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i3
WORKS



innovative individuals
inspirational ideas
immediate impact

Thank you for considering i3Works

As an established, dynamic and growing SME management consultancy, i3Works has extensive experience of working across all tiers of government and within highly regulated industries to deliver successful outcomes across our P3M, Project Controls, Digital, Business Change and Service Management engagements.

Our service catalogue continues to evolve and map to the Digital, Data and Technology (DDaT) Capability Framework as well as complying to the GDS functional standard for the creation of digital services. This enables us to bring the more traditional skills of planning, controls, project and programme management in an Agile manner to support our customers in achieving successful outcomes from their cloud and wider digital transformation initiatives.

Our capability for delivering high-profile digital, comms and technology-centric management and support solutions across the government spectrum is how we are best known, but that isn't our sole focus. Our record speaks for itself: we successfully deliver commissions requiring P3M, planning, strategy and delivery along with related functions.

When we work with you, you get far more than a consultancy. Our values of innovation, inspiration and integrity are underpinned by exceptional levels of industry knowledge, management and leadership experience, and a flexibility that allows us to hit the ground running and embed change within the digital projects, programmes, and portfolios to which we are assigned. Our people work alongside yours, developing strategy, providing challenge and advice, and putting in the hard graft on the frontline where needed.

Our teams consist of a diverse range of talented, highly qualified, and driven colleagues trained in a multitude of recognised management techniques. Our understanding of the theory is evidenced by a range of qualifications, from MBAs through to Registered Project Professionals (APM), Chartered Professionals (ChPP) and Chartered Engineers (CEng). Most importantly, we have a proven track record showing how capable we are at putting the theory into practice. We understand how to implement the right processes, when to adapt them, and when to try something new, so that we can deliver effective and efficient solutions tailored to the specific demands of our clients.

As an SME we pride ourselves on our ability to be agile and flexible – our 'can do' attitude is ingrained in our people. We provide the high-level strategy and leadership, but we also embed ourselves as part of your team or service, working both for you and alongside you. Our ability to integrate and adapt has been the cornerstone of our success so far, and it's why we retain so many clients. In essence, they trust us to deliver, regardless of size, complexity, or duration.

If you need P3M, digital strategy, leadership, advice, or support, get in touch. No matter your requirements, you can be sure of one thing: **i3Works...works.**

Project Controls

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About our Project Controls team

Our project controls team is highly-qualified with experience across a wide variety of sectors.

Our deep understanding of project controls allows us to deliver value through adding insight to your project/ programme/portfolio above and beyond simple tool use.

This specialist knowledge, combined with expertise in industry-recognised software equips us with the necessary knowledge and experience to rapidly add value and apply best practice.

Our team has industry recognised accreditation in:

- Agile PM and Agile DS
- Management of Risk (MoR)
- Prince2
- Project Planning and Control (PP&C)

We are experts in the use of:

- Primavera P6
- MS Project
- ARM
- Keto
- Unifier
- PBI
- Tableau
- ... and more



What we can do for you

Planning

Our planning experts are equipped with the skills and knowledge to produce high-quality plans across a project's lifecycle.

Our fluency in integrating risk and cost data within schedules to carry out performance reporting and forecasting means you can make informed decisions, based on accurate reports, derived from proven analytical techniques such as Monte Carlo and Earned Value.

Risk Management

We take an in-depth, independent, and informed overview to help identify, evaluate, and prioritise risks.

Our vast industry experience and in-depth knowledge of risk management best practice will help you address each risk through the most appropriate minimisation, monitoring, and control techniques; resulting in consideration of the right responses and allocation of the right resources to exploit opportunities or reduce threats.

Cost Management

From resource planning through to estimation and cost control, we are experts in overseeing, monitoring, and predicting your financial outcomes. With a fluency in comparative, parametric and deterministic techniques, we provide robust forecasting data aligned to your business requirements. Our research-driven techniques and confident grasp of data will result in accurate cost estimates that stand the test of time.

Performance Reporting and Governance

You need to be able to make the right decisions at the right time, based on reliable and accurate data. We work with you to identify, define, and manage key performance indicators to provide robust and up-to-date management information for data-driven insights through intuitive reporting. We then interrogate this output to govern your projects, programmes, or portfolios to ensure that progress remains aligned to your business objectives, on budget, on time and to the desired quality.

Our Experience

Our project controls expertise and experience spans across a wide variety of industries and sectors including defence, aerospace, nuclear, energy technology, rail, and highways.

Our deep understanding of project controls allows us to deliver value through adding insight to your project/programme/portfolio above and beyond simple tools use in planning and scheduling, risk and dependency management, cost management, change management, performance reporting and governance as evidenced by some of our projects.

Defence Digital

This is an ongoing contract, in which i3Works was commissioned to deploy assurance across each portfolio integration office through a P3M (project, program and portfolio management) lens, focusing on planning and scheduling; risk, assumptions and dependencies; and business change and benefits management. We are continuing to deliver value in line with approved assurance recommendations.

Baker Hughes

One of the world's largest energy technology companies engaged our team's support for their detailed planning and baselining activities, resource management, change management, and document controls. We also provided training that covered project plans, the schedule narrative and quality checklists to the internal project team.

Network Rail Telecoms

We were tasked with creating a portfolio of documents for the planning function within Network Rail Telecoms. In the first stage of the project, we created guidance notes and templates to guide the NRT team to use industry best practices within their project, programme and portfolio environments. Within the second stage of deployment, we created further work instructions, processes, and roadmaps to support the team in the use of these, to provide the best outputs to their future projects.



Our Project Controls Academy

We recognised the skill gap in the industry for project controls professionals and established the idea of our own Project Controls Academy (PCA).

Our PCA is a seven-month programme designed and delivered by our own experienced project professionals. The programme is designed to take individuals with little to no project experience and produce our very own home-grown talent. This allows best practice to be filtered down through the ranks and fast tracking them into junior consultant positions as controls specialists. We are currently working with our third intake of the PCA after two previous cohorts, who are now successfully delivering to our clients



The programme covers the three main project controls functions, planning and scheduling, risk, and cost engineering, as well as coaching in consultancy skills and core project management methodologies. Additionally, our students gain experience across all our services by completing internal projects within business change, assurance, P3M and Agile delivery.

The students are given time to sit exams including, project planning and control (PP&C), management of risk (MoR) and Prince2, which links the technical knowledge with the practical experience developed over the last seven months. This all equips PCA members with the breadth and depth of knowledge and experience to confidently

Project Controls
Academy
part of the



I am pleased and re-assured with the findings and comments in this review. I have no comments to add to the recommendations and will work with the project team to follow up on the necessary actions. I found the process helpful and constructive, adding value to our work. I would like to thank you all for your dedication to this programme.

Asset Management Director, Highways England



You've captured the programme really well and we really appreciate this report and you're sharing it with us... This report gives us the strength and rationale to keep moving forward and make sure we don't drop the ball... We've made a conscious effort to move from a culture of doing reporting to a culture of doing the right things, and this is reflected in the assurance.

Programme Manager, Defence Digital



For more information about us, contact

Lucy Rushin, Head of Project Controls: lucy.rushin@i3Works.co.uk

Or

Business Development: bd@i3Works.co.uk



His collaborative approach and attention to detail has improved confidence in the plan and relationship with the wider team. He is very supportive to interface disciplines and works to resolve issues with very limited guidance required. His willingness to learn from other team members and ask insightful questions has resulted in quickly becoming integrated in the project and a valuable member of the team.

PCS Planning Lead, Baker Hughes



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www.i3Works.co.uk

Other Services on G-Cloud

i3Works offers a range of digital and cloud services to your organisation, with skills to lead, support, and advise your team - no matter how large or small, complex or simple.

Everything we do is delivered by highly experienced practitioners who can offer either stand-alone advice or manage a fully integrated service. As well as the service offered within this brochure, we provide arrange of other aligned services within the broad categories shown below, these can be found easily with an appropriate G-Cloud search or by contacting us directly at **bd@i3Works.co.uk**

The quantity of our satisfied customers speaks volumes for us, and our track record of success is unrivalled. If you need a range of cloud specialists, a cloud delivery team or digital consultancy support, you need i3Works.

To find out more about our industry leading services, visit: www.i3Works.co.uk

Among our Other Services are:



P3M



IT Transformation



Strategic Analysis



Service Management



Business Analysis



Knowledge Management



Agile



Lessons Learned



Planning



Risk Management



Project Controls



Digital and Design Consultancy



Project Assurance



Turnaround



Sustainability & Decarbonisation

SFIA Price Matrix

	SFIA Level	Equivalent consultancy level	Rate (excluding VAT)
1	Follow	Graduate/ Fast Track Consultant	£385
2	Assist	Junior Consultant	£525
3	Apply	Consultant	£660
4	Enable	Senior Consultant	£770
5	Ensure/Advise	Principal Consultant/SME	£910
6	Initiate/Influence	Managing Consultant	£1075
7	Set strategy/inspire	Associate Director	£1210

Standards for consultancy day rate cards

- **Consultant's Working Day** 8 hours exclusive of travel and lunch.
- **Working Week** Monday to Friday excluding national holidays.
- **Office Hours** Assumed 9am to 5pm, but flexible to client requirements.
- **Travel and Subsistence** Included in day rate within 30 miles of i3Works office locations (Bristol and London), payable at client's T&S rates outside of this.
- **Professional Indemnity Insurance** Included in day rate.

Note: Rates are exclusive of VAT, which will be charged at the prevailing rate

Service Levels



- Our consultants are qualified in: PRINCE2®, APMG® Change Management, IAM® Accelerated Implementation Methodology, AgilePM®, APMP®, PPC®, MoR®, RPP®, Better Business Cases™, MBAs, Agile SAFe®, Lean®, Primavera P6, MoP®, MSP®, MoV® and various other professional qualifications
- Our team includes Fellows and Members of the Association of Project Management
- We provide permanent staff as standard, but these can be supplemented by our world-class associate pool for specific sector expertise and practical domain knowledge
- We also work closely with an extensive range of renowned partners – including BOXARR and Hyde Park Solutions – who add their expertise and capacity to our own to provide the best service possible for our clients

Quality in our Service



- We are accredited to ISO9001, ISO27001 and ISO44001 & ISO14001
- Our embedded contract performance monitoring and client satisfaction processes minimise issues and maintains our reputation for delivery
- We can work within client's systems and are highly experienced in data management software such as SharePoint, Jira, Trello, MS Project, Primavera P6, etc
- i3Works staff hold appropriate security clearance (generally SC and above), and the company itself holds Cyber Essentials+ and ISO27001. All staff are trained in cyber and data security

Services Implementation: On-boarding and off-boarding support



- We follow a non-intrusive process for project implementation (on-boarding), transition and handover effectively and smoothly transitioning to business as usual (off-boarding). This is customised to each of our clients and projects
- We apply the i3Works 'Engagement Model' which includes assigning a senior account director to each contract. The model ensures engagement is formally controlled and enables effective client outcomes

Contract Termination Terms



- Negotiable depending on the requirement and length of engagement
- For further information see our Terms and Conditions included within the service description

Additional Information



- Support hours are standard working hours Monday to Friday

i3Works is a Bristol-based consultancy with nationwide coverage. We have extensive experience of working with high-profile clients across a number of sectors, including:

- Defence
- National Security
- IT/Comms
- Public Sector
- Private Sector (Energy, Utilities, Rail, Infrastructure, Health, Technology)
- Nuclear

Our people are experienced, highly qualified and trained in the relevant techniques for their skillsets. Our understanding of the theory is evidenced by a range of qualifications, from MBAs through to (APM) Registered Project Professionals.

More importantly, we know how to put the theory into practice, when to adapt it and when to try something new, so that we can deliver effective and efficient solutions tailored to the specific demands of our clients.

For more information about us, contact

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