

Planning Services

Service Definition Document

Sopra Steria



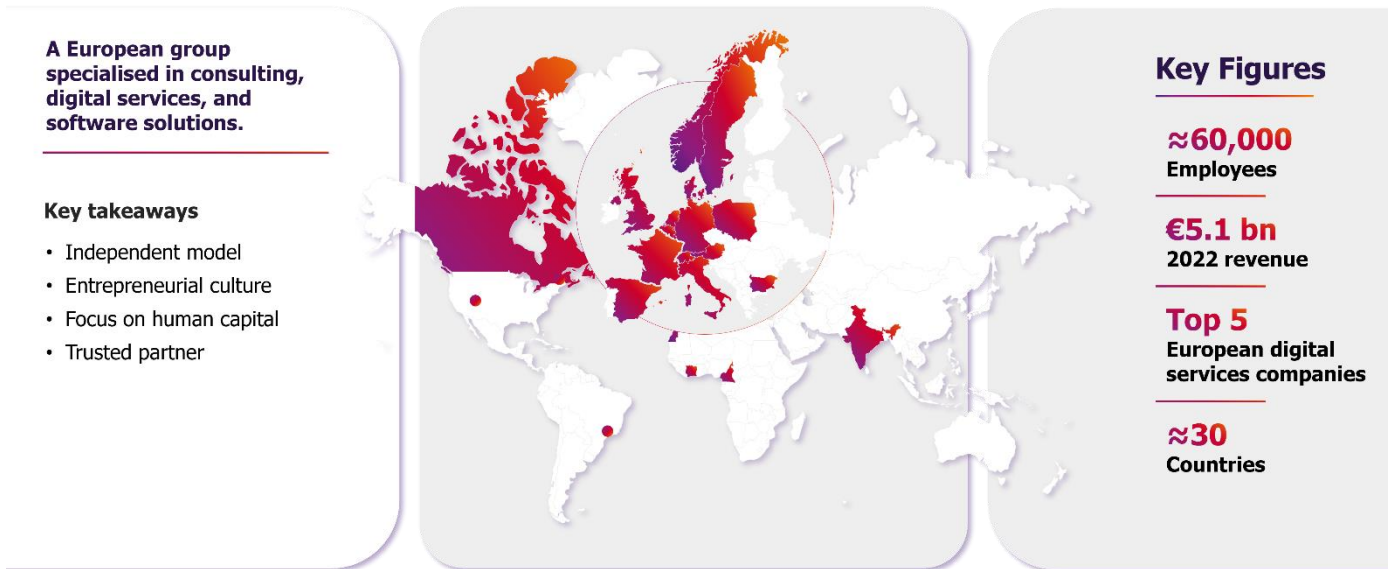
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1 About Sopra Steria

1.1 Overview

Sopra Steria is a European tech leader recognised for consulting, digital services, and software development, helping our clients drive digital transformation to obtain tangible and sustainable benefits. We provide end-to-end solutions to make organisations more competitive by combining in-depth knowledge of a wide range of business sectors and innovative technologies with a fully collaborative approach. Sopra Steria places people at the heart of everything we do and is committed to making the most of digital technology to build a positive future for our clients. Our reach is illustrated below:

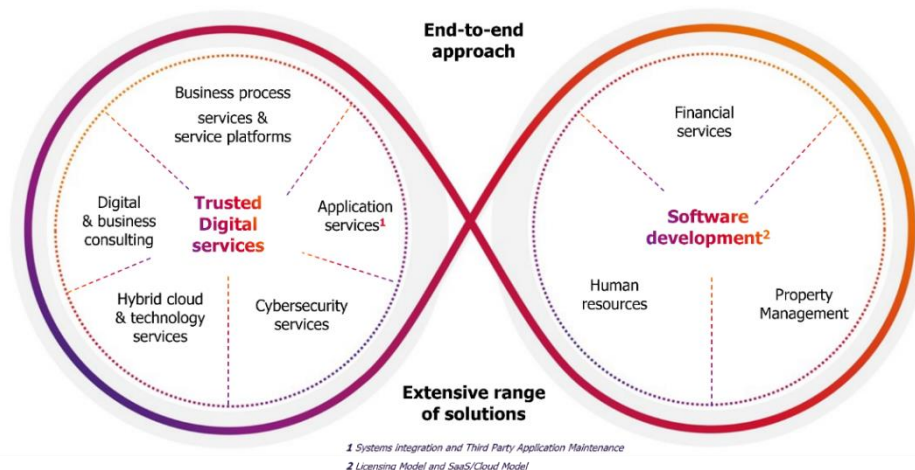


Making a difference is central to what we do and how we support our clients, and in turn, citizens. We reshape public services, making them more efficient to deliver and more accessible for the people that need them, across central and local government, devolved governments, and the wider public sector.

1.2 Our Cloud Capability

Our Cloud Centre of Excellence and cloud-enabled Practices serve clients across the public sector, delivered by a global team of cloud practitioners, with certified resources in AWS, Microsoft Azure, Google Cloud, and Oracle Cloud.

Sopra Steria offers a comprehensive end-to-end offering, comprising trusted digital services and software development:



1.3 Our Credentials



Cybersecurity

Leader "Cyber resiliency services"
(NelsonHall)



Cloud

Large account (best category >\$250m)
in the "Public Sector Industry Cloud Landscape"
(Forrester)
Leader "Cloud public in Europe" (ISG)
Leader "Cloud Native Application" & "Application
Transformation Services" (Quadrant)



IA

Leader "Intelligence Process Automation" (Quadrant)
Major player "European Professional Services for Data-
Drive" (IDC)
Major contenders "AI services" & "Intelligent Process
Automation services" (Everest)



Digital twins

Industrial metaverse
Partnership with Nvidia & SkyReal
Major Contender "Digital twin Services" (Everest)



IT for Green

Best in class "consulting and digital services for
sustainable development" (PAC Innovation Radar)
Major Contender "NetZero Consulting Services"
(Everest)



2 Service Overview

2.1 Service Description

Sopra Steria has extensive experience of providing business critical services and have established an ITILv3/2011 conformant approach to Planning and Programme Delivery underpinned by strong PRINCE2, Agile and Hybrid project management capabilities that enable cloud transition to be carried out swiftly and effectively.

2.2 Features

- Working collaboratively with key stakeholders to plan end-to-end delivery
- Follows standard templates and approach with proven governance model
- Flexibility in working with the customer's preferred planning tools
- Planning workshops to establish Work Break-down Structure, Key Milestones, and Interdependencies.
- Ensures quality plans through appropriate stakeholder engagement and peer review
- Effective governance of plans including baseline and change control
- Supports Agile delivery of components
- Define metrics and key performance indicators (KPIs) for monitoring project progress
- Identification and ongoing management of risks related to planned activities
- Applicable standard ISO 9001, ISO 27001, Agile & Hybrid framework

2.3 Benefits

- Programme management to accurately inform and direct prioritisation
- Continuity of resource delivering value for money transition
- Rigorous continuity reducing delivery risk and maintaining alignment to objectives
- Lessons learnt applied to increase project/programme success
- Expertise to support delivery to time, quality, and budgetary constraints
- Increased quality drawn from industry standards for costed Risk Management
- Allows for accurate reporting of project progress.
- Effective resource allocation to avoid overburdening team members and reduce waste
- Facilitates effective communication between all key stakeholders

2.4 Our Approach

Sopra Steria offers cloud planning across the project lifecycle to leverage full benefits of cloud adoption, including reduced costs, increased flexibility & scalability (meeting demand fluctuations) and improved availability (removing single points of failure).

Our dedicated Delivery Practice has certified and experienced delivery consultants who help clients identify requirements to reap maximum benefits, in the most cost-efficient way.

We are supplier and vendor agnostic, able to find the most appropriate solution for your requirements, whether private, public or hybrid cloud, supporting Platform Infrastructure, Software as a Service.

We implement projects in a collaborative manner based around our proven iQ Business/Quality management system, acknowledging your governance, utilizing Agile, Waterfall or hybrid practices as appropriate.

2.5 Inputs

We would expect the following inputs from you as part of this service:

- Desired Scope
- Agreed Objectives
- Clear Outcomes

This is a high-level list and is not exhaustive. If you cannot provide all of these inputs, then we can discuss altering our approach to accommodate your situation.

2.6 Outputs & Deliverables

Some of the outputs and deliverables generated from the service are identified below:

- Definition of Services
- Agreed Contract with SLAs and/or KPIs.
- Pricing structure for Services
- Qualified and experienced Team of dedicated individuals

This is a high-level list and is not exhaustive.

2.7 Certifications & Skills

Some of our certifications and skills related to this service are identified below:

- Programme and Project Management Certifications and Skills

This is a high-level list and is not exhaustive.

3 Pricing

Please refer to the Pricing Document for this Service.

4 Next Steps

4.1 Contact

Please contact us if you would like to know more about this service or any of our listings on G-Cloud.

Email: soprasteria-gcloud@soprasteria.com

As all of our G-Cloud enquiries initially come into a single contact, please remember to tell us:

- Your name, your organisation name and contact details
- Which service you are enquiring about
- A brief summary of your requirements or problem statements that you would like support to address

4.2 More Information

More information about our services and capabilities can be found on our website [here](#).

