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i3  
WORKS



innovative individuals

inspirational ideas

immediate impact

## Thank you for considering i3Works

As an established, dynamic and growing SME management consultancy, i3Works has extensive experience of working across all tiers of government and within highly regulated industries to deliver successful outcomes across our P3M, Project Controls, Digital, Business Change and Service Management engagements.

Our service catalogue continues to evolve and map to the Digital, Data and Technology (DDaT) Capability Framework as well as complying to the GDS functional standard for the creation of digital services. This enables us to bring the more traditional skills of planning, controls, project and programme management in an Agile manner to support our customers in achieving successful outcomes from their cloud and wider digital transformation initiatives.

Our capability for delivering high-profile digital, comms and technology-centric management and support solutions across the government spectrum is how we are best known, but that isn't our sole focus. Our record speaks for itself: we successfully deliver commissions requiring P3M, planning, strategy and delivery along with related functions.

When we work with you, you get far more than a consultancy. Our values of innovation, inspiration and integrity are underpinned by exceptional levels of industry knowledge, management and leadership experience, and a flexibility that allows us to hit the ground running and embed change within the digital projects, programmes, and portfolios to which we are assigned. Our people work alongside yours, developing strategy, providing challenge and advice, and putting in the hard graft on the frontline where needed.

Our teams consist of a diverse range of talented, highly qualified, and driven colleagues trained in a multitude of recognised management techniques. Our understanding of the theory is evidenced by a range of qualifications, from MBAs through to Registered Project Professionals (APM), Chartered Professionals (ChPP) and Chartered Engineers (CEng). Most importantly, we have a proven track record showing how capable we are at putting the theory into practice. We understand how to implement the right processes, when to adapt them, and when to try something new, so that we can deliver effective and efficient solutions tailored to the specific demands of our clients.

As an SME we pride ourselves on our ability to be agile and flexible – our 'can do' attitude is ingrained in our people. We provide the high-level strategy and leadership, but we also embed ourselves as part of your team or service, working both for you and alongside you. Our ability to integrate and adapt has been the cornerstone of our success so far, and it's why we retain so many clients. In essence, they trust us to deliver, regardless of size, complexity, or duration.

If you need P3M, digital strategy, leadership, advice, or support, get in touch. No matter your requirements, you can be sure of one thing: **i3Works...works.**



# *Business Change & Transformation*

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innovative individuals  
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## About our Business Change and Transformation team

The business change and transformation team are highly qualified with experience across a wide variety of sectors.

Our deep understanding of transformation and change allows us to deliver value through large scale transformation of organisations, operating models, and ways of working.

Our specialist knowledge gained from many years leading and supporting transformational change, combined with expertise in multiple disciplines equips us with the necessary knowledge and experience to rapidly add value and apply best practice.

Our team has industry recognised accreditation in:

- Programme management
- Change management
- Organisational leadership
- Operational excellence (Lean and Six Sigma)

We are experts in:

- Target Operating Model design
- Technology and digitally led transformation
- Adoption and implementation
- Stakeholder engagement and management
- Complex, politically sensitive change
- Defining and implementing strategy
- Driving real-world results, not slideware

Previous clients include:



London Borough of

Redbridge





## What we can do for you

### Transformation

Our transformation professionals possess the expertise and acumen to execute the entire lifecycle of business transformation. Their skills have been honed through years of experience. We have engaged with transformation programmes from all angles: as suppliers, internal leaders, and external reviewers

Our in-depth understanding and extensive experience with public sector organisations, spanning from Business as Usual (BAU) operations to Executive Boards, enables us to engage at any stage of a change initiative. From concept and planning, through inception, to ensuring successful delivery and sustainable change, we specialise in rescuing change initiatives that are at risk of failure. Additionally, we assist in identifying the necessary transformations to deliver sustainable business benefits.

### Change Management

Our consultants have guided and supported senior leaders in implementing changes across the public sector, spanning from local authorities and arms-length bodies to large central government departments.

Our extensive experience equips us with knowledge of best practice approaches, while also recognising that unique circumstances may demand innovative solutions.

### Strategy Development and Delivery

our team comprises senior managers who have held Director-level positions in various public sector organisations. We deeply appreciate the strategic significance and the art of translating these strategic objectives into practical, on-the-ground execution.

Our proven expertise in deploying a diverse array of established tools, methodologies, standards, and frameworks has significantly contributed to enabling numerous organisations to achieve their strategic goals. When combined with our effective change communications approach, we ensure broad stakeholder engagement and secure leadership buy-in. This collaborative effort creates a positive environment conducive to successful change initiatives.

### Partnership and Advisory Services

The Business Change and Transformation team at i3Works has earned a reputation as long-term trusted partners and advisors in numerous organisations. Our Consultants, at all levels, are carefully selected for their unwavering commitment and values-driven approach to delivering high-quality change. When you face complex and ambiguous challenges, rest assured that we provide impartial and credible advice, even in situations that may be volatile or unpredictable.

## Our Experience

Our breadth of expertise and extensive experience encompasses a diverse range of industries and sectors, including defence, aerospace, nuclear, energy, technology, rail, law enforcement, infrastructure, and highways.

Our profound understanding of transformation and change enables us to deliver value at every stage of your journey, from strategy development and engagement to implementation. Furthermore, we excel in driving maturity and operational excellence across your organisation. Our team is particularly adept at addressing the most formidable challenges that organisations encounter, including role transitions, navigating volatility, uncertainty, complexity, and ambiguity, and orchestrating changes in the scale and scope of an entire business.

### Defence Digital

We have assisted this client in a series of transformative initiatives, ranging from the multi-billion-pound Defence Digital Transformation—which is revolutionising the digital capabilities safeguarding the UK—to designing a new operating model for service delivery. Additionally, we ensured a seamless transition to agile working at scale across Defence's application development landscape.

### Cabinet Office

i3Works supported the creation of the new Chief Digital Information Office for Cabinet Office, which provides DDaT support across the heart of Government. Bringing together capabilities from 6 other business units, and driving increased value and capability, this programme transformed services for over 30,000 civil servants.

### Network Rail Telecoms

We delivered a step- change in project and programme delivery and maturity, implementing several changes across this large and complex organisation. Working at every level, we agreed the changes needed, created the supporting collateral, and ensured users were engaged with the change. This engagement showcased our ability to work across all scales of engagement, from huge programmes to small projects and in both agile and waterfall environments.

### NHS

i3Works collaborated with a large and intricate Primary NHS Trust to enhance, refine, and validate their procurement and contract management capabilities. Our efforts were particularly concentrated on high-value, strategic IM&T contracts, resulting in a reduction of wasteful extensions. i3Works interventions led to markedly improved contract performance, directly benefiting patient care.







'More than anything else, the things I valued about i3Works' time on the project were their boundless flexibility and personal commitment to the project; their ability to provide a structured thinking approach in any situation, including some where the way forward just seemed impossible; and the support of me and other immediate colleagues during what was often a gruelling time'

Chief of Staff, Cabinet Office



## For more information about us, contact

Karen Michael-Cox, Head of Business Change and Transformation: [Karen.Michael-Cox@i3Works.co.uk](mailto:Karen.Michael-Cox@i3Works.co.uk)

Or

Business Development: [BD@i3Works.co.uk](mailto:BD@i3Works.co.uk)



i3Works go the extra mile to deliver results and have demonstrated a tremendous depth of knowledge across many disciplines. Their company resume is impressive, having excelled in a number of environments ranging from information technology development through to the delivery of £billion projects. Their commitment is unwavering and unquestionable, and they can always be relied upon to deliver, often against aggressive time constraints.

CEO, Bokarr



**i3**WORKS

[www.i3Works.co.uk](http://www.i3Works.co.uk)



## Other Services on G-Cloud

i3Works offers a range of digital and cloud services to your organisation, with skills to lead, support, and advise your team - no matter how large or small, complex or simple.

Everything we do is delivered by highly experienced practitioners who can offer either stand-alone advice or manage a fully integrated service. As well as the service offered within this brochure, we provide a range of other aligned services within the broad categories shown below, these can be found easily with an appropriate G-Cloud search or by contacting us directly at **bd@i3Works.co.uk**

The quantity of our satisfied customers speaks volumes for us, and our track record of success is unrivalled. If you need a range of cloud specialists, a cloud delivery team or digital consultancy support, you need i3Works.

To find out more about our industry leading services, visit: [www.i3Works.co.uk](http://www.i3Works.co.uk)

### Among our Other Services are:



P3M



IT Transformation



Strategic Analysis



Service Management



Business Analysis



Knowledge Management



Agile



Lessons Learned



Planning



Risk Management



Project Controls



Digital and Design Consultancy



Project Assurance



Turnaround



Sustainability & Decarbonisation



## SFIA Price Matrix

	SFIA Level	Equivalent consultancy level	Rate (excluding VAT)
1	Follow	Graduate/ Fast Track Consultant	£385
2	Assist	Junior Consultant	£525
3	Apply	Consultant	£660
4	Enable	Senior Consultant	£770
5	Ensure/Advise	Principal Consultant/SME	£910
6	Initiate/Influence	Managing Consultant	£1075
7	Set strategy/inspire	Associate Director	£1210

### Standards for consultancy day rate cards

- **Consultant's Working Day** 8 hours exclusive of travel and lunch.
- **Working Week** Monday to Friday excluding national holidays.
- **Office Hours** Assumed 9am to 5pm, but flexible to client requirements.
- **Travel and Subsistence** Included in day rate within 30 miles of i3Works office locations (Bristol and London), payable at client's T&S rates outside of this.
- **Professional Indemnity Insurance** Included in day rate.

Note: Rates are exclusive of VAT, which will be charged at the prevailing rate

### Service Levels



- Our consultants are qualified in: PRINCE2®, APMG® Change Management, IAM® Accelerated Implementation Methodology, AgilePM®, APMP®, PPC®, MoR®, RPP®, Better Business Cases™, MBAs, Agile SAFe®, Lean®, Primavera P6, MoP®, MSP®, MoV® and various other professional qualifications
- Our team includes Fellows and Members of the Association of Project Management
- We provide permanent staff as standard, but these can be supplemented by our world-class associate pool for specific sector expertise and practical domain knowledge
- We also work closely with an extensive range of renowned partners – including BOXARR and Hyde Park Solutions – who add their expertise and capacity to our own to provide the best service possible for our clients

### Quality in our Service



- We are accredited to ISO9001, ISO27001 and ISO44001 & ISO14001
- Our embedded contract performance monitoring and client satisfaction processes minimise issues and maintains our reputation for delivery
- We can work within client's systems and are highly experienced in data management software such as SharePoint, Jira, Trello, MS Project, Primavera P6, etc
- i3Works staff hold appropriate security clearance (generally SC and above), and the company itself holds Cyber Essentials+ and ISO27001. All staff are trained in cyber and data security

### Services Implementation: On-boarding and off-boarding support



- We follow a non-intrusive process for project implementation (on-boarding), transition and handover effectively and smoothly transitioning to business as usual (off-boarding). This is customised to each of our clients and projects
- We apply the i3Works 'Engagement Model' which includes assigning a senior account director to each contract. The model ensures engagement is formally controlled and enables effective client outcomes

### Contract Termination Terms



- Negotiable depending on the requirement and length of engagement
- For further information see our Terms and Conditions included within the service description

### Additional Information



- Support hours are standard working hours Monday to Friday



i3Works is a Bristol-based consultancy with nationwide coverage. We have extensive experience of working with high-profile clients across a number of sectors, including:

- Defence
- National Security
- IT/Comms
- Public Sector
- Private Sector (Energy, Utilities, Rail, Infrastructure, Health, Technology)
- Nuclear

Our people are experienced, highly qualified and trained in the relevant techniques for their skillsets. Our understanding of the theory is evidenced by a range of qualifications, from MBAs through to (APM) Registered Project Professionals.

More importantly, we know how to put the theory into practice, when to adapt it and when to try something new, so that we can deliver effective and efficient solutions tailored to the specific demands of our clients.

## For more information about us, contact

**Karen Michael-Cox**, Head of Business Change and Transformation: [Karen.Michael-Cox@i3Works.co.uk](mailto:Karen.Michael-Cox@i3Works.co.uk)

Or

**Business Development:** [BD@i3Works.co.uk](mailto:BD@i3Works.co.uk)

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To find out more about our industry leading services, call us on 01172 338903 or visit [www.i3Works.co.uk](http://www.i3Works.co.uk)