Civica Payroll

Payroll, pensions and benefits management with HMRC recognition

Our cloud payroll software streamlines managing and processing commercial, education, local government and CIS payrolls, pensions and benefits. Its flexibility and multi-company structure make it equally well suited to both in-house and shared or client-service processing.

Created with the needs of the busy payroller at its centre, Civica Payroll performs fast and accurate calculations supported by tools to improve efficiency, automate processes and connect and share data. Features include a payslip designer, quick view payslips, impressive input flexibility and optional employee self-service facilities.

Why choose Civica Payroll?

Civica Payroll combines the flexibility to cope with the most complex of payrolls, rules and pay group structures with an intuitive user experience, automation and assured statutory compliance. It supports accurate statutory and company scheme payments, with full support for part-time employees, term-time only contracts, those in multiple posts and zero hours workers.

Our product roadmap provides ongoing legislation development and enhancements and we supply regular updates at our user groups and forums.

Connected data is key to improving efficiency and collaboration across your organisation. Build a solution that meets your needs with fully-integrated HR, time management and web API options.

With powerful workflow and integration capabilities at its core, Civica Payroll can help enhance your digital transformation strategy via:

Intuitive digital experience - dashboard interface displaying real time metrics and tasks for each pay group, RTI status and alerts from HMRC

Government Gateway integration - Automatically files returns to HMRC, updates rates and values and downloads notifications. Supports Gender Pay Gap reporting and the Apprenticeship Levy

Multi-company capabilities - can cope with unlimited companies, locations, cost-centres, holiday and absence schemes, SCP, pay grades, currencies and working patterns

Post-based structure - with multiple employees per post and posts per employee with split costing and aggregation of earnings

Expenses and benefits - supports the payrolling of Benefits in Kind (BiK), salary sacrifice, gross pay scheme for pension contributions and includes an integrated P11D module

Pensions and auto-enrolment - supports multiple pension schemes including occupational final salary, stakeholder, personal and group schemes, LGPS and TPS and automates the monitoring and management of workplace pension eligibility. A link to PenServer is also available.

Welcome to Civica

Civica is proud to be the UK's largest software company focused on the public sector, which we have served as a trusted partner for over 30 years.

Our products and services are used by 2.5 million professionals across national, regional and local government, health and care, housing, education and democracy. They deliver improved outcomes for 90 million citizens.

Our deep sector and technology expertise helps our customers to meet unprecedented challenges as they sustain and enhance public services. Through greater digitisation and automation, a growing use of cloud solutions and smart use of data, we help address rising citizen expectations for innovative and efficient public services around the world.

We have a strong commitment to delivering social value and sustainability, which includes supporting our customers' Net Zero ambitions, creating software with sustainability built in and reducing our own impact on the planet.

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Civica Payroll features and benefits

Features

Developed in partnership with payroll professionals, Civica Payroll manages payroll, pensions, benefits and associated tasks, documents and data across the entire organisation:

- Multi pay group dashboard
- Government Gateway integration
- Multi-company and post-driven
- Payroll scheduler
- Detailed pay group settings
- Highly flexible input options
- Payslip and cheque designer
- Intuitive and detailed reporting
- Quick view calculations
- Occupational and statutory absence management
- Expenses and benefits including Benefits in Kind
- Pensions and auto-enrolment
- Expense and mileage claims
- Multiple currency and payments options
- Multi-level security and fully auditable
- Optional employee self-service portal
- Optional shared payroll arrangements available.

Benefits

Civica Payroll provides a range of service benefits to significantly cut the time taken to administer payroll and better support employees:

- Reduce risk with assured HMRC compliance
- Increase efficiency with automation and connected data
- Ensure accurate statutory payments
- Automate workplace pensions eligibility and enrolment
- Easily manage the Apprenticeship Levy
- Drastically reduce payroll administration time through process automation
- Reduce environmental impact with the use of e-payslips, P60s and P11ds
- Improve insight with detailed reporting and accurate data including Gender Pay Gap metrics and charting
- Engage employees with optional self-service pay documents, mileage and expense claims and total reward statements.

Payroll for Education

Our Payroll for Education software option expands to provide the tools needed for managing human resources in schools, multi-academy trusts and colleges. Additional features include:

- Education-focussed dashboard with KPIs
- Education contracts - term-time only working & teachers' pay spines
- Local Government & Teachers' Pensions Schemes - with outputs to MDC / MCR and the iConnect service
- Monthly & annual pensions extracts - with simple output to Microsoft Excel
- Payroll scheduler - set-up your payroll processing ahead of time
- Integrated education HR software available
- Strong education user group to drive the product roadmap and vote on development priorities.

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