outcomes from their cloud and wider digital transformation initiatives.

Our capability for delivering high-profile digital, comms and technology-centric management and support solutions across the government spectrum is how we are best known, but that isn't our sole focus. Our record speaks for itself: we successfully deliver commissions requiring P3M, planning, strategy and delivery along with related functions.

When we work with you, you get far more than a consultancy. Our values of innovation, inspiration and integrity are underpinned by exceptional levels of industry knowledge, management and leadership experience, and a flexibility that allows us to hit the ground running and embed change within the digital projects, programmes, and portfolios to which we are assigned. Our people work alongside yours, developing strategy, providing challenge and advice, and putting in the hard graft on the frontline where needed.

Our teams consist of a diverse range of talented, highly qualified, and driven colleagues trained in a multitude of recognised management techniques. Our understanding of the theory is evidenced by a range of qualifications, from MBAs through to Registered Project Professionals (APM), Chartered Professionals (ChPP) and Chartered Engineers (CEng). Most importantly, we have a proven track record showing how capable we are at putting the theory into practice. We understand how to implement the right processes, when to adapt them, and when to try something new, so that we can deliver effective and efficient solutions tailored to the specific demands of our clients.

As an SME we pride ourselves on our ability to be agile and flexible – our 'can do' attitude is ingrained in our people. We provide the high-level strategy and leadership, but we also embed ourselves as part of your team or service, working both for you and alongside you. Our ability to integrate and adapt has been the cornerstone of our success so far, and it's why we retain so many clients. In essence, they trust us to deliver, regardless of size, complexity, or duration.

If you need P3M, digital strategy, leadership, advice, or support, get in touch. No matter your requirements, you can be sure of one thing: **i3Works...works.**

Assurance

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About our assurance team

Our assurance team

Our deep understanding of project and service delivery allows us to deliver value through adding insight to your organisation and decision-makers, above and beyond by-the-book assurance.

Our assurance team is highly qualified with experience across a wide variety of industry sectors and subject domains.

Our specialist knowledge, combined with expertise in industry-recognised assurance and delivery frameworks and techniques, equips us with the necessary knowledge and experience to rapidly add value and apply best practice.

Our team has industry recognised accreditation in:

- APM Assurance Practitioner
- Management of Risk (MOR)
- Agile PM and Agile DS
- PRINCE2
- Project Planning & Control (PP&C)
- ITIL4
- AIM Change Management and Agile Change Agent

We are experts in the use of:

- Integrated assurance frameworks
- "3 lines of defence" model and governance
- IPA High-Risk Reviews
- Gate reviews
- Health checks
- In-flight reviews
- Deep dives
- Quality and benefits realisation reviews
- ...and more



What we can do for you

Stakeholder confidence

Our clients trust i3Works to provide confidence in the quality and robustness of their operations and identify opportunities for continuous improvement.

i3Works' assurance service provides specialist advice and honest feedback to ensure that our clients' initiatives succeed. We tailor a range of assurance techniques to provide stakeholder confidence that processes are effective. Rather than an auditing or transactional approach, i3Works offers a collaborative and empathetic assurance experience.

Supporting success

Our approach is always objective, independent, proportionate, and risk-based, providing our client with a shared sense of ownership and open dialogue.

i3Works use recognised industry principles, including the three lines of defence model for assurance, to assure that our clients' processes meet the required standards and are compliant with the relevant regulations or contractual obligations the organisation needs to meet. We don't merely offer a list of areas for improvement and leave our clients to handle the rest. Instead, our team of experts provides practical, attainable recommendations and can actively support their implementation as needed.

Best practice

i3Works' APM accredited Assurance Practitioners were contributing authors to APM's most recent edition of Measures for Assuring Projects, as part of our membership of the APM's Assurance Specific Interest Group committee.

Three of our assurance consultants are also accredited High-Risk Reviewers for the Infrastructure and Projects Authority (IPA), covering a range of domain expertise for the Government Major Projects Portfolio.

Integrated assurance

Our consultants at i3Works design customised, adaptable solutions tailored to each client's specific needs. Our services span from assurance coaching and stage reviews to managing assurance processes, integrated assurance strategy, and the establishment of an assurance function to optimise existing assurance processes and competencies.

i3Works also offer specialist assurance for more challenging or risk-inherent activities, such as Agile projects and programmes and business change and transformation progress and outcomes. Our extensive experience in delivering these activities position us perfectly to provide assurance against both common and often overlooked risks

Our Experience

Our assurance expertise and experience cover a diverse range of sectors, including infrastructure, construction, public service operating models, Defence equipment, and digital, data, and technology (DDaT).

Our profound understanding of your industry, and the subject matters we assure, instils confidence in our clients regarding the quality and robustness of their operations, while also enabling us to identify opportunities for continuous improvement.

Innovate UK

i3Works were employed by Innovate UK to assure projects ranging from £100-400k in value. Our role was to assess 6 project success indicators, including a benefits exploitation plan (the ability to enhance commercial value and grow the solution at the end of the investment phase) P3M and project controls, and culture. i3Works also developed techniques to identify high performing teams and provided targeted recommendations centred around team building, stakeholder communications, and people-centred transformational change.

Transport for London

Transport for London's internal assurance team selected i3Works as one of its external assurance framework partners. i3Works uses their vast expertise in assurance, technology, and infrastructure to provide second-line assurance on high-budget, high-profile transport projects. i3Works develops targeted recommendations to provide the programme SROs, assurance team, and wider organisation with confidence in future programme success and provides trusted, independent judgement.

Defence Digital

Defence Digital recently introduced a new function within their delivery portfolios: the Portfolio Integration Office (PIO). The PIO's responsibility is to ensure programmatic coherence across portfolios and foster alignment between them. However, due to inconsistent implementation, Defence Digital recognised the need for assurance to assess the gap between the actual and intended maturity of this new function. Leveraging our extensive experience in P3M delivery, organisational change, and specialised assurance expertise, i3Works developed and implemented an integrated assurance framework





i3Works have completed a number of second line project assurance reviews for TfL. Deliverables have always been of a high standard, demonstrating a thorough understanding of key issues. The team has always been keen to work with us to understand exactly what we want and has actively sought, and taken on board, feedback after each review. Reports have always been delivered on time and the team has been flexible when review dates have changed.



**Karen Bain, Assurance Review Manager,
Transport for London**



For more information about us, contact

Gregor Cameron, Head of Assurance: Gregor.Cameron@i3Works.co.uk

Or

Business Development: BD@i3Works.co.uk

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www.i3Works.co.uk

Other Services on G-Cloud

i3Works offers a range of digital and cloud services to your organisation, with skills to lead, support, and advise your team - no matter how large or small, complex or simple.

Everything we do is delivered by highly experienced practitioners who can offer either stand-alone advice or manage a fully integrated service. As well as the service offered within this brochure, we provide a range of other aligned services within the broad categories shown below, these can be found easily with an appropriate G-Cloud search or by contacting us directly at **bd@i3Works.co.uk**

The quantity of our satisfied customers speaks volumes for us, and our track record of success is unrivalled. If you need a range of cloud specialists, a cloud delivery team or digital consultancy support, you need i3Works.

To find out more about our industry leading services, visit: www.i3Works.co.uk

Among our Other Services are:



P3M



IT Transformation



Strategic Analysis



Service Management



Business Analysis



Knowledge Management



Agile



Lessons Learned



Planning



Risk Management



Project Controls



Digital and Design Consultancy



Project Assurance



Turnaround



Sustainability & Decarbonisation

SFIA Price Matrix

	SFIA Level	Equivalent consultancy level	Rate (excluding VAT)
1	Follow	Graduate/ Fast Track Consultant	£385
2	Assist	Junior Consultant	£525
3	Apply	Consultant	£660
4	Enable	Senior Consultant	£770
5	Ensure/Advise	Principal Consultant/SME	£910
6	Initiate/Influence	Managing Consultant	£1075
7	Set strategy/inspire	Associate Director	£1210

Standards for consultancy day rate cards

- **Consultant's Working Day** 8 hours exclusive of travel and lunch.
- **Working Week** Monday to Friday excluding national holidays.
- **Office Hours** Assumed 9am to 5pm, but flexible to client requirements.
- **Travel and Subsistence** Included in day rate within 30 miles of i3Works office locations (Bristol and London), payable at client's T&S rates outside of this.
- **Professional Indemnity Insurance** Included in day rate.

Note: Rates are exclusive of VAT, which will be charged at the prevailing rate

Service Levels



- Our consultants are qualified in: PRINCE2®, APMG® Change Management, IAM® Accelerated Implementation Methodology, AgilePM®, APMP®, PPC®, MoR®, RPP®, Better Business Cases™, MBAs, Agile SAFe®, Lean®, Primavera P6, MoP®, MSP®, MoV® and various other professional qualifications
- Our team includes Fellows and Members of the Association of Project Management
- We provide permanent staff as standard, but these can be supplemented by our world-class associate pool for specific sector expertise and practical domain knowledge
- We also work closely with an extensive range of renowned partners – including BOXARR and Hyde Park Solutions – who add their expertise and capacity to our own to provide the best service possible for our clients

Quality in our Service



- We are accredited to ISO9001, ISO27001 and ISO44001 & ISO14001
- Our embedded contract performance monitoring and client satisfaction processes minimise issues and maintains our reputation for delivery
- We can work within client's systems and are highly experienced in data management software such as SharePoint, Jira, Trello, MS Project, Primavera P6, etc
- i3Works staff hold appropriate security clearance (generally SC and above), and the company itself holds Cyber Essentials+ and ISO27001. All staff are trained in cyber and data security

Services Implementation: On-boarding and off-boarding support



- We follow a non-intrusive process for project implementation (on-boarding), transition and handover effectively and smoothly transitioning to business as usual (off-boarding). This is customised to each of our clients and projects
- We apply the i3Works 'Engagement Model' which includes assigning a senior account director to each contract. The model ensures engagement is formally controlled and enables effective client outcomes

Contract Termination Terms



- Negotiable depending on the requirement and length of engagement
- For further information see our Terms and Conditions included within the service description

Additional Information



- Support hours are standard working hours Monday to Friday

i3Works is a Bristol-based consultancy with nationwide coverage. We have extensive experience of working with high-profile clients across a number of sectors, including:

- Defence
- National Security
- IT/Comms
- Public Sector
- Private Sector (Energy, Utilities, Rail, Infrastructure, Health, Technology)
- Nuclear

Our people are experienced, highly qualified and trained in the relevant techniques for their skillsets. Our understanding of the theory is evidenced by a range of qualifications, from MBAs through to (APM) Registered Project Professionals.

More importantly, we know how to put the theory into practice, when to adapt it and when to try something new, so that we can deliver effective and efficient solutions tailored to the specific demands of our clients.

For more information about us, contact

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Or

Business Development: BD@i3Works.co.uk